

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**TOWN BOARD REGULAR MEETING**

**AUGUST 9, 2021**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Correspondence**

- Mayor Mark Evans, Village of Coxsackie

**Public Comment Period**

**New Business**

- Resolution Authorizing Supervisor to Execute Agreement for Legal Counsel Services for Notice of Petitions Filed by Jhoti Sai Hospitality LLC and Arjun Hotel LLC
- Resolution to Authorize the Purchase of Propane Per Greene County Resolution 168-21
- Resolution to Authorize the Purchase of #2D Diesel Fuel Per Greene County Resolution 173-21
- Resolution to Authorize the Purchase of Gasoline Per Greene County Resolution 174-21
- Resolution to Authorize the Supervisor to Sign Landlord Authorization Form for a Special Event Permit Application from the New York State Liquor Authority
- Resolution to Advertise for Full-Time Deputy Town Clerk
- Resolution to Advertise for Full-Time Heavy Motor Equipment Operator for the Highway Department
- Motion to Accept Resignation of Assessor
- Resolution to Place Advertisement for Sole Assessor
- Audit of Claims

**Upcoming Meetings**

- August 23, 2021 Town Board Work Meeting at 7 PM
- September 1, 2021 Zoning Board of Appeals (If Necessary) at 7:30 PM
- September 9, 2021 Planning Board Meeting at 7 PM
- September 13, 2021 Town Board Regular Meeting at 7 PM
- September 18, 2021 Townwide Yard Sale
- September 27, 2021 Town Board Work Meeting at 7 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 126-2021**

**AUGUST 9, 2021**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO EXECUTE  
AGREEMENT FOR LEGAL SERVICES FOR NOTICE OF PETITIONS FILED BY  
JHOTI SAI HOSPITALITY LLC AND ARJUN HOTEL LLC**

***RESOLVED*** that George D. McHugh, P.C. and Dreyer Boyajian LLP are hereby retained to provide legal services in connection with Notice and Petitions regarding the assessments for Jhoti Sai Hospitality LLC and Arjun Hotel LLC at the hourly rate of \$300 for attorneys and \$125 for paralegals/law clerks.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 127-2021**

**AUGUST 9, 2021**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF PROPANE  
PER GREENE COUNTY RESOLUTION 168-21**

*WHEREAS* the Greene County Legislature advertised for bids for propane and four fixed bids were received and the lowest responsible bidder was determined.

Nolan Bottle Gas Co., Inc.	\$1.21 fixed per gallon to all locations. This is a \$0.261 increase from present pricing.
Paraco Gas	\$1.39 fixed pricing to all location.
Bottini Fuel	\$1.44 fixed to all locations and only customer owned tanks at any other political subdivision, fire company or district.
CA Albright	\$1.80 fixed pricing to all locations. There is a note regarding a \$0.60 charge plus a \$7.99 hazmat fee.

*RESOLVED* the Town Board of the Town of New Baltimore authorizes the purchase of propane from Nolan Bottle Gas Company Inc. at the fixed rate contract price of \$1.21 offered by Greene County Resolution 168-21 from September 1, 2021 to August 31, 2022.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 128-2021**

**AUGUST 9, 2021**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF #2D DIESEL FUEL  
PER GREENE COUNTY RESOLUTION 173-21**

*WHEREAS* the Greene County Legislature advertised for bids for #2 Diesel Fuel and the lowest responsible bidder meeting all specifications was determined.

*RESOLVED* the Town Board of the Town of New Baltimore authorizes the purchase of #2 Diesel Fuel from Main Brothers Oil Co., Inc. offered by Greene County Resolution 173-21 from August 16, 2021 to August 15, 2022.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 129-2021**

**AUGUST 9, 2021**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF GASOLINE  
PER GREENE COUNTY RESOLUTION 174-21**

*WHEREAS* Greene County Highway and Solid Waste Superintendent advertised for bids for gasoline and the lowest responsible bidder meeting all specifications was determined.

*RESOLVED* the Town Board of the Town of New Baltimore authorizes the purchase of gasoline from Main Brothers Oil Co., Inc. offered by Greene County Resolution 174-21 from August 16, 2021 to August 15, 2022.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 130-2021**

**JUNE 14, 2021**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN A LANDLORD  
AUTHORIZATION FORM FOR A SPECIAL EVENT PERMIT APPLICATION FROM  
THE NEW YORK STATE LIQUOR AUTHORITY**

***WHEREAS*** the Cornell Hook and Ladder Fire Company will be hosting the 2021 Greene County Firemen's Parade with events scheduled at the Joseph Wyche Park on September 10-11, 2021.

***RESOLVED*** the New York State Liquor Authority requests that as the Town of New Baltimore is the landlord, a Special Event Permit Application and Landlord Authorization Form must be filed and the Supervisor Is authorized to sign said form for the community festivities on said dates.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 131-2021**

**JUNE 14, 2021**

**RESOLUTION TO PLACE ADVERTISEMENT FOR  
FULL-TIME DEPUTY TOWN CLERK**

**WHEREAS** an advertisement will be placed in the *Daily Mail* for a full-time Deputy Town Clerk.

**RESOLVED** that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in the *Daily Mail* for 7 days.

The Town of New Baltimore is seeking applications for a full-time Deputy Town Clerk. Duties include direct interaction with the public, issuing and registering all types of licenses, assisting with requests for information, collecting and processing fees, and other basic office tasks. Send letter of interest to Town Clerk Barbara Finke, 3809 County Route 51, Hannacroix, NY 12087 or [clerk@townofnewbaltimore.org](mailto:clerk@townofnewbaltimore.org).



**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 132-2021**

**AUGUST 9, 2021**

**RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME HEAVY MOTOR EQUIPMENT OPERATOR FOR THE HIGHWAY DEPARTMENT**

**WHEREAS** the Highway Superintendent is seeking one full time operator for the Highway Department.

**RESOLVED**, the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore Highway Department is accepting applications for a full time CDL driver/heavy motor equipment operator. Applicants must have a minimum of a clean CDL Class B license. Applicant must be able to perform labor duties including but not limited to shoveling, raking, weed whacking, lawn mowing, operating chain saws, and brush clipping. Heavy equipment operation such as front end loader, backhoe, tractors, etc. a plus. Experience plowing snow with a large truck with plow and wing preferred. Must be willing and able to work long hours, including nights and weekends, during winter months for snow and ice removal. Applicant must pass pre-employment drug screen and alcohol test and random drug and alcohol testing at any time and authorize driver's license check. The successful candidate will be considered probationary for six months beginning at hire date. For further information please contact Highway Superintendent Alan VanWormer at (518)756-2078, Ext. 3 M-Th 6AM-3PM and F 6-10AM. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9AM-4PM.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 133-2021**

**AUGUST 9, 2021**

**RESOLUTION TO PLACE ADVERTISEMENT FOR SOLE ASSESSOR**

**WHEREAS** the Town Board accepts the resignation of the Sole Assessor and approves the advertisement for said position.

**RESOLVED** the advertisement will be submitted to the Town Clerk for publication in the Daily Mail for one week.

The Town Board of New Baltimore is seeking applicants for Sole Assessor. Please send letter of interest or resume outlining experience to Supervisor Jeff Ruso, 3809 County Route 51, Hannacroix, NY 12087, [jruso@townofnewbaltimore.org](mailto:jruso@townofnewbaltimore.org), or call (518)756-6671, Est. 7. More information can be found at [www.townofnewbaltimore.org](http://www.townofnewbaltimore.org).

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 134-2021**

**AUGUST 9, 2021**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2021-09-01 to 2021-09-46, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2021-09-01 to 2021-09-46.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until September 30, 2021.

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