

**AGENDA  
TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**FEBRUARY 12, 2024**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

**Public Comment Period**

**New Business**

- Resolution to Correct Rate of Pay for Highway Foreman
- Resolution to Approve New Baltimore Fire District Training Annually
- Resolution to Approve Annual Review of Accounts for Tax Collector, Town Court, Town Clerk, Supervisor, and Petty Cash Audits of the Building/Planning/Zoning, Town Clerk and Tax
- Resolution to Authorize the Town Supervisor to Enter into a Contract to Provide Cameras and Installation at all Town Facilities
- Audit of Claims

**Upcoming Meetings**

- February 19, 2024 Town Offices Closed for Presidents' Day
- February 25, 2024 Veterans Luncheon at 12 Noon at Cornell Hook & Ladder on Gill Road
- February 26, 2024 Town Board Work Meeting at 7 PM
- March 6, 2024 Zoning Board of Appeals Meeting at 7 PM If Needed
- March 11, 2024 Town Board Regular Meeting at 7 PM
- March 14, 2024 Planning Board Meeting at 7 PM
- March 25, 2025 Town Board Work Meeting at 7 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 45-2024  
FEBRUARY 12, 2024**

**RESOLUTION TO CORRECT RATE OF PAY FOR HIGHWAY FOREMAN**

*WHEREAS* the to the attention of the Town Board that the Highway Forman's Pay stated at the January 1, 2024 Organizational Meeting was \$27.16. The correct rate of pay should have been \$27.33 effective January 1, 2024.

*RESOLVED* that the correct rate of pay for the Highway Foreman should be \$27.33 per hour retroactive back to January 1, 2024.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 46-2024  
FEBRUARY 12, 2024**

**RESOLUTION TO APPROVE NEW BALTIMORE FIRE DISTRICT  
TRAINING ANNUALLY**

*WHEREAS* the New Baltimore Fire District has submitted multiple Facility Use Agreement Applications for training purposes at the Highway Department.

*RESOLVED* that the Town Board of the Town of New Baltimore approves the use of the Highway Department for New Baltimore Fire District Training annually at no charge to the New Baltimore Fire Department upon receipt of their certificate of insurance.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 47-2024  
FEBRUARY 12, 2024**

**RESOLUTION TO APPROVE ANNUAL REVIEW OF ACCOUNTS FOR TAX  
COLLECTOR, TOWN COURT, TOWN CLERK, SUPERVISOR  
AND PETTY CASH AUDITS OF THE BUILDING/PLANNING/ZONING,  
TAX, AND TOWN CLERK**

*WHEREAS* Town Law Section 123 requires each town officer or employee who has received or disbursed any monies to produce all supporting books, records, receipts, warrants, vouchers and cancelled checks as authorized by Section 29 of the General Municipal Law.

*WHEREAS* Councilmember Kelly Downes, Member of the Audit and Budget Committee, completed the Annual Review of the financial records of the Town Court on January 19; Town Clerk, Tax, and Town Supervisor on February 8; and the Petty Cash Audits of the Town Court and Building/Planning/Zoning Department on January 19 and Town Clerk and Tax on January 23.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 47-2024**

**FEBRUARY 12, 2024**

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO  
ENTER INTO A CONTRACT TO PROVIDE CAMERAS AND INSTALLATION AT  
ALL TOWN FACILITIES**

*WHEREAS* the Town Board of the Town of New Baltimore desires to provide security, safety, and deter vandalism at all Town facilities.

*WHEREAS* the Town Supervisor contacted \_\_\_ security companies to provide an estimate for cameras and installation, and

*WHEREAS* two of the \_\_\_ companies came to inspect all facilities, and

*WHEREAS* only two of those \_\_\_ that came to the Town Hall submitted an estimate, and

***THEREFORE, BE IT RESOLVED*** that the Town Board of the Town of New Baltimore hereby authorizes the Town Supervisor to contract with Self Secured Networks LLC at the quoted cost of \$9,258.99.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 48-2024**

**FEBRUARY 8, 2024**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2024-01-01 to 2024-01-36, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2024-01-01 to 2024-01-36.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until February 28, 2024.