

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**TOWN BOARD REGULAR MEETING**

**NOVEMBER 22, 2021**

*Please turn off all cell phones and electronic devices.*

Presentation by Mark Evans, Mayor of the Village of Coxsackie, to Introduce the New Water Treatment Supervisor and the New Flushing System on Scheller Park Road

Terry McGee Ward from Greene County Human Services Public Hearing on the 2022 Plan of Services

**Reports**

Supervisor

County Legislator

Town Clerk

- November 8, 2021 Town Board Regular Meeting

Tax Collector

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

- Resolution to Authorize the Supervisor to Sign an Agreement for a Computer Lease for the Assessor Clerk

Town Courts (Chair VanEtten/Member Ruso)

- Resignation Letter from Town Justice Peter Melewski
- Resolution to Place Advertisement for Town Justice Vacancy

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

**Upcoming Meetings**

- December 1, 2021 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 9, 2021 Planning Board Meeting at 7 PM
- December 13, 2021 Town Board Regular Meeting at 7 PM
- December 24, 2021 Town Hall Closed Merry Christmas

- December 27, 2021 Town Board Work Meeting at 7 PM

## **Public Comment Period/Community Events**

### **Audit of Claims**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

## **Public Comment Period/Community Events**

### **Adjournment**

## **SUPERVISOR'S REPORT**

**November 22, 2021**

**The monthly financial reports for October were forwarded to all Board members. Has everyone had a chance to review them? I would like to make a Motion to accept the October financial reports.**

**I just wanted to keep everyone updated on the negotiations with the Teamsters. A meeting was scheduled for this past Thursday, November 18, however, the Teamsters cancelled and a date has not yet been rescheduled. I will continue to keep everyone informed.**

**We will be holding a Public Meeting at the Monday, December 13 Regular Town Board Meeting asking for input from Town residents on retail dispensaries for cannabis sales in the Town of New Baltimore. The meeting will start at 6:30 PM and we will place a Public Notice in the *Daily Mail*, the Town website, and signboard.**



*Barbara M. Finke RMC  
Town Clerk*

## **TOWN OF NEW BALTIMORE**

County of Greene  
3809 County Rte. 51  
Hannacroix, N.Y. 12087

Telephone: (518) 756-6671 ext 5

TDD/TTY: (800) 662-1220

Fax: (518) 756-8880

Web: [www.townofnewbaltimore.org](http://www.townofnewbaltimore.org)

Email: [clerk@townofnewbaltimore.org](mailto:clerk@townofnewbaltimore.org)

*Marjorie Loux, Deputy Town Clerk*

### **Town Clerk Report October 1-31, 2021**

10 Building Permits \$1,403.25, 7 CO Searches \$105, 1 EZ Pass Tag \$25, 18 Hunting/Fishing Licenses \$32.67, 12 Dog Licenses \$78, 3 Late Dog Licenses \$15, 1 Demolition Permit \$75, 1 Excavation Culvert Under Driveway \$35, 2 Minor Subdivisions \$60, 5 Certified Copies \$50, 3 Photo Copies 0.75, State, County & Local Revenues \$2,428, to New York State Agriculture and Markets for Spay/Neuter Program \$15, to New York State Department of Environmental Conservation for Hunting/Fishing Licenses \$533.33, Total to Supervisor \$1,879.67

We had a rental of Cornell Park for a wedding on October 16. I would like to mention the teamwork in working together on behalf of this couple. Special appreciation to Sandy Trombley for planting flowers, pulling weeds, and bringing the Town Hall pumpkins down for decorations; the Highway Department for mowing and blowing leaves that day, and Kevin Strbich for waiting to service the units until Friday. We received a card from the couple 'The Town, Thank you so much for all that you all over here in New Baltimore did to help make the Cornell Park perfect for our Wedding Day. We got very lucky with the weather. The day was everything we wanted and more. Here is a little something to show our appreciate. Love Josh and Melissa Bugros' The chocolate chip cookies were delicious and enjoyed by Town Hall offices.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 168-2021  
NOVEMBER 22, 2021**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN AN AGREEMENT  
FOR A COMPUTER LEASE FOR THE ASSESSOR CLERK**

***RESOLVED*** for the Assessor Clerk at the quarterly cost of \$105 and \$400 initial cost for imaging, disposal, new UPS .

# GREENE COUNTY EMS

- The regular monthly meeting was ***HELD***  
On Tuesday, NOVEMBER 16, 2021.
- There were 8 EMS calls in OCTOBER for a total of 84 for THIS year, 2021,
- we had 89 calls for all of 2020.

Respectfully submitted by:

**Nick Dellisanti, Deputy Supervisor**

**TOWN OF NEW BALTIMORE BUILDING DEPARTMENT  
Hannacroix, New York**

**Monthly Report  
November 22, 2021**

Summarization of Code Enforcement Officer activities for October, 2021, is as follows:

Building Inspections: 22  
Building Permits (Miscellaneous) Issued: 5  
Building Permits Renewed: 2  
Building Permit Renewal Letters Sent: 6 First Notices: 2 Second Notices:  
Certificates of Compliance Issued: 9  
Certificates of Occupancy Issued: 2  
Certificate of Occupancy Search Requests: 6  
Demolition Permit Applications Received: 2  
Demolition Permits Issued: 2  
Total New Building Permit Applications Received: 9  
New Building Permit Applications Awaiting Permit Issuance: 7  
Open Building Permits: 172  
New Septic System Applications: 1  
New Septic System Permits Issued: 1

Application Fees for October, 2021: \$1,453.25  
Total Fees for Year to Date: \$135,847.17

Allan Jourdin, CEO

**TOWN OF NEW BALTIMORE PLANNING BOARD**  
**Monthly Report**  
**November 22, 2021**

The Planning Board met on November 4, 2021, with the following business transacted:

- ...Continued discussion with representatives for the Hannacroix Solar Project on the submitted Site Plan Application as well as on recommendations to be forwarded to the Town Board for its consideration in regard to the required Decommissioning Agreement.
- ...Received Minor Subdivision Application for two-lot subdivision of property owned by Lisa Dippo located on Medway-Earlton Road. Required Public Hearing has been scheduled for 7 p.m., December 9.
- ...Discussion was held with Brent Zimmerman from Lime Kiln Farm regarding what permitting would be needed from the Board to allow them to hold weekend farm events during the spring, summer and early fall months of 2022 at the farm.
- ...Discussed with Town property owners the application process necessary to move acreage from one parcel and add to another.

Rob Van Etten, Chair



**TOWN OF NEW BALTIMORE**  
**Zoning Board of Appeals**  
**Monthly Report**  
**November 22, 2021**

The Zoning Board of Appeals met on **November 3** with two Public Hearings held:

...Public Hearing was held on the Area Variance Application submitted by Sara Pilatich to allow for the construction of a one-family dwelling on an undersized parcel of land, per current Code, in the area of Town known as Scheller Park. Parcel is within the water district and engineering plans had been presented at last meeting indicating that the parcel could support a septic system, house and meet required setbacks.

...Public Hearing was held on the Use Variance Application submitted by LeChase Development Services, LLC, under contract to purchase two parcels of property located w/s of Route 9W, just south of the 9W Bridge going over the New Yor State Thruway. Parcels are in a DMR Zone which does not allow Medical Office(s), which is the applicant's desired plans to develop.

In the regular monthly meeting that followed:

...Both the Pilatich Area Variance Application and the LeChase Development Services, LLC Use Variance Application were approved with no conditions.

Agenda for the **December 1** meeting is as follows:

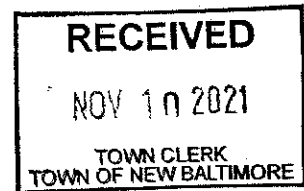
...The currently recessed Hannacroix Solar Project Public Hearing will be continued at 7:30 p.m.

Patrick Linger, Chair



**Town Court of New Baltimore**

P.O. Box 67  
3809 CR 51  
Hannacroix, New York 12087  
Phone: (518)756-2079 opt. 5  
Fax: (518)756-7007  
Email: [newbaltimoretowncourt@nycourts.gov](mailto:newbaltimoretowncourt@nycourts.gov)



Town Justices

**Hon. Peter M. Melewski**  
**Hon. James W. Huff**

Nov. 11, 2021

Hon. David A. Dellehunt  
Special Counsel to the Town and Village Courts in the 3<sup>rd</sup> Judicial District

&

Mr. Jeff Ruso  
Town Supervisor, Town of New Baltimore

RE: Resignation as New Baltimore Town Justice

Dear Special Counsel Dellehunt & Supervisor Ruso:

I regret to inform you of my decision to resign from my position as New Baltimore Town Justice. I propose an effective date of December 31, 2021 which will allow 7 weeks to clear the court calendar of my current cases, and provide time for a temporary justice to be engaged to work with Judge Huff in January, 2022.

Respectfully,

Hon. Peter M. Melewski  
New Baltimore Town Justice

CC: Hon. James Huff  
Sue Bauman, District 3  
Town Clerk

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 169-2021  
NOVEMBER 22, 2021**

**RESOLUTION TO PLACE ADVERTISEMENT FOR TOWN JUSTICE VACANCY**

**WHEREAS** due to the resignation of one of the Town Justices in the Town of New Baltimore on December 31, 2021, the Town Board seeks interested Town of New Baltimore residents willing to serve until December 31, 2022.

**RESOLVED** the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in the *Daily Mail* for seven days.

The Town of New Baltimore is seeking interested persons for one vacant Town Justice position which is open to Town of New Baltimore residents ONLY. Must be available evenings and weekends and extensive training is required. Please send letter of interest or resume outlining experience to Town Supervisor Jeffry Ruso, 3809 County Route 51, Hannacroix, NY 12087, [jruso@townofnewbaltimore.org](mailto:jruso@townofnewbaltimore.org), or call (518)756-6671, Ext. 7 for information. Letters of interest must be received no later than December 10, 2021.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 170-2021  
NOVEMBER 22, 2021**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2021b-11-01 to 2021b-11-, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2021b-11-01 to 2021b-11-.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2021.