

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**DECEMBER 14, 2020
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- November 9, 2020 Town Board Regular Meeting
- November 23, 2020 Town Board Work Meeting

Public Comment Period

Correspondence

- Greene County Public Health Notice to Cease and Desist Gatherings of 51 or More Persons, Reduce Gathering Size and Comply with the Social Distancing and Face Covering Requirements of New York State
- Greene County Economic Development, Tourism & Planning Notice of Public Hearing on Requests for Inclusion of Lands in Agricultural District No. 124
- Greene County Solid Waste Department Release on Temporary Change to Greene County Solid Waste Transfer Stations Operating Schedule Due to Increase of COVID-19 Cases in Region

New Business

- Resolution to Set Organizational Meeting Date
- Resolution Authorizing Supervisor to Execute Agreement with Columbia-Greene Humane Society
- Resolution Authorizing Supervisor to Sign an Agreement for IT Services
- Resolution Authorizing Supervisor to Execute Agreement for General Ambulance Services with the Town of Coxsackie
- Resolution Approving Payment for Legal Services for Zachery M. Miller v Town of New Baltimore, et al
- Resolution to Authorize Councilmember VanEtten and Supervisor Ruso to Apply for 2021 Greene County Youth Grant
- Resolution to Place Advertisement for Part-Time Clerk
- Motion to Close Town Hall at 12:00 PM on December 24, 2019

Upcoming Meetings

- December 25, 2020 Happy Holidays
- December 28, 2020 Town Board Work Meeting at 7 PM
- January 1, 2021 Town Board Organizational Meeting at 2 PM
- January 6, 2021 Zoning Board of Appeals Meeting at 7:30 PM If Needed
- January 11, 2021 Town Board Regular Meeting at 7 PM
- January 14, 2021 Planning Board Meeting at 7 PM
- January 18, 2021 Town Hall Closed for Martin Luther King Day
- January 25, 2021 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 148-2020
DECEMBER 14, 2020**

RESOLUTION TO SET DATE OF 2021 ORGANIZATIONAL MEETING

RESOLVED that the Town Board of the Town of New Baltimore will hold the 2020 Organizational Meeting on January 1, 2021 at 2:00 PM at the Town Hall, 3809 County Route 51, Hannacroix, New York.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 149-2020
DECEMBER 14, 2020**

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH
COLUMBIA-GREENE HUMANE SOCIETY**

RESOLVED that the Town Board does hereby authorize the Supervisor to execute an agreement with the Columbia-Greene Humane Society/SPCA for the period January 1-December 31, 2021 for shelter services at a rate of \$35 per dog per day for the first ten days of housing and \$300 will be added on the eleventh day where the dog will become the responsibility of the Columbia-Greene Humane Society/SPCA.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 150-2020
DECEMBER 14, 2020**

**RESOLUTION AUTHORIZING SUPERVISOR TO SIGN
AN AGREEMENT FOR IT SERVICES**

WHEREAS the Town of New Baltimore will be utilizing professional IT Services for 2021.

WHEREAS the Attorney for the Town has determined that said services are considered professional services or services requiring special or technical skill, training or expertise according to the Town of New Baltimore Procurement Policy adopted January 1, 2020.

RESOLVED that the Town Supervisor is authorized to sign an agreement with Intelligent Technology Solutions, Inc. for IT Services until December 31, 2021.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 151-2020
DECEMBER 14, 2020**

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT FOR
GENERAL AMBULANCE SERVICES WITH THE
TOWN OF COXSACKIE**

RESOLVED the Town of New Baltimore hereby authorizes the Supervisor to execute an agreement with the Town of Coxsackie for General Ambulance Services for the period January 1, 2019 to December 31, 2019 for \$19,686.66.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 152-2020
DECEMBER 14, 2020**

**RESOLUTION APPROVING PAYMENT FOR LEGAL SERVICES FOR
ZACHERY M. MILLER v TOWN OF NEW BALTIMORE, ET AL LAWSUIT**

WHEREAS the Town Board of the Town of New Baltimore by Motion on October 14, 2020 approved the engagement of George McHugh and Dreyer Boyajian to represent the Town of New Baltimore in pending litigation.

RESOLVED the Town Board of the Town of New Baltimore approves the payment of \$6,030 to the McHugh Law Firm, P.C. regarding Zachery M. Miller v Town of New Baltimore, et al lawsuit.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 153-2020
DECEMBER 14, 2020**

**RESOLUTION AUTHORIZING COUNCILMEMBER VANETTEN AND
SUPERVISOR RUSO TO APPLY FOR 2021 GREENE COUNTY YOUTH GRANT**

RESOLVED that Councilmember Shelly VanEtten and Supervisor Jeffry Ruso, Chair and Member of the Youth, Parks and Recreation Committee and the Grants/ Promotions/ Economic Development Committee, are authorized to apply for a 2021 Greene County Youth Grant if Available.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 154-2020
DECEMBER 14, 2020**

**RESOLUTION TO PLACE ADVERTISEMENT FOR
PART-TIME CLERK**

WHEREAS a Part-Time Clerk is desired to assist with the workload of Town officials and department heads.

RESOLVED the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, it will be submitted to the Town Clerk for publication in the *Daily Mail*.

The Town of New Baltimore is seeking a Part-Time Clerk to assist with routine office tasks. Please send letter of interest or resume outlining experience to Supervisor Jeffrey Ruso, 3809 County Route 51, Hannacroix, NY 12087, jruso@townofnewbaltimore.org, or call (518)756-6671, Ext. 7 for information by December 24, 2020.

I would like to make a Motion to close Town Hall at 12 noon on Christmas Eve, December 24, so our employees can enjoy the holidays with their families. Do I have a second?

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 155-2020
DECEMBER 14, 2020**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2020-12-01 to 2020-12-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2020-12-01 to 2020-12-,

BE IT FURTHER RESOLVED that the Town Clerk will prepare an Abstract and hold it for public review until January 31, 2021.