

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING

MARCH 11, 2024

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Public Comment Period

New Business

- Resolution to Authorize Purchase of Property and Casualty Insurance
- Resolution to Approve New York State Archives Grant Submission for 2024 Local Government Records Management Improvement Fund
- Resolution to Authorize the Town Clerk to Attend the New York State Town Clerks Association 2024 Annual Conference in Albany, New York
- Resolution to Increase Rate of Pay for Highway Employees Certified as Heavy Motor Equipment Operators
- Resolution to Authorize the Town Supervisor to attend the PERMA 2024 Annual Conference in Bolton Landing, NY
- Motion to Accept Resignation of Part Time Wastewater Treatment Plant Operator
- Audit of Claims

Upcoming Meetings

- March 25, 2024 Town Board Work Meeting at 7 PM
- April 3, 2024 Zoning Board of Appeals Meeting at 7:30 PM if Needed
- April 8, 2024 Town Board Regular Meeting at 7 PM
- April 11, 2024 Planning Board Meeting at 7 PM
- April 22, 2024 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 56-2024

MARCH 11, 2024

**RESOLUTION TO AUTHORIZE PURCHASE OF
PROPERTY AND CASUALTY INSURANCE**

RESOLVED that the Town Board of the Town of New Baltimore hereby authorizes the Supervisor to purchase coverage with Trident Insurance Co. through Marshall & Sterling effective March 5, 2024 for one year at a cost of \$47,412.33.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 57-2024

MARCH 11, 2024

**RESOLUTION TO APPROVE NEW YORK STATE ARCHIVES GRANT
SUBMISSION FOR 2024 LOCAL GOVERNMENT
RECORDS MANAGEMENT IMPROVEMENT FUND**

WHEREAS per Resolution 121-2023 dated October 23, 2023 Town Clerk Barbara Finke and Deputy Town Clerk Amanda Eldred have requested quotes for a New York State Archives 2024 Local Government Records Management Improvement Fund Grant.

WHEREAS quotes have been secured from consultants for an inventory of Town records as well as contractors for the remodel of the basement space for Records Management including drop ceilings, ceiling lights, one fire-rated door, sheetrock, taping, painting, ventilation and temperature control.

RESOLVED the Town Board recognizes the need for additional records management storage and approves the submission of a grant to the New York State Archives for a 2024 Local Government Records Management Improvement Fund Grant.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 58-2024

MARCH 11, 2024

**RESOLUTION TO AUTHORIZE THE TOWN CLERK TO ATTEND THE
NEW YORK STATE TOWN CLERKS ASSOCIATION 2024 ANNUAL
CONFERENCE IN ALBANY, NEW YORK**

WHEREAS the New York State Town Clerks Association will be holding their 2024 Annual Conference from April 21-24, 2024 at the Crowne Plaza Albany-The Desmond Hotel.

RESOLVED that Town Clerk Barbara Finke is authorized to attend said Conference as a commuter at a cost of \$125 for registration.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 59-2023

MARCH 11, 2024

**RESOLUTION TO INCREASE RATE OF PAY FOR HIGHWAY EMPLOYEES
CERTIFIED AS HEAVY MOTOR EQUIPMENT OPERATORS**

WHEREAS two Highway have completed training and certification as a Heavy Motor Equipment Operator through the Teamsters Local 294.

RESOLVED that the rate of pay for Barnett Rider and Eugene VanAlstyne is increased to \$23.83 effective March 4, 2024.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 60-2024

MARCH 11, 2024

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO ATTEND
THE PERMA ANNUAL MEMBERS CONFERENCE AND TRAINING
PROGRAM IN BOLTON LANDING, NEW YORK**

WHEREAS PERMA, the Worker's Comp carrier utilized by the Town of New Baltimore, will be holding their 2024 Annual Conference on May 9 & 10 in Bolton Landing NY, and

WHEREAS there will be no charge for the cost of attending their training and PERMA will pay for one night of lodging,

THEREFORE, BE IT RESOLVED that Jeff Ruso, Town Supervisor, is hereby authorized to attend the PERMA Annual Conference and training program and that he shall be further authorized to submit claims for other ancillary charges associated with the attendance at that program.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 61-2024
MARCH 11, 2024**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2024-03-01 to 2024-03-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2024-03-01 to 2024-03-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2024.