

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING

JULY 24, 2023

Please turn off all cell phones and electronic devices.

Reports

Supervisor
County Legislator
Town Clerk

- July 10, 2023 Town Board Regular Meeting

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

- Resolution to Approve Advertisement for Full-Time Heavy Motor Equipment Operators for the Highway Department

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

- Resolution to Re-Bid Silver Lake Park-New Ballfield Facility, General Construction Contract-1G

Upcoming Meetings

- August 2, 2023 Zoning Board of Appeals at 7:30 PM (If Needed)
- August 10, 2023 Planning Board Meeting at 7 PM
- August 12, 2023 Family Fun Day at 12 Noon
- August 14, 2023 Town Board Regular Meeting at 7 PM
- August 28, 2023 Town Board Work Meeting at 7 PM
- September 16, 2023 Townwide Yardsale

Public Comment Period/Community Events

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.



TOWN OF NEW BALTIMORE

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Web: www.townofnewbaltimore.org
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Barbara M. Finke RMC
Town Clerk

Marjorie Loux, Deputy Town Clerk
Amanda Eldred, Deputy Town Clerk
Sandra Trombley, Deputy Town Clerk

Town Clerk Report **June 1-30, 2023**

1 CO Search Compliance Commercial \$98, 3 Building Permits \$360.50, 1 New Septic System \$50, 5 CO Searches \$250, 3 EZ Pass Tags \$75, 3 Fishing Licenses \$4.42, 32 Dog Licenses \$252, 8 Late Licenses \$40, 1 Fire Inspection \$100, 1 Marriage License \$17.50, 2 Beer Permit \$40, 1 Park Rental \$25, 2 Demolition Permits \$150, 2 Above Ground Swimming Pools \$120, 1 Renovation \$250, 2 Solar Residential \$317.50, 9 Certified Copies \$90, 1 Photo Copy \$0.25, Recycle Fees \$8, 1 Sign Permit \$75, Total State, County & Local Revenues \$2,473.25, \$52 to New York State Department of Agriculture and Markets for the Spay/Neuter Program, to the New York State Department of Health for Marriages \$22.50, to the Department of Environmental Conservation for Fishing Licenses \$75.58, Total to Supervisor \$2,323.17.

GREENE COUNTY EMS

- The regular monthly meeting was HELD

on Tuesday, **JULY 18, 2023.**

- There were **15** EMS calls in **JUNE** for a

Total of 75 for **this year~ 2023**

- We had **180 calls** for all of **2022**

Respectfully submitted by:

Nick Dellisanti, Deputy Supervisor

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 90-2023

JULY 24, 2023

RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME HEAVY MOTOR EQUIPMENT OPERATORS FOR THE HIGHWAY DEPARTMENT

WHEREAS the Highway Superintendent is seeking full time operators for the Highway Department.

RESOLVED the wording for the advertisement has been approved by the Town Attorney and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Times Union* for one week.

The Town of New Baltimore Highway Department is accepting applications for two full time CDL driver/heavy motor equipment operators. Applicants must have a minimum of a clean CDL Class B license. Applicant must be able to perform labor duties including but not limited to shoveling, raking, weed whacking, lawn mowing, operating chain saws, and brush clipping. Heavy equipment operation such as front end loader, backhoe, tractors, etc. a plus. Experience plowing snow with a large truck with plow and wing preferred. Must be willing and able to work long hours, including nights and weekend, during winter months for snow and ice removal. Applicant must pass pre-employment drug screen and alcohol test and random drug and alcohol testing at any time and authorize driver's license check The successful candidate will be considered probationary for six months beginning at hire date. For further information please contact Highway Superintendent Alan VanWormer at (518)756-2078, Ext. 3 M-Th 6AM-3PM and F 6-10 AM. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9AM-4PM.

TOWN OF NEW BALTIMORE ZONING BOARD OF APPEALS

Monthly Report
July 24, 2023

The Zoning Board of Appeals did not meet on July 5 since there were no applications to come before the Board.

Patrick Linger, Chair

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 91-2023
JULY 24, 2023**

**RESOLUTION TO RE-BID SILVER LAKE PARK-NEW BALLFIELD FACILITY
GENERAL CONSTRUCTION CONTRACT- 1G**

WHEREAS Plans and Bid Documents have been prepared for Silver Lake Park- New Ballfield Facility- General Construction Contract- 1G

WHEREAS the Town wishes to allow Delaware Engineering to assist in the rebid of the installation of a New Ballfield Facility at Silver Lake Park.

NOW, THEREFORE, BE IT RESOLVED that the New Baltimore Town Board hereby authorizes advertisement and publication of Bidding Documents with the opening of Bids to occur at the Town Board Work Meeting on Monday, August 28, 2023 at 7PM, unless such date is extended by an Addendum issued by the Engineer.

INVITATION TO BID
GENERAL CONSTRUCTION CONTRACT

Notice is hereby given that sealed bids to furnish and install a New Ballfield Facility at Silver Lake Park will be received by the Clerk until August 28, 2023 at 4 PM, at the Town Clerk's office, Town of New Baltimore, 3809 County Route 51, Hannacroix, New York 12087. All sealed bids will be opened at the Work Meeting on August 28, 2023 at 7 PM and will be publicly opened and read aloud at that time.

The General Construction will be done in conjunction with Town forces and other contracts. Therefore; The successful General Contractor will need to coordinate their work with the Town and other contracts.

The prefabricated concession building is being stored locally and the successful GC is expected to prioritize placement of the concrete foundation as part of this contract.

The Contract Documents, including Advertisement for Bids, Information for Bidders, Additional Instructions, Bid Documents, General Requirements, Specifications, Contract Drawings and any Addenda, may be examined at no expense on line at the following website: <https://de.biddyhq.com>, or at the office of Delaware Engineering, D.P.C., 28 Madison Ave Extension Albany NY, 12203.

Digital copies of the Contract Documents may be obtained online as a download for a non-refundable fee of One-hundred Dollars (\$100.00) from the website: <https://de.biddyhq.com>. Complete hardcopy sets of bidding documents may be obtained from REV, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: 1-877-272-0216, upon depositing the sum of One Hundred Dollars (\$100.00) for each combined set of documents. Checks or money orders shall be made payable to Delaware Engineering, D.P.C. Cash deposits will not be accepted. Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

Any Bidder who submitted completed Bid Forms to the Town of New Baltimore, upon returning such set in good condition within thirty days following the award of the contract or rejection of the bids, will be refunded his full payment. Deposits will not be refunded to any non-bidder (including material suppliers, subcontractors, or those that provide quotes to Bidders).

Questions should be sent to Karla Nunamann- Project Coordinator via email at knunamann@delawareengineering.com.

Please note that <https://de.biddyhq.com> is the designated location and means for distributing and obtaining all bid package information. All Bidders are urged to register to ensure receipt of all necessary information including bid addenda. All bid addenda will be transmitted to registered plan holders via email and will be available at <https://de.biddyhq.com>. Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with REV for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

No Bidder may withdraw his bid within Thirty (30) days after the actual date of opening thereof.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work.

The Town of New Baltimore reserves the right to waive any and all informalities in the Bid and to reject any or all Bids. By Order of the Town Board. Barbara M. Finke, Town Clerk

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 92-2023

JULY 24, 2023

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2023b-07-01 to 2023b-07-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2023b-07-01 to 2023b-07-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2023.