

### **Notice of Special Meeting**

Notice is hereby given that the Town Board of the Town of New Baltimore will hold a Special Meeting on Monday, October 16, 2023, at 7 PM at Town Hall, 3809 County Route 51, Hammacroix, New York to adopt September 25 Minutes, a 2024 Budget Workshop for the Town Board, to advance the Tentative Budget, to address Highway Reserve Fund Reimbursement and New Employee Pay Rates, and Audit of Claims. By Order of the Town Board, Barbara M. Finke Town Clerk

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD SPECIAL MEETING**

**OCTOBER 16, 2023  
SPECIAL MEETING AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Adoption of Minutes**

- September 25, 2023 Town Board Work Meeting

**New Business**

- Budget Workshop for the Town Board
- Motion to Advance the Tentative Budget to the Preliminary Budget
- Resolution to Replace Reserve Funds from CHIPS Reimbursement
- Resolution to Approve New Part-Time Heavy Motor Equipment Operator Pay Rate
- Audit of Claims

**Upcoming Meetings**

- October 23, 2023 Public Hearing on 2024 Preliminary Budget at 6:30 PM
- October 23, 2023 Town Board Work Meeting at 7 PM
- November 1, 2023 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 7, 2023 Town Offices Closed for Election Day
- November 9, 2023 Planning Board Meeting at 7 PM
- November 10, Town Offices Closed for Veterans Day
- November 13, 2023 Town Board Regular Meeting
- November 23-24, 2023 Town Offices Closed, Happy Thanksgiving
- November 27, 2023 Town Board Work Meeting at 7 PM

**Adjournment**

**\*\*\* Agenda Subject to Change\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 118-2023  
OCTOBER 16, 2023**

**RESOLUTION TO REPLACE RESERVE FUNDS FROM  
CHIPS REIMBURSEMENT**

*WHEREAS* the Town of New Baltimore Resolution 105-2023 indicated that \$200,000 be transferred from the Highway reserve account to pay for the new International Haul Truck and be reimbursed upon receipt of the NYS CHIPS funding, and

*WHEREAS* \$100,000 of the funds in the Highway Reserve Account was funded by Greene County ARPA funds,

*THEREFORE* the Town Board hereby authorized that the Highway Reserve Account be reimbursed \$100,000.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 119-2023  
OCTOBER 16, 2023**

**RESOLUTION TO APPROVE PART-TIME  
HEAVY MOTOR EQUIPMENT OPERATOR PAY RATE**

***RESOLVED*** the pay rate for Part-Time Heavy Motor Equipment Operators in the Highway Department is \$23.25 per hour.

***RESOLVED*** that James Meade was appointed as a Part-Time Heavy Motor Equipment Operator on June 28, 2021 and the new pay rate is effective September 4, 2023.

***RESOLVED*** that Hugh Sterritt was appointed as a Part-Time Heavy Motor Equipment Operator on February 8, 1994 and is reappointed as of September 25, 2023 and is required to file an Oath of Office with the Town Clerk within 30 days.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 120-2023  
OCTOBER 16, 2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2023-10-01 to 2023-10-41, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2023-10-01 to 2023-10-41.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until November 30, 2023.