

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING

JANUARY 23, 2023

Please turn off all cell phones and electronic devices.

Reports

Supervisor

- Resolution to Authorize the Supervisor to Sign an Agreement for Water District #2 Water Main Replacement

County Legislator

Town Clerk

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

Upcoming Meetings

- February 1, 2023 Zoning Board of Appeals Meeting is Cancelled
- February 9, 2023 Planning Board Meeting at 7 PM
- February 13, 2023 Town Board Regular Meeting at 7 PM
- February 20, 2023 Town Offices Closed for Presidents' Day
- February 27, 2023 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 37-2023
JANUARY 23, 2023**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN AN AGREEMENT
FOR WATER DISTRICT #2 WATER MAIN REPLACEMENT**

WHEREAS the Town of New Baltimore Town Board has authorized Delaware Engineering as a qualified Engineering Firm to provide services to the Town, and

WHEREAS the Delaware Engineering has been extensively involved in the Town's District 2 water district and is well aware of all issues with that water district,

THEREFORE, BE IT RESOLVED that the Town of New Baltimore will contract with Delaware Engineering to design and plan for additional water main replacement for Water District # 2.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 38-2023
JANUARY 23, 2023**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2023b-01-01 to 2023b-01-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2023b-01-01 to 2023b-01-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until January 31, 2023.



DELAWARE ENGINEERING, D.P.C.

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

January 16, 2023

Jeff Ruso, Town Supervisor
Town of New Baltimore
3809 County Route 51
Hannacroix, NY 12087

RE: Scheller Park Water Main Replacement
Professional Engineering Services

Dear Supervisor Russo:

As requested, this letter outlines the professional engineering services associated with the replacement of the 100+ year old water main from Route 9W to Scheller Park. It is our understanding that the Town may use ARPA funds to support replacement of this aging water line. The water line that transmits water from Rte 9W to the Carlson property at Scheller Park Road and Circle Drive Extension dates to the Village of Coxsackie's original water supply in the early 1900's before the two reservoirs currently in service were established. The water mains in Scheller Park are reportedly from the 1970's and in acceptable condition. A break in the 100+ year old water line occurred in June 2020 closing the southbound lane of the NYS Thruway, disrupting water service for several days, and requiring a significant expense to repair. The attached map shows the section of line replaced in 2020 and conceptual plans for replacement of the balance of the old main.

SCOPE OF PROJECT

The existing 10-inch cast iron main passes through and beneath Diederich's Mobile Home Park and has an undetermined number of service taps to homes there. The location of the main is unknown and may pass under some homes. It would be preferable to re-locate the replacement main north of the park and establish one or more service lines into the Park. To cross Rte. 9W, it will be necessary to directional bore under the State Highway. The proposed replacement line would be 8" HDPE, to replace the old cast iron 10" line which was originally designed to supply the entire Village.

From the crossing of Route 9W, new main would be laid west approximately 1,560 LF to the pipe crossing under the Thruway that was installed in 2020. From the west side of the Thruway, approximately 1,230 LF of water main would be installed to the Carlson property at the intersection of Scheller Park Road and Circle Drive Extension, where a new line valve was installed in 2020.

An alternate design will be prepared to re-route the main to follow Twisted Tree Lane and Circle Drive Extension and connect on the Carlson property which would require approximately 1,660 LF of pipe. Re-routing the line would add to the costs for an additional about 500-ft of water main, but would make the line available to four new users and facilitate any future repairs to the line by placing it along a Town Road.

Based on a preliminary cost estimate, the construction cost is likely to be \$300,000 to \$350,000.

ENGINEERING SERVICES

As a basis for plans, publicly available LIDAR topography and State orthoimagery will be used. Delaware will assess site conditions in more detail and meet with property owners where possible in selecting the exact route.

A surveyor would be retained directly by the Town of New Baltimore to draw up descriptions for easements for the new line on the properties of: Flach; Slater or Dunphy; National Grid; and Rhodes. Delaware will provide a standard form of easement to the Town’s attorney to support the easements surveys and will, as necessary attend meetings with property owners to assist in securing easements.

Once the alignment and easements are settled, Delaware will prepare stamped plans and specifications and a brief engineering report for submittal to DOH. Review copies of these documents will be submitted to the Town for its approval prior to filing these documents with the State.

Upon DOH approval, Delaware will assist the Town with the public bidding process, issue addenda, coordinate a pre-bid meeting, assist with bid opening and provide a recommendation of award as appropriate. Delaware will provide executable contract documents for the Town and Contractor.

During construction, Delaware will:

- Review and approve materials and document quantities installed.
- Provide periodic inspections of the work. Typically, once per week would be adequate, however some contractors require more careful monitoring. Our services are based on once-weekly half-day inspections to document pipe laying conditions, field documentation and restoration.
- Verify that photo documentation and as-builts are being maintained by the contractor.
- Review payment applications and verify certified payrolls are provided.
- Document restoration and contract close-out.

Following construction Delaware will prepare as-builts of the completed line and provide copies to the Town and DOH and certify the work was completed as per plans, documenting any field changes.

Professional Engineering Services for this scope of work are as follow:

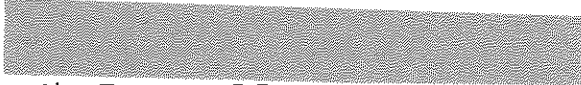
<u>Task</u>	<u>Cost</u>
1 Lay-out and routing	\$5,000
2 Plans & Specs	\$10,000
3 Engineering Report, Forms & Docs	\$5,000
4 Bidding & Award	\$7,500
5 Construction Services	\$10,000
6 Close-Out & As-Builts	<u>\$5,000</u>
Total Engineering Services	\$42,500

In addition to these costs, the Town should budget the costs of a land surveyor and attorney to assist with easements. The budget for these services is approximately \$10,000.

The professional services are proposed to be invoiced once monthly on a time and materials basis with payment due in 30 days.

If you have questions or would like to discuss the project, please don't hesitate to contact Mary Beth Bianconi or me at 518-452-1290.

Sincerely,



Alan Tavenner, P.E.
Senior Engineer

Enclosure

C: Mary Beth Bianconi

GREENE COUNTY EMS

- The regular monthly meeting was held
on Tuesday, JANUARY 17, 2023.
- There were 26 EMS calls in DECEMBER
for a Total of = 180 for the year ~ 2022
- We had 110 calls for all of 2021

Respectfully submitted by:

Nick Dellisanti, Deputy Supervisor

TOWN OF NEW BALTIMORE PLANNING BOARD

**Monthly Report
January 23, 2023**

The Planning Board met on January 12 with the following business transacted:

...Presented and passed resolution granting Special Use Permit to John Fisher for installation of a 16.56 kW roof mount solar array on his residence at 991 Deans Mill Road. Verbal approval had been given at the December Planning Board Meeting.

...Alan Lord from New York Land and Lakes, Inc. presented Sketch Plan Application for a 11-lot major subdivision of a 114+/- acre parcel, to be known as Misty Pines Farm, located on Route 51. Major Subdivision Application will be presented on surveyor's completion of survey work.

...Appointed Ann Marie Vadney as Planning Board Vice Chair for the 2023 year.

Position of Board Secretary will be filled at a later date.

Robert Van Etten, Chair

TOWN OF NEW BALTIMORE ZONING BOARD OF APPEALS

MONTHLY REPORT

January 23, 2023

The Zoning Board of Appeals did not meet on January 4, 2023, since there were no applications to come before the Board.

Patrick Linger, Chair