

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**JUNE 15, 2022  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

- May 23, 2022 Town Board Work Meeting

**Public Comment Period**

**New Business**

- Resolution to Authorize the Highway Superintendent to Purchase Materials and Supplies by Greene County Resolution 183-22
- Resolution to Authorize the Highway Superintendent to Washed and Screened Crushed Stone Per Greene County Resolution 184-22
- Resolution to Increase Hours for Part-Time Court Clerk
- Discussion Concerning Recent Pavilion Rental
- Audit of Claims

**Upcoming Meetings**

- June 27, 2022 Town Board Work Meeting at 7 PM
- July 4, 2022 Town Offices Closed for Independence Day
- July 6, 2022 Zoning Board of Appeals at 7:30 PM (If Needed)
- July 11, 2022 Town Board Regular Meeting at 7 PM
- July 14, 2022 Planning Board Meeting at 7 PM
- July 25, 2022 Town Board Work Meeting at 7 PM
- September 17, 2022 Townwide Yard Sale Day at 9 AM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE**                      **Draft 6/16/2022**  
**COUNTY OF GREENE**                              **Adopted 6/27/2022**  
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**OPENING OF WORK MEETING**

Supervisor Ruso opened the Work Meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Boehlke and Irving; Deputy Supervisor Dellisanti; Town Clerk Finke; and 4 members of the public who signed the attendance book. Absent: Councilmembers Downes and VanEtten

**Supervisor Ruso:** I'd like to read the Public Notice 'Town of New Baltimore Regular Meeting scheduled for Monday, June 13, has been rescheduled to Wednesday, June 15 at 7 PM at Town Hall, 3809 County Route 51, Hannacroix, NY. By Order of the Town Board, Barbara M. Finke, Town Clerk.' And that explains our out of sequence meeting for tonight.

**ADOPTION OF MINUTES**

The May 23, 2022 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Boehlke. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Irving

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

**Public Comment Period**

None

**New Business**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 99-2022**

**JUNE 15, 2022**

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO PURCHASE MATERIALS AND SUPPLIES BY GREENE COUNTY RESOLUTION 183-22**

*WHEREAS* the Greene County Highway and Solid Waste Superintendent advertised for bids in the Albany *Times Union* for various materials and supplies to be used in the maintenance, construction and reconstruction of County roads and bridges under the jurisdiction of the County Highway Superintendent for one year.

*RESOLVED* the Town Board hereby authorizes the purchase of materials and supplies at the contract price offered by Greene County Resolution 183-22 for one year from May 22, 2022 to May 21, 2023.

Motion by Supervisor Ruso seconded by Councilmember Boehlke and Irving

AYES: Ruso, Boehlke, Irving

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

**Supervisor Ruso:** That saves a few dollars and we don't have to bid it out ourselves.

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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 100-2022**  
**JUNE 15, 2022**

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO  
PURCHASE WASHED AND SCREENED CRUSHED STONE  
BY GREENE COUNTY RESOLUTION 184-22**

*WHEREAS* the Greene County Highway and Solid Waste Superintendent advertised for bids in the Albany *Times Union* for washed and screened crushed stone to be used in the maintenance, construction and reconstruction of County roads and bridges under the jurisdiction of the County Highway Superintendent for one year.

*RESOLVED* the Town Board hereby authorizes the purchase of washed and screened crushed stone at the contract price offered by Greene County Resolution 184-22 for one year from May 22, 2022 to May 21, 2023.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

AYES: Ruso, Boehlke, Irving

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 101-2022**  
**JUNE 15, 2022**

**RESOLUTION TO SET HOURS FOR PART-TIME COURT CLERK**

*WHEREAS* Part-Time Court Clerk Lynne Layman-Wallace was hired on September 23, 2019 at a maximum of 20 hours per week.

*WHEREAS* the total weekly hours for the Town Court staff has been 52.5 hours and the Town Justices have requested that each Part-Time Court Clerk work 26.25 hours per week.

*RESOLVED* the hours for Lynne Layman-Wallace are increased from 20 to 26.25 hours per week.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

**Supervisor Ruso:** The total number of hours budgeted and devoted to the Department remain the same, they're just redistributed between the two people in a different way. But the overall effect on the budget doesn't exist.

**Deputy Supervisor Dellisanti:** Is that for a five day a week schedule?

**Supervisor Ruso:** Yes, Monday through Friday not that some won't have a vacation day or what have you, but typical will be five days a week.

AYES: Ruso, Boehlke, Irving,

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

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**Discussion Concerning Recent Pavilion Rental**

**Supervisor Ruso:** The last one is a bit of an issue that I just wanted to have approval for with the Board. We had a pavilion rental on Saturday, May 28 at Joseph Wyche Park on New Baltimore Road. They left bags of garbage and boxes of empty wine bottles stuffed into the last stall of the restroom. The vendor removed the trash and the photographs are in your packets. A follow up apology email was sent by one of the parties who rented the pavilion and an offer for the Town of keep the security deposit. The purpose of the security deposit is because of these things. We haven't actually had one I can't recall when. Everybody does it the right way.

**Councilmember Boehlke:** How much is the security deposit?

**Supervisor Ruso:** \$25. I'm gonna make a Motion to accept the security deposit. Do I have a second?

**Councilmember Boehlke:** I'll second.

**Councilmember Irving:** When someone rents any of the parks are they given any kind of a leaflet or anything that's noted they're supposed to do this?

**Town Clerk Finke:** Yes, it has a checklist.

**Councilmember Irving:** I mean it's just common sense. You bring you're garbage in and you bring it out.

**Supervisor Ruso:** You don't stuff the bathroom with garbage.

AYES: Ruso, Boehlke, Irving

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

**Audit of Claims**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 102-2022**

**JUNE 15, 2022**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2022-06-01 to 2022-06-45, it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2022-06-01 to 2022-06-45,

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an Abstract and hold it for public review until July 31, 2022.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Boehlke, Irving

NAYS:

ABSTAIN:

ABSENT: Downes, VanEtten

**Motion Carried**

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General \$10,768.60, Highway \$7,812.13, Sewer 1 \$7,996.80, Sewer 2 \$308.19, Street Lighting 2 \$239.54, Ambulance 1 \$30,068.37, Ambulance 2 \$2,444.59, Total \$59,638.22

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**Public Comment Period/Community Events**

**Councilmember Irving:** I was pleased to see a good turnout for the Agfest on Sunday. I was there Sunday and saw yourself and Nick and I thought considered it was recessed for a couple years it was done very well and hopefully we'll see it again.

**Supervisor Ruso:** I think the crowd was actually up, I think people need to get out.

**Councilmember Boehlke:** There was a lot more people even on Saturday than there was on Sunday. It was a good turnout.

**Ellie Alfeld:** Does the Town get any funding from that?

**Supervisor Ruso:** No.

**Ellie Alfeld:** I mean we pay the insurance and the port-a-pots.

**Supervisor Ruso:** Just the insurance.

**Town Clerk Finke:** We pay the porta-potties.

**Supervisor Ruso:** Oh, yeah, it's in our contract with the Parks, too.

**Town Clerk Finke:** It's a Town function.

**Supervisor Ruso:** It's the biggest Town function we have or function in the Town.

**Ellie Alfeld:** I realize but I'm not trying to make problems here for you, but we don't have any more Seniors dates, we don't have any Veterans dates.

**Supervisor Ruso:** We should see if we can re-invigorate those, but they were all shut down.

**Town Clerk Finke:** Some people have died.

**Supervisor Ruso:** Being on the Seniors Committee, I don't know if there's a way to reassemble them. I'm asking you.

**Ellie Alfeld:** I don't know either. I tell people I can't do it anymore. It got to a point when I'm trying to load a grill on top of somebody's pickup truck because there was nobody to help me. I got to the point like I said, I'm getting old.

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Motion by Councilmember Irving seconded by Councilmember Boehlke to adjourn the meeting at 7:13 PM

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk