

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**JULY 22, 2019**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Presentation by Tracey Testo, Cornell Cooperative Extension Columbia and Greene Counties Agroforestry Resource Center Regarding the Culvert Grant Program**

**Reports**

Supervisor

County Legislator

Town Clerk

- Approval of July 8, 2019 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

- Resolution to Place Advertisement for Assessor and Board of Assessment Review Member

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Authorize the Purchase of Propane Per Greene County Resolution
- Resolution to Authorize the Purchase of Gasoline Per Greene County Resolution
- Resolution to Authorize the Purchase of #2D Diesel Fuel Per Greene County Resolution
- Resolution to **Approving Amendment to Agreement for Expenditure of Highway Monies**
- Resolution to Increase Pay Rate for Highway Department Employee
- Motion for Payment of Insite Bill for Highway Department

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Motion to Accept Resignation of Part-Time Justice Court Clerk
- Resolution to Place Advertisement for Part-Time Justice Court Clerk
- Resolution to Increase Pay Rate for Full-Time Justice Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

**Public Comment Period/Community Events**

- August 7, 2019 Zoning Board of Appeals Meeting at 7:30 PM (~~Rescheduled~~)
- August 8, 2019 Planning Board Meeting at 7 PM
- August 12, 2019 Town Board Regular Meeting at 7 PM
- August 26, 2019 Town Board Work Meeting at 7 PM
- September 21, 2019 Townwide Yard Sale at 9 AM
- September 22, 2019 Honor of Service Ceremony at 2 PM

## **Audit of Claims**

## **Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

### **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 1**

**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Briody, Irving, and VanEtten, Deputy Supervisor Dellisanti, County Legislator Linger, Town Clerk Finke, Highway Superintendent VanWormer, and 7 members of the public who signed the attendance book.

Absent: Councilmember Downes (Work) and Tax Collector Jordan

**Presentation by Cornell Cooperative Extension Columbia and Greene Counties  
Agroforestry Resource Center Regarding the Culvert Grant Program**

**Supervisor Ruso:** Thank you everyone. Tonight we're going to start out with a presentation by Kelsey West from Cornell Cooperative Extension and it has to do with the Columbia Greene Agroforestry Resource Center regarding the Culvert Grant Program.

**Kelsey West:** I'm with Cornell Cooperative Extension of Columbia and Greene Counties and I'm here today as part of a partnership project in which we provide resources to municipalities. I'd like to give a quick overview of the work that we've been involved in for the Hudson Valley working with Highway Departments to develop road-stream crossing inventories and management plans and offer to create this free resource for the Town of New Baltimore. We began this work back in 2014 conducting assessments of culverts and bridges under a standardized protocol which is being used throughout the Northeast. This has been developed by the North Atlantic Aquatic Connectivity Collaborative which we more easily refer to as NAACC. The focus of the first few years of this project was data collection. This involves taking measurements, photos, and also just evaluations of all the bridges and culverts through watersheds or towns and all this data is then uploaded onto the NAACC website which is a public database. These data are then analyzed to see if structures are barriers to aquatic life such as trout and eels which require a connected habitat in order to live out their life cycles. The capacity of these structures for flood water and to handle waterflow is also analyzed through this process. Once a considerable amount of this data has been collected, we started to reach out to Highway Department staff to kind of see how we could use this information and best provide this information to their departments and also figure out a way to leverage it for funding for the communities. We had a few workshops, received a lot of feedback and landed on these inventory documents which I was, of course, supposed to bring a copy of and forgot. So sorry. But we basically will take all the data and photos from the NAAC database and compile into a large document which, hopefully, will be usable for your staff. It also comes with a map with all the structures labeled and the document is organized by ownership. So after the inventory document is developed, we'll sit down with Highway staff in order to gather some crucial on-the-ground information and after this input is gathered we try to identify fundable projects which, hopefully, are barriers to aquatic life, maybe a potential for flooding and most importantly maybe pose issues to Highway staff such as maintenance issues or just condition of the structure. Once these structures are identified, we'll add them to a priority list and include them with an inventory document. So this information once included in the document can help municipalities acquire funding to replace their right-size structures and also in the event of another major flood, it can be used as justification for FEMA in order to replace or right-size culverts or bridges. We are currently partnering with quite a few Towns in Columbia and Greene Counties and we're completing the work under a few different funding streams. But for the Town of New Baltimore we've partnered with Trout Unlimited and also the Housatonic Valley Association to apply for a grant from the New England Water Pollution Control Commission or NEIWPC and in addition to the inventory document that we would be creating, Trout Unlimited will also create one shovel-ready engineering design and two conceptual designs for the replacement of culverts and especially if they are ranked high for both the town and our funders. So this would be a one year contract and the prioritization and inventory documents should be completed by September 2020. After this work is complete, we would follow up with your community to provide maybe grants, we'll keep an eye out for grants for implementations of these projects. To continue with this work, we would need a letter of support from you and I've brought a copy of a letter for your review. Does anybody have any questions at this time?

**Supervisor Ruso:** I think I talked to Tracey earlier today.

**Kelsey West:** Yes.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 2**

**Supervisor Ruso:** We're not committing ourselves. If you come up with a project list from outer space in terms of our budget, we still have options as we move forward.

**Kelsey West:** Yes.

**Supervisor Ruso:** Just a letter of agreement is that we support your program. In essence what you're asking us to do is support for the study.

**Kelsey West:** Yes, essentially we would just need a letter of support to begin creating this document. It's not a commitment to go through a rightsizing or replacement project at all. I just provide you with maybe some tools and resources and then especially it would be a nice resource for the Highway staff as it is an inventory of all of the structures within the Town. Any other questions?

**Supervisor Ruso:** I think what I'll do is I'll ask the Board here to, well actually you can ask questions first.

**Councilmember VanEtten:** I don't really have questions. I remember sitting, we've gone over this several times in the last few years.

**Supervisor Ruso:** So, I'll put together a letter. I just want to make sure I have the approval of the Board. So I'm going to make a Motion that I am authorized to sign a letter of support on behalf of the Culvert Grant Program. I'll make the Motion, do I have a second?

**Councilmember VanEtten:** I'll second.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** I'll put the letter together.

**Kelsey West:** Thank you so much.

### ***Supervisor***

The monthly financial reports for June were forwarded to all Board members. Has everyone had a chance to review them? I will entertain a Motion to accept the June financial reports. Motion by Councilmember VanEtten seconded by Councilmember Briody and Supervisor Ruso to accept the June financial reports.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (work)

**Motion Carried**

**Town Newsletter:** The first edition of the Town's Newsletter was sent out and the second edition will be coming out in October. Extra copies were left at our local post offices. I'd like to thank the Town Board, Town Clerk Barb Finke, and Department Heads for this assistance.

**Community Choice Aggregation:** Two Community Choice Aggregation Information Meeting presentations were held by Ed Carey of Good Energy on July 17 at 4PM and 7PM with 21 residents who signed the attendance sheets. It was redundant to the meeting we had earlier, a number of weeks back. The history and facts of the program were presented in great detail and all questions were answered. Those residents who qualified are looking forward to saving money on their upcoming electric bills.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 3**

**Environmental Facilities Corporation and the Department of Health:** They are seeking comments from the public regarding the Draft 2020 Intended Use Plans for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund. The Draft IUPs are available at [www.efc.ny.gov](http://www.efc.ny.gov). A joint public meeting and hearing to review the Draft 2020 CWSRF IUP and DWSRF IUP and to accept public comments on the IUPs will be held on Thursday, August 8, 2019 at 2:00 PM at the William K. Sanford Town Library in Loudonville. Written comments will be accepted until 5 PM on Tuesday, September 3. If anyone would like more information, this notice is posted on the Bulletin Board. This is a public meeting for anyone who wants to go.

**New York State Thruway Authority:** Proposes the implementation of Cashless Tolling-Statewide. This entails converting the ticketed toll system to a Statewide, cashless tolling system which includes I-87 from the Woodbury toll barrier (Exit 16) to Albany (Exit 24), and I-90 from the Canaan toll barrier (Berkshire Spur) to the Ripley toll barrier (Pennsylvania Line). All toll booths, with the exception of Interchange 17 in Newburgh, and toll barriers will be removed and replaced with gantry mounted E-ZPass readers and video license plate readers, which will be operational by the end of 2020. As Lead Agency, the Authority has classified the action as a Type 1 Action and has made a Negative Declaration for the project for the purpose of Article 8 of the Environmental Conservation Law.

**Supervisor Ruso:** Basically they're going to be the Lead Agency for this project as they should be. There will be no more Thruway people to wave at when you come in and out each morning or evening and it's a year away. Just to add a point, Barbara Finke has anticipated this happening and we are a seller of E-ZPass for anyone who would like to get one. If I recall reading, it's gonna be a little bit cheaper if you have an E-ZPass than if they have to read your license plate so it would behoove everyone to get that.

***County Legislator Pat Linger***

The jail has been mentioned in nearly every monthly report I've given to the Town Board since taking office 3 and a half years ago. July 2019 will be no exception. We have, after over 4 years of work, broken ground on the project. If you travel south on 9W at all, you will now see the initial site work being done. The service road, parking area, retention ponds, and excavation have begun. The project is on an 18 - 20 month schedule, with completion in early 2021. With regards to the bed count, we found that the previous plan to build one small male pod for separation of classification was not going to cost less than our original design, and could cost more due to engineering studies that wouldn't be completed until November. We opted to stick with the approved 32 cell footprint, but may only outfit the lower floor for housing use. The upper floor could be quickly outfitted if expansion is needed in the future. This would put the total bed count at 64, with room for expansion to 80 with C of C approval. Staffing levels would not change. Last year, we established an Addiction and Recovery Coordinator position in conjunction with Columbia County to combat the Opioid crisis. This month, Danielle Hotaling reported on the work she has done with both Counties and the start-up of a new website. The website is [www.c-gac.org](http://www.c-gac.org), and it provides information on addiction and recovery resources available locally, and gives the community a greater understanding of the crisis and our combined efforts to combat the causes. Also on the website is a calendar of events which highlights opportunities for interested people to learn and do more about addiction in our community. As of July, Greene county has a total of 30 overdoses in 2019, nine of which were fatal. The crisis still plagues us. I met with Dr. Carlee Drummer, the new President of CGCC, to discuss the working relationship we will have during her tenure. She is very driven to breathe new life into the academic programs and work with us to increase student enrollment, both young and not so young. We have set a public hearing on the 2019-2020 CGCC Operational Budget for Wed, August 21st at 6:25 pm. There is a proposed increase of \$189,247 from Greene county with this budget, less than the anticipated \$400,000 increase. We discussed other funding sources in our meeting as well. We also held a workshop to get information on our transfer station upgrade plan. The upgrades will start this fall with the Catskill scale house, move next to Hunter, followed by the Coxsackie facility. Funds are already in place to pay for these upgrades, and efficiencies in operation will quickly prove fruitful. With the resignation of Coroner Davis due to family health concerns, we appointed Paul Seney to fill the remainder of his term through December of this year. We have also appointed Ray Ward as Director of Real Property Services. Ray has done phenomenal work with not only RPS, but with EDT&P and Emergency Services with GIS and GPS mapping for both agencies. His work with broadband mapping and the new CAD system have proven very effective. Following 2 public hearings on the subject, we approved the

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 4**

application for the 2019 CDBG funding. We awarded bids for propane, gasoline, and #2 diesel fuel. We authorized the purchase of a wheeled loader for solid waste. This is the first replacement of equipment purchased when I took office in 2016. Historically, the County has run its equipment until it was no longer usable and had no value. This loader will bring \$54,200 on trade and will be replaced with a larger machine that will only cost \$75,000, and help move the larger material demand we've experienced. This policy was changed to avoid the high repair costs we saw with older equipment breakdowns, and it has proven successful. We are doing the same with Highway equipment to spend good money on dependable equipment. This month, I will award a Wayne C. Speenburgh grant to the Friends of New Baltimore Recreation Committee to help offset the cost of a new storage shed at District #3 Silver Lake Park.

**County Legislator Linger:** Two other items that I should mention. We got word this week from Columbia Memorial Hospital that they're going to discontinue their birthing center. All their births will go to Albany Med. They will still be doing pre and postnatal care. I've been told that they're gonna do some significant upgrades to the Greene Medical Arts Building and increase services over here, but we're not real sure what the services are gonna be yet. The second thing would be the Greene County Youth Fair begins on Thursday, runs Thursday to Sunday so hopefully everybody gets out there and supports that program. It's free admission, free parking, one of the only free fairs left in the State I believe. Anyone have any questions?

**Supervisor Ruso:** No, thank you very much.

**County Legislator Linger:** Thank you.

***Town Clerk Barb Finke***

1 Special Use Commercial \$200, 8 Building Permits \$2,409, 1 Deck & Porch \$75, 2 CO Searches \$30, 1 EZPass Tag \$25, 4 Fishing Licenses \$2.50, 19 Dog Licenses \$120, 1 Replacement Tag \$2, 4 Late Dog Licenses \$20, 2 Park Rentals \$50, 29 Photocopies \$7.25, State, County & Local Revenues \$3,004.25, to New York State Agriculture and Markets for Spay/Neuter Program \$21, to New York State Department of Environmental Conservation for Hunting/Fishing Licenses \$42.50, Total to Supervisor \$2,940.75 I received 2 FOILs in June and both are satisfied.

**ADOPTION OF MINUTES**

The July 8, 2019 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (work)

**Motion Carried**

***Tax Collector***

No Report

***Historian***

No Report

***Agriculture***

No Report

***AgFest***

No Report

***Animal Control***

No Report

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 5**

***Assessment***

**BOARD OF ASSESSMENT REVIEW:** The term for Donna Degnen will be expiring September 30, 2019 and she has placed interest in another term and will file a letter of interest with the Town  
**FINAL ASSESSMENT ROLL:** The 2019 final assessment roll was filed with the Town Clerk on Monday July 1<sup>st</sup>, 2019, and the legal notices posted accordingly. The annual report was filed with NYS Taxation and Finance along with Greene County Real Property Tax Services  
**NYS TAXATION & FINANCE:** Our office has received multiple phone calls in regards to the Newsletter sent out to the residence owners in regards to the STAR exemption vs. the STAR Credit option in which the State is introducing to property owners  
**NEXT YEAR PROCESSING:** The 2020 assessment roll has been created for next year processing i.e., deeds, exemptions, etc  
**GREENE COUNTY ASSESSOR'S ASSOC:** Is scheduling an Assessor meeting later this month in regards to shared services of a data collector and any other business that comes forward

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION #112-2019**  
**JULY 22, 2019**

**RESOLUTION TO PLACE ADVERTISEMENT FOR SOLE ASSESSOR AND BOARD OF ASSESSMENT REVIEW MEMBER**

**WHEREAS** the term of office of the Sole Assessor and Board of Assessment Review Member will expire on September 30, 2019 and the Town Board approves advertisement for those positions.

**RESOLVED** the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore is seeking applicants for a Sole Assessor and Board of Assessment Review Member. Please send letter of interest or resume outlining experience to Supervisor Jeff Ruso, 3809 County Route 51, Hannacroix, NY 12087, [jruso@townofnewbaltimore.org](mailto:jruso@townofnewbaltimore.org), or call (518)756-6671, Ext. 7 for information by August 15, 2019. More information is available at [www.townofnewbaltimore.org](http://www.townofnewbaltimore.org) and is posted at Town Hall.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAY S:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

***Audit and Budget***

**Supervisor Ruso:** The Audit part of our year is over with; the budget part is starting up. I've already spoken to our bookkeeper, she's gonna be sending us our forms by the end of the month so I'm gonna start my meetings with the various Department Heads probably around the first of August. I'm looking at you, Alan. He's got the biggest budget. So budget season starts pretty soon.

***Building & Grounds***

**Councilmember Irving:** We know as we can hear the rain outside, we've had some problems with mowing grass, but we are keeping up with it as best as possible. We've been doing a pretty good job.

***Recycling Center Operator Kirk Trombley***

60 Gallon Bags of Plastic (No Hard Plastics) 9, 11 Bundles of Magazines and Phone Books, 46 Bags and Bundles of Newspaper, 17 Boxes and Bundles of Cardboard

**Highway Superintendent VanWormer:** Chuck, we also had the metal dumpster emptied this week.

**Supervisor Ruso:** So we should be getting a check.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 6**

**Highway Superintendent VanWormer:** I think we have enough metals sitting on the ground over there to fill it again.

**Councilmember Irving:** We have to remind that we have taken appliances in that Recycling. We used to take appliances in the back and now we can put washers and any metal objects in that bin.

**Supervisor Ruso:** They take it all. The Town gets a couple bucks for them.

**Highway Superintendent VanWormer:** It's not a lot, but every little bit helps.

**Ellie Alfeld:** Pays his salary.

**Supervisor Ruso:** Really?

**Ellie Alfeld:** It pays more than what we were getting before.

**Deputy Supervisor Dellisanti:** Every little bit helps.

***Building Inspector/Code Enforcement Officer***

Summarization of Code Enforcement Officer activities for June, 2019, is as follows: Building Inspections: 27 Building Permits Issued: 5 Building Permits Renewed: 2 Building Permit Renewal Letters Sent: 3 First Notice; 6 Second Notice Certificates of Compliance Issued: 2 Certificates of Occupancy Issued: 1 Certificate of Occupancy Search Requests: 2 Complaint Forms Received: 1 Demolition Permit Applications Received: 1 Manufactured (Mobile) Home Permits Issued: 1 New Building Permit Applications Received: 11 New Building Permit Applications Awaiting Permit Issuance: 7 Open Building Permits: 96 New Septic System Permits: 1 Application Fees for June, 2019: \$2,484.00 Total Fees for Year to Date: \$5,727.20

***Greene County EMS Representative Nick Dellisanti***

The regular monthly meeting was held on Tuesday, June 16, 2019. There were 8 EMS calls in June for a total of 43 for this year 2019, and we had 102 calls for all of 2018. As of July 16, 2019 there is a projected year-end balance of \$600,000.

**Deputy Supervisor Dellisanti:** Also at this meeting we approved the 2020 Budget. It's flat as I thought would be possible and our numbers actually may go down a fraction because of the amount of calls that we had for 2019. So our budget numbers should be the same as last year.

***Greene County Planning Board Representative Jean Horn***

1. Town of Windham re: Site Plan Review...determined to be incomplete 2. Town of Hunter re: Stony Clove Eco Cabins(Clamping) Site Plan Review Recommended Local Decision 3. Town of Cocksackie re: Cocksackie/Freepoint Solar Site Plan Review/Use Variance Recommended Local Decision

***Highway***

June 24 to July 22 2019 Installed 12"X60' culvert on Deans Mill Road, Repaired road edge on Kreitmier Road where CSX truck ran off, Built a new flag pole for Town Garage and installed, Installed two watch for children signs on Kings Road, Mowed along roads, Dug out and removed stumps at Medway Grapeville Firehouse, Put up signs on Shady Lane to prepare for paving, Mowed and weed eat cemeteries, Mowed all parks and Town Hall as needed, Marked Shady Lane for rebates before paving, Sharpened blades on all mowers, Went to County Highway Garage and got used control handle for our boom mower at no cost to the Town, Replaced Stop sign at intersection of Roberts Hill Road and County Rt.51 with new retroreflective sign after a near head on crash there. Rebated and swept shady Lane before paving. Thank You to the Town of Coeymans Highway Department for cutting our rebates, and the Village of Ravena for the use of their sweeper per our shared service agreement. This saved the Town around \$600.00, Hauled washed 1a stone from Peckham for chipsealing on New Baltimore Road, which will be done on Wednesday July 31. Mowed, weed whacked and brushhogged District 1 park, Removed old rotted wooden barrier from District 1 park, Wednesday July 3 shimmed Shady Lane, Monday July 8 to Wednesday July 10 paved Shady Lane, Backed up driveways where we paved, Marked Culvert Pipe on Feather bed Lane to be replaced, Marked culvert pipe on High Bridge Road to be replaced, Sprayed bees in dugout at District 2 park before park program started, Picked up trash

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 7**

can and trash bags for Park Program, Cleaned ditch on Kings Road, County Roadside mower was broke down so we mowed one time around route 51 and 54 for them, York raked parking lot at Town hall to remove grass, Installed new street name signs on Hillcrest Road and South Ridge Road, Changed oil on 2012 f350, Our roadside mower broke down on Tuesday July 16, new hydraulic motor would have cost \$1500.00 to replace, we found a guy on Ravena that is able to weld the mounting flanges back on for little or no cost to the Town. We dropped it off and are hoping to have it back tomorrow. Installed air tail gate control on 1985 International 10 wheeler, Changed oil and filter on Case International tractor, Grader patched New Baltimore Road with fine shim to fill some cracks before chip sealing

**Highway Superintendent VanWormer:** Some good news. The paving on Shady Lane came in well under what we had in the 284 Agreement and the bid from Peckham, the 284 Agreement, we had \$217,000. The bid was \$199,018 and it came in at \$193,733 which was a savings of \$5,285.25.

**Supervisor Ruso:** Are you still on to do the New Baltimore Road on the 31st?

**Highway Superintendent VanWormer:** On the 31st weather permitting. We also have to do, at some point, we have to revise the 284 Agreement to include that in the 284 Agreement.

**Supervisor Ruso:** I have that here tonight.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION #113-2019**  
**JULY 22, 2019**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF PROPANE**  
**PER GREENE COUNTY RESOLUTION**

**RESOLVED** the Town Board hereby authorizes the purchase of Propane from Nolan Bottle Gas Company, Inc. at the fixed rate contract price of \$0.95 per gallon approved by Greene County Resolution 217-19 from September 1, 2019 to August 31, 2020.

**Supervisor Ruso:** For those that don't know our costs went down from \$1.29 per gallon to \$0.95 so we're always happy with that.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION #114-2019**  
**JULY 22, 2019**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF GASOLINE**  
**PER GREENE COUNTY RESOLUTION**

**RESOLVED**, the Town Board hereby authorizes the purchase of Gasoline from Main Brothers Oil Co., Inc. at the contract price offered by Greene County Resolution 218-19 from August 16, 2019 to August 15, 2020.

**Supervisor Ruso:** I'm looking for the price here.

**County Legislator Linger:** It will fluctuate, you get a tank car price and it will fluctuate.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 8**

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION #115-2019**

**JULY 22, 2019**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF #2D DIESEL FUEL  
PER GREENE COUNTY RESOLUTION**

**RESOLVED**, the Town Board hereby authorizes the purchase of #2 Diesel Fuel from Main Brothers Oil Co., Inc. at the contract price offered by Greene County Resolution 219-19 from August 16, 2019 to August 15, 2020.

**Highway Superintendent VanWormer:** That's the ultra low sulfur right?

**County Legislator Linger:** Yeah, and that's \$2.0148 per gallon. It's \$0.1525 over the tank price.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**County Legislator Linger:** And the gasoline price was \$1.8407, \$0.1550 over tank price.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION #116-2019**

**JULY 22, 2019**

**RESOLUTION APPROVING AMENDMENT TO AGREEMENT FOR  
EXPENDITURE OF HIGHWAY MONIES**

**RESOLVED** that the attached Agreement for Expenditure of Highway monies (Amendment 1) submitted by Highway Superintendent Alan VanWormer (Highway 284 Agreement) is hereby approved.

**AGREEMENT FOR THE EXPENDITURE  
OF HIGHWAY MONIES (AMENDMENT #1)**

AGREEMENT between the Town Superintendent of the Town of New Baltimore, Greene County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$\_\_\_\_\_ shall be set aside to be expended for primary work and general repairs upon \_\_\_\_\_ miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 9**

(a) On the road commencing at State Route 9W and leading to Gill Road, a distance of 1 mile, there shall be expended not over the sum of \$24,753.10.

Type    Single Coat Chip Seal  
Width of traveled surface                      32'  
Thickness    ¼"

Subbase  
Chip Seal single course, from Route 9W to Gill Road. Work is being done by State contract vendor so no bidding is required.

Executed in duplicate this 22<sup>nd</sup> day of July 2019

Supervisor	Councilperson
Councilperson	Councilperson
Councilperson	Town Superintendent of Highways
County Superintendent of Highways	

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

**Supervisor Ruso:** For a little bit of further information, we received \$27,000 from the Winter Storm Recovery, is that right, Alan?

**Highway Superintendent VanWormer:** Yes.

**Supervisor Ruso:** We received approval for \$27,000, I don't have it in front of me and it has to be spent on the highways, it has to be spent on the roads. So if we don't spend it, we don't get it.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** We all have to sign this before we leave tonight.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 117-2019**

**JULY 22, 2019**

**RESOLUTION TO INCREASE PAY RATE FOR  
HIGHWAY DEPARTMENT EMPLOYEE**

**WHEREAS** William Greene was appointed Motor Equipment Operator by Resolution 38-2019 on January 1, 2019.

**RESOLVED** following a satisfactory six-month probationary service and obtaining CDL Class B license his rate of pay will increase to \$18.25.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 10**

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

### **Planning Board**

The Planning Board met on July 11, 2019, with the following business transacted:

...Representative from the New Baltimore Conservancy was present to advise the Board of their plans for a cook out at 5:30 p.m. and barn dance beginning at 6 p.m. on September 14 at Scenic Hudson's Long View Park. Following the discussion, the Board passed the necessary resolution, per condition of their Special Use Permit, to allow them to have music that evening.

...Discussed with William Burns, Jr. and his attorney, his application for a three-lot minor subdivision of property owned on Hillcrest Road. Application was classified as a Minor Subdivision and required Public Hearing scheduled for 7 p.m., August 8. ...Determination having been made at the July 3, 2019, Zoning Board of Appeals meeting that Matthew and Donna Taormina's business Honey Hollow Brewing, LLC did not need a Use Variance but rather was a mixed use of an Agricultural Farm Brewery and a Tavern, Town permitted uses, the Taorminas and their Attorney were present to continue discussion of their Site Plan Application submitted at the May 9, 2019 Planning Board Meeting. After further discussion, resolution, with conditions, was passed approving the application. ...Representatives were present from DG New York CS, LLC, a subsidiary of NextEra Energy Resources, LLC to discuss with the Board their plans for a Solar Project to facilitate up to five megawatts alternating current (5 MW AC) of solar power on property located at 14073 U.S. 9W. Required Site Plan Application had been submitted prior to the meeting and the Board went through the required Full Environmental Assessment Form. The Board will next be sending out the required paperwork to other interested agencies for required responses.

### **Zoning Board of Appeals**

The Zoning Board of Appeals met on July 3, 2019, with following business transacted: Public Hearing was held on the Use Variance Application submitted by Matthew and Donna Taormina for a Use Variance for their Honey Hollow Brewing, LLC business with members of the public offering comment in favor of the business. In the regular monthly meeting that followed, the Board Members continued discussion on the application with decision reached that the Board was in disagreement with the Code Enforcement Officer's determination of the F-2 (Factory) classification as taken from the 2015 IBC (International Building Code) Chapter 3 – Use and Occupancy Classification because of the size of the brewery. The Board further determined that it is a mixed use of an Agricultural Farm Brewery and a Tavern; and with that determination, the applicants can move forward with the Site Plan Review process before the Town's Planning Board without need of a Use Variance being issued.

### **Seniors**

**Councilmember VanEtten:** (To Ellie Alfeld) When is the next meeting?

**Ellie Alfeld:** We haven't scheduled it.

**Councilmember VanEtten:** Haven't scheduled it so there's nothing going on yet.

### **Technology/Website**

**Councilmember Briody:** There's nothing new other than some resolutions that need to be put forth next meeting.

### **Town Court Liaison**

In May, Court fees were \$12,215 of which \$6,883 was sent to the State Comptroller and the Town retained \$5,332. Justice Farrell \$8,118 Justice Meacham \$4,097

### **Resignation of Kimberly Gimondo**

'I am writing to announce my resignation as Deputy Court Clerk, Effective two weeks from today (July 22, 2019). It has been quite an experience getting to know yourselves and the others at the New Baltimore Town Court. However, I am unable to fulfill my responsibilities due to unexpected childcare issues stemming from my new full time position at Rensselaer Polytechnic Institute. Thank you for the employment opportunity'

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 11**

Motion by Councilmember VanEtten seconded by Supervisor Ruso to accept the resignation of Kimberly Gimondo.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 118-2019**

**JULY 22, 2019**

**RESOLUTION TO PLACE ADVERTISEMENT FOR PART-TIME  
JUSTICE COURT CLERK**

**WHEREAS** an opening exists for a part-time Justice Court Clerk and the Town Board approves advertisement for that position.

**RESOLVED** the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore is seeking a part-time Court Clerk for 20-25 hours a week. A Court Clerk is responsible for maintaining records of a Court and to assist the Judges with their administrative functions. Specific duties entail: Preparing dockets/calendars of cases to be called and utilizing a variety of computer software and case management systems. Recording payment of court fines and fees. Will be required to answer inquiries from the general public regarding judicial procedures, court appearances, trial dates, adjournments, and other court related matters. Prepare and issue orders of the Court including probation orders, protective orders, release documentation, sentencing information, and summonses as well as prepare documents regarding the outcome of Court proceedings. Responsibilities will include: searching files and contacting witnesses, attorneys, and litigants, in order to obtain information for the Court.

Must be able to work independently, as well as have strong communications and inter-personal skills. Legal or prior court clerk experience preferred.

Interested applicants may obtain an application from the New Baltimore Town Hall. Submit application along with resume by 8/27/19 to New Baltimore Town Court, P.O. Box 67, Hannacroix, NY 12087, Attn: Kimberly Ruby

**Ellie Alfeld:** Did we mention a price? Salary?

**Town Supervisor Ruso:** I think it varies based upon...

**Councilmember VanEtten:** Experience.

**Supervisor Ruso:** If you have someone who's already been doing this versus someone who's (unable to understand).

Motion by Councilmember VanEtten seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 12**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 119-2019**  
**JULY 22, 2019**

**RESOLUTION TO INCREASE PAY RATE FOR FULL-TIME JUSTICE CLERK**

*WHEREAS* Kimberly Ruby was appointed Full-Time Justice Clerk by Resolution 180-2018 on December 6, 2018.

*RESOLVED* following a satisfactory six-month probationary service her rate of pay will increase to \$16.50.

Motion by Councilmember VanEtten seconded by Supervisor Ruso

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** I do have a Motion that goes back a little here on our pages. I'm going to make a Motion for payment of the Insite bill for the Highway Department. The bill is \$5,500; this is the antenna that was on the Insite tower. I know we discussed this one at length at multiple meetings. Is there any questions that anyone has about this? I'll make a Motion to make payment.

**Councilmember Irving:** I'll second that Motion.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Town Clerk Finke:** I'd like to just add one thing. We went back to the Minutes way back, I want to say the '70s, and we found nothing. There's no agreement, there's nothing in writing, no charges for other people. We looked.

**Supervisor Ruso:** It was a nice deal for years. For a reminder of everybody, we would plow their driveway in return for a space on their tower and we stopped plowing their driveway for various reasons unknown and some known four years ago roughly, Alan? Five years ago?

**Highway Superintendent VanWormer:** Yeah, all of four.

**Supervisor Ruso:** As a result of us no longer plowing, then the bill started coming.

**Town Clerk Finke:** And the business was sold many times.

**Supervisor Ruso:** Different owners over and over again. This was a negotiated downward amount.

***Veterans/Memorials***

**Councilmember VanEtten:** We have the picnic coming on the 10th and we have the trip to the Wall coming up on the 22nd of August.

***Wastewater Treatment***

**Councilmember Irving:** Everything is proceeding on as normal; nothing to report that is a problem.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 13**

***Youth, Parks and Recreation***

**Councilmember VanEtten:** It is up and running and they've been doing really well. They had the Children's Museum come in today to talk about reptiles, and then they did painting, and they've done all kinds of things. It's going very well.

***Public Comment***

None

**Community Events**

- August 7, 2019 Zoning Board of Appeals Meeting at 7:30 PM (~~Rescheduled~~)
- August 8, 2019 Planning Board Meeting at 7 PM
- August 12, 2019 Town Board Regular Meeting at 7 PM
- August 26, 2019 Town Board Work Meeting at 7 PM
- September 21, 2019 Townwide Yard Sale at 9 AM
- September 22, 2019 Honor of Service Ceremony at 2 PM

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 120-2019**  
**JULY 22, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2019b-07-01 to 2019b-07-47, it is

**REVOLVED** that the Supervisor is hereby authorized to pay claims 2019b-07-01 to 2019b-07-47.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2019.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

General \$8,958.24, Highway \$15,775.17, Sewer 1 \$1,932.09, Sewer 2 \$43.07, Water 2 \$3,338.79, Water 3 \$104.94, Total \$30,152.30

**Highway Superintendent VanWormer:** To go along with the Memorial Wall in Catskill -- I believe it's Tuesday the 20<sup>th</sup> -- our Highway Department will be putting one of our pickup trucks in the escort for that Wall from Coxsackie to Catskill. So we'll be taking part in the escorting that Wall from Coxsackie to Catskill.

**Supervisor Ruso:** Very good and what date is that?

**Highway Superintendent VanWormer:** I believe it's Tuesday the 20<sup>th</sup>.

**Councilmember VanEtten:** Mine says the 21<sup>st</sup>.

**Highway Superintendent VanWormer:** Or maybe it's the 21<sup>st</sup>.

**Deputy Supervisor Dellisanti:** It's a Wednesday.

**Highway Superintendent VanWormer:** Is it Wednesday: Okay, the 21<sup>st</sup>?

**Supervisor Ruso:** Alright, thank you.

**TOWN OF NEW BALTIMORE**                      **Draft 7/23/19**  
**COUNTY OF GREENE**                              **Adopted 8/2/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JULY 22, 2019 - Page 14**

Motion by Councilmember Briody seconded by Councilmember VanEtten to adjourn the meeting at 7:48 PM

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** Thank you.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk