

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

SEPTEMBER 24, 2018

AGENDA

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Reports

Supervisor

County Legislator

Town Clerk

- Resolution Authorizing the Town of New Baltimore to Enter into an Agreement with the New York State Thruway Authority to Sell E-ZPass Tags
- Approval of September 10, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

- Presentation of Tentative Budget to Town Board by Town Clerk
- Motion to Set Budget Workshop and Presentation of 2019 Tentative Budget for October 8, 2018

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

- Resolution Authorizing Supervisor to Execute Agreement for General Ambulance Services with the Town of Cossackie
- Motion to Allow Cornell Hook & Ladder Fire Company Station 2 on High Rock Road to Park their Trucks in Town Hall Parking Lot in Preparation of Paving of their Parking Lot

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Authorize the Highway Foreman to Attend Training
- Resolution to Purchase Snowplow and Sander for the Highway Department
- Resolution to Purchase Salt Shed Car Port

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

Public Comment Period/Community Events

- October 3, 2018 Zoning Board of Appeals Meeting (If Needed) at 7:30 PM
- October 8, 2018 Town Board Regular Meeting, Budget Workshop and Presentation of the 2019 Tentative Budget at 7 PM
- October 11, 2018 Planning Board Meeting at 7 PM
- October 22, 2018 Greene County Department of Human Services Public Hearing on 2019 Plan for Services at 7 PM
- October 22, 2018 Town Board Work Meeting at 7 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

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OPENING OF REGULAR MEETING

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Briody, Downes and Irving, Town Clerk Finke, Deputy Highway Superintendent VanWormer, County Legislator Linger, and 2 members of the public who signed the attendance book. Absent: Deputy Supervisor Dellisanti, Councilmember VanEtten, and Tax Collector Jordan

Supervisor

Thank you everybody. It has been a busy number of weeks. We'll get into some of those details later. Right now under the Supervisor's Report, I want to, particularly under Correspondence, this is from the Cossackie-Athens Central Schools and I'll read it verbatim. 'Cossackie-Athens Central Schools Open House Community Celebration For Our Renovations Project Saturday October 6th 9:30am-11:30 am High School Ribbon Cutting-Followed by Tours' So, if anyone has an interest in going to the Cossackie-Athens High School to see the result of their renovations, please mark their calendars.

The monthly financial reports for August were forwarded to each one of us. I hope everyone has had a chance to review them. I would like to make a Motion to accept the August financial reports, seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

County Legislator Pat Linger

I am happy to report that we have finally passed a bond resolution in favor of building our new jail here in Greene County. This is not to say that I am happy about the need to build, but that we will now finally stop bleeding tax dollars with additional months of delays. Not only is the operation of a jail our financial responsibility, but our legal one as well. The \$39 million bond resolution also calls for a maximum bed count of 80 beds, which leaves me in a guarded position at this time, pending the NYS Commission of Correction approval of the design at this reduced size. We also passed the funding mechanism for the bond with the approval of the USDA loan. This does not mean we can't open this bond to the market for better interest rates, only that we can guarantee the 3.5% rate. The cost to GC taxpayers is \$30.94 per \$100,000 assessment at full value. For taxpayers in New Baltimore with a 0.74 equalization rate, this cost computes to \$73 annually on an average \$175,000 assessment, or just over \$6 per month. We had a rough summer for weather, but paving has now been completed and striping will follow in the coming weeks. Miscellaneous bridge and culvert projects are beginning to wrap up as well. I am happy to announce the successful start of another initiative I've worked on, the Columbia County bus route has been approved by NYSDOT. This bus will run 8 loops per day, Monday through Friday, from Catskill to CGCC, Columbia Memorial Hospital, the Hudson Amtrak Station, and back to Catskill. This benefits our students, nurses, residents, and tourists by giving them an inexpensive option to travel between the two counties. Students can also use their student scholarships to help offset the cost. Resolutions were approved to fund School Resource Officers in Greenville, Cairo-Durham, and Windham Ashland Jewett school districts. The school districts will pay 75% of the cost of each SRO and the County will pay the remaining 25%. These SRO's will be GC Sheriff Deputies and will be assigned to the Road Patrol Division when school is not in session. The annual auction of delinquent properties was held on September 12 with 44 properties included county-wide. While winning bidders have until October 12 to complete their purchase, the County Treasurer is confident that we will realize a profit from this auction. Four properties in New Baltimore were auctioned off. We awarded a bid for reconstruction of the Water Street stairs and sidewalk near the Lumberyard building in Catskill. This is a joint project between the Village of Catskill, Greene County, and the Lumberyard Performing Arts Center. Other notable resolutions passed in September include: 1) Awarded bids for abrasives used in snow and ice control 2) Authorized bids for 2 new pickup trucks for Highway/Solid Waste 3) Authorized contract with Greene County EMS for Paramedic service

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County Legislator Linger: Anybody have any questions, comments, anything? I will say that following our bond vote, I received some communication by email that was not friendly. I will respond and talk with anyone civilly, but I will not respond to his flipping accusations of being on the take or flat out threats. Those I will not respond to.

Supervisor Ruso: Are they from people from our Town or from elsewhere?

County Legislator Linger: These were from elsewhere. I actually had a couple of good conversations with people from our Town, people that don't agree with our decision, but civil discussions nonetheless. I kind of pride myself on taking anyone's phone call, and answer anybody's email, but for those sort of things, I'm not responding to it. Anything else?

Supervisor Ruso: Thank you, Pat.

Town Clerk Barb Finke

11 Building Permits \$823.25, 6 CO Searches \$90, 12 Hunting/Fishing Licenses \$63.48, 34 Dog Licenses \$252, 3 Late Dog Licenses \$15, 1 Junkyard License \$100, 4 Marriage License \$70, 4 Park Rental \$100, 4 Certified Copies \$40, 8 Photo Copies \$2, Recycle Fees \$32, State, County & Local Revenues \$2,763.25, to New York State Agriculture and Market for Spay/Neuter Program \$50, to New York State Department of Health for Marriages \$90, to New York State Department of Environmental Conservation \$1,035.52, Total to Supervisor \$1,587.73 One FOIL was received in August which is complete and awaiting inspection. I completed six hours of home study sponsored by the New York Municipal Clerks Institute Program. The coursework included Conducting Meetings and Hearings, Introduction to the State Environmental Quality Review Act, Making a Good Record, and Planning Board Overview. To-date I have completed 34 of the 40 annual credits needed for the Certified Municipal Clerk designation. I would also like to thank the Highway Department for picking up and installing the three Townwide Yard Sale signs. I couldn't have done it without them! Also at the New York State Town Clerks Association Annual Conference, I met with Regina Bulman from the New York State Thruway Authority's E-ZPass Program. As the Governor has stated that toll booths are being removed on the Thruway and the Town of New Baltimore has an exit, I would like to request permission from the Town Board to sell E-ZPass Tags. I spoke with Gina today and after all paperwork is submitted, it is a couple week process to be approved. The Town will purchase the tags for \$21 and sell for \$25 and there is no expiration.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 146-2018
SEPTEMBER 24, 2018

**RESOLUTION AUTHORIZING THE TOWN OF NEW BALTIMORE
TO ENTER INTO AN AGREEMENT WITH THE
NEW YORK STATE THRUWAY AUTHORITY TO SELL E-ZPASS TAGS**

WHEREAS, the Town Clerk's Office wishes to retail E-ZPass Tags through the New York State Thruway Authority's E-ZPass On-the-Go Program;

WHEREAS, the Town Clerk's Office will purchase E-Z Pass tags for the cost of \$21.00 per Tag from the Thruway Authority and sell the Tags at a cost of \$25.00 per tag, allowing the Town of New Baltimore to keep \$4.00 per sale; and

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of New Baltimore hereby authorizes the Town Clerk's office to enter into an agreement with the New York State Thruway Authority to sell E-ZPass Tags provided all legal requirements are complied with.

Motion by Supervisor Ruso seconded by Councilmember Briody

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Councilmember Irving: Sounds like a good idea.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

ADOPTION OF MINUTES

The September 10, 2018 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Tax Collector Diane Jordan

No Report

Historian Ted Hilscher

Answered questions from a citizen about the Van Slyke barn. I will be giving a slide show/talk on barns in the Historic Dutch Barn at the Bronck House, Cossackie on Sunday October 14. This event will be promoting the reconstruction of the Cornwell barn, (formerly on Route 81 west of Earlton), at the Bronck House complex. One of the purposes of the reconstruction of the barn will be the housing of the Vanderzee hay press. The circa 1870 Vanderzee hay press is 19 feet high, operational and was once located at the Vanderzee farm in New Baltimore. There is only one other known operating hay press in existence at a museum or historic site, at Kinzers, Pennsylvania, near Lancaster. On August 15 I traveled to Kinzers and saw their hay press in operation. My research on the importance of hay presses in the Hudson Valley is on-going.

Agriculture

No Report

AgFest

No Report

Animal Control Joe Tanner

No Report

Assessment

SCHOOL TAX ROLLS The school taxes were mailed out late due to the problems with TelAscent. Some schools extending the payment due date to accommodate the lateness

EXEMPTIONS The renewals for the STAR exemption were sent out earlier this month.

NYS Taxation and Finance (NYST&F) also has a new requirement for the Enhanced STAR recipients, in which all owner's must file an Income Verification form (if they have not done so to date) along with their regular renewal application, which in future NYST&F will handle the renewal process. The Senior Citizens will have to file a separate renewal application with their 2018 income, and also an Enhanced STAR renewal with their 2017 income, which will be sent out in December for their renewal process. There will be letters sent out to the senior's for further explanation of NYST&F's changes. We also will be asking for updated driver's licenses, deeds, etc., to update our files for exemption administration. Agricultural renewal exemptions will be mailed out in October, and again will be asking for updated Schedule F's, leases, etc. if needed. **BOARD OF ASSESSMENT REVIEW** We haven't received the decision of two Small Claims with were held in August. The second meeting of the BAR will be in October, for any Correction of Errors to be done to the final assessment roll for the January Town/County tax bills

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Audit and Budget

Supervisor Ruso: Kelly and I have been doing a lot of work on the budget so I'm going to defer to the Town Clerk at this moment.

Town Clerk Finke: The Tentative Budget was presented to me and I have a copy for each of you.

Supervisor Ruso: I would just like to add unfortunately Kelly has been assigned elsewhere during the summer months during work days, but she has been part of this budget process for a number of weeks, spending her Saturdays with myself putting a lot of work in. Her help has been excellent and has brought to the Board everything we had anticipated. So, thank you for that before we start. The Tentative Budget, I'm not going to go line item by line item, but I'm going to discuss some major points. First and foremost as presented to the Town Board, this is the Tentative Budget. The next budget is the Preliminary and then we go to the Final. The Final will be completed and voted upon by us in November. The Preliminary will be in October. This is the opportunity for the Town Board to examine the details, ask questions, identify errors or omissions or something that you would prefer to see otherwise than what's presented here. But this is your opportunity. So, please take it home, study it, and we'll be discussing it in the upcoming meetings. There were a couple of things that we did add to this. This budget includes a two percent increase for our Town employees.

Councilmember Downes: Non-elected.

Supervisor Ruso: Non-elected. It also represents -- believe it or not, we're looking forward to it -- a small tax decrease which is the equivalent of four cents per \$100,000, but it comes out to being a .12 percent tax decrease. So, please examine it, there's multiple pages here. There is certainly the General Fund, Highway, Sewer, Water, and Lighting Districts. There is only one thing that's really lacking here, but it's not our call at this moment, but we have not had submitted to us the Medway-Grapeville Fire Department's annual budget. We did receive New Baltimore Fire Department and we anticipated getting their's before long. They usually send it to us about this time so it's really not overdue. New Baltimore just happens to be early so we look forward to getting that. Any thoughts or questions I will suggest saving until you've reviewed this document.

County Legislator Linger: Jeff, I believe according to the Fire District law, October 16.

Supervisor Ruso: It's the middle of October, exactly.

County Legislator Linger: The date for their budget hearings to be done.

Supervisor Ruso: So, they're not behind, just that New Baltimore is early. That's all that is. So, this represents a lot of work and a lot of thought and a lot of errors have been fixed already. We will discuss that in the future meetings. Thank you. On the same point, I would like to make a Motion for a Budget Workshop and Presentation of 2019 Tentative Budget for October 8, 2018. Do I have a second?

Councilmember Downes: I'll second.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Buildings & Grounds/Recycling Operator Kirk Trombley

Councilmember Irving: No appliances and, of course, we have changed that condition. Appliances now are going in scrap.

60 Gallon Bags of Plastic (No Hard Plastics) 13, 21 Bundles of Magazines and Phone Books, 107 Bags and Bundles of Newspaper, 53 Boxes and Bundles of Cardboard

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Supervisor Ruso: I'm going to add that I drove past the metal bin and I saw somebody put in a clothes washer. So, the fact that there's none here is not true. The fact is that we don't collect the money any longer, the dollar figure remains the same. So, someone has donated a clothes washer.

Building Inspector/Code Enforcement Allan Jourdin

Summarization of Building Inspector/Code Enforcement Officer activities for August, 2018, is as follows: Building Inspections: 19, Building Permits Issued: 3, Building Permits Renewed: 3, Building Permit Renewal Letters Sent: First Notice: 2; Second Notice: 3, Certificates of Compliance Issued: 6, Certificates of Occupancy Issued: 2, Certificate of Occupancy Search Requests: 4, Complaint Forms Received: 2, Demolition Permits Issued: 1, Do Not Occupy: 2, E-Mails Received: 126, E-Mails sent: 142, Final Inspections Pending: 10, Manufactured (Mobile) Home Application: 1, New Building Permit Applications Received: 4, New Building Permit Applications Awaiting Permit Issuance: 3, Open Building Permits: 108, Pool Permit Applications Received: 1, Pool Permits Issued: 1, Septic System Permit (New) Application: 1, Application Fees for August, 2018: \$ 823.25 Total Fees for Year to Date: \$10,380.17

Fire, EMS & Law Enforcement

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 147-2018
SEPTEMBER 24, 2018

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT
FOR GENERAL AMBULANCE SERVICES WITH THE
TOWN OF COXSACKIE**

RESOLVED the Town Board hereby authorizes the Supervisor to execute an agreement with the Town of Coxsackie for General Ambulance Services for the period January 1, 2017 to December 31, 2017 for \$21,013.04.

Motion by Supervisor Ruso seconded by Councilmember Downes

Supervisor Ruso: I just want to point out for those in that district, the total cost is \$3,080.71 less than the previous year. So, it's gone down.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Supervisor Ruso: I would like to make a Motion to allow Cornell Hook & Ladder Fire Company Station 2 on High Rock Road to park their trucks in Town Hall parking lot in preparation of paving of their parking area this week depending on the weather. Do I have a second?

Councilmember Irving: I'll second that.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Grants/Promotions/Economic Development

No Report

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Greene County EMS Representative Nick Dellisanti

The regular monthly meeting was held on Tuesday, September 18, 2018. There were 13 EMS calls in August for a total of 73 for this year, and we had 103 calls for all of 2017. As of September 18, 2018 there is a projected year-end balance of \$525,000.

Greene County Planning Board Representative Jean Horn

No Report

Highway

Highway Report August 27 to September 24 2018 Monday August 27 paved Nodine Mountain Road, White Birch Lane, Cedar Lane, and Liberty Street, Tuesday August 28 Paved Baldwin Terrace, Birchwood Lane, and Old State Road, Wednesday August 29, paved Huckle Hill Lane, and Started to pave Deans Mill Road, Thursday August 30 Finished paving Deans Mill Road, Paved Union Street, and second half of Liberty Street, Mowed all parks and Town Hall as Needed, Continue to mow along roads with two mowers, Fixed driveways where needed after paving, Repaired lawn on Whitebirch lane damaged while paving, Unloaded large air compressor from truck at New Baltimore Firehouse, Dug out large trip hazard area at Town Hall and reblacktopped, Marked trees on Medway Earlton Road to be cut, Spoke to resident of Scheller Park Road about boat very close to the road. It has been moved but very little. Changed oil in Massey Furgisson tractor, Took down old salt shed and begin to build new one, Hauled concrete blocks for new salt shed, Replaced broken bolt on a/c compressor on Massey Furgusson tractor, Replaced missing stop sign at Sodom Road and Old Kings Road, Checked all roads for debris from weekend wind, Picked up block caps from Matter Contracting for new salt shed, Scott and Alan attended budget meeting at supervisors office.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 148-2018
SEPTEMBER 24, 2018

**RESOLUTION TO AUTHORIZE THE HIGHWAY FOREMAN
TO ATTEND TRAINING**

WHEREAS Cornell Local Roads Program will be holding Work Zone Traffic Control for Local Roads workshop on October 2, 2018 at the Fulton County Highway and Facilities in Johnstown.

RESOLVED the Town Board of the Town of New Baltimore approves the attendance of the Highway Foreman at a cost of \$50.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 149-2018
SEPTEMBER 24, 2018

**RESOLUTION TO PURCHASE SNOWPLOW AND SANDER FOR THE
HIGHWAY DEPARTMENT**

WHEREAS the Highway Department wishes to purchase a snowplow and sander for the 2006 Ford F350 pickup.

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WHEREAS as required by the Town of New Baltimore Procurement Policy, three quotes were obtained for said purchase.

RESOLVED the Town Board authorizes the Highway Department to purchase one Fisher 9.5xv2 snowplow for \$6,200 and one Fisher 1.8 cubic yard polycast sander for \$5,300 for a total price of \$11,500 from Toads LLC.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 150-2018
SEPTEMBER 24, 2018

RESOLUTION TO PURCHASE SALT SHED CAR PORT

WHEREAS the Highway Department wishes to purchase a car port for the salt shed at the Highway Garage.

WHEREAS as required by the Town of New Baltimore Procurement Policy, three quotes were obtained for said purchase.

RESOLVED the Town Board authorizes the Highway Department to purchase one salt shed car port from H.B.O. Carports for \$2,495, 20% down payment (\$299.40) payable to Eagle Associates Concrete and the remaining \$2,195.60 to H.B.O. Carports.

Motion by Supervisor Ruso seconded by Councilmember Irving

Councilmember Downes: Scott, I've just got a quick question. On these carports, how is the water going to not condense underneath because I know my uncles had one and my cousin and water seems to get underneath there. Have they been used for the salt sheds before?

Deputy Highway Superintendent VanWormer: Yes. What it is it's only the top section that's going to be the actual shed. There's going to be 8' concrete block around the sides and the carport will go on top of the block.

Councilmember Downes: So that'll take it. Thanks.

Deputy Highway Supervisor VanWormer: Then you've got drainage, we're putting in some bigger stone around the drains. When the rain runs off, it's going to run down.

Councilmember Downes: It was under and the inside they got wet so I didn't know how...

Deputy Highway Superintendent VanWormer: I've had one for a couple years now and never had that before.

Councilmember Downes: I was just wondering. Thanks.

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AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Insurance

Supervisor Ruso: I have a meeting next Monday with Whitney Pangburn from Marshall & Sterling where we're going to go over the details of the health insurance. So, I have a meeting with her at 2:00 on Monday afternoon so I'll have more to report the next Board meeting.

Personnel

No Report

Planning Board

Due to the Primary Election on September 13, the Board's September meeting was held on September 20 with the following business transacted: ...Received a Special Use Permit/Site Plan Application for the Lime Kiln Farm Store at Lime Kiln Farms located on Lime Kiln Road. Purpose of the applications is to allow for farm products to be sold to the public. Required Public Hearing on the applications is scheduled for 7:00 p.m., October 11. ...Received applications from Maxwell Horowitz for an altered lot line and minor subdivision of parcels located on e/s Route 9W. Required Public Hearing has been scheduled for 7:15 p.m., October 11. ...Discussed with Sara Nolan and authorized representative for Ethan Nolan, subdivision plans for the 15.91 acre parcel they own located on Acquetuck Road and in particular the splitting of the limited road frontage for each parcel. ...Discussed with Eric Hoglund from Eagle Associates Concrete Drilling and Sawing, Inc. his current site plan and whether their desired increase in vehicle repair beyond the company's vehicles to include repair and inspection of vehicles for the general public, entailing the need for a NYS Motor Vehicle repair and inspection station license, would require an amendment to current Site Plan or a new Site Plan. Since it is an allowed use in the Commercial District, there will be no outside changes to building in which the repair work is and will be taking place and no added lighting, parking spaces. etc., the Board determined that there did not appear to be a need for any Site Plan Review action at this time. ...Heard a very brief introductory presentation from representatives of Solar Generation for the siting of a community solar farm on property they are purchasing on e/s Route 9W.

Zoning Board Chair Pat Linger

The Zoning Board of Appeals did not meet on September 5, 2018 since there were no applications to come before the Board.

Seniors

No Report

Technology/Website

No Report

Town Courts

In July, Court fees were \$14,518 of which \$7,855 was sent to the State Comptroller and the Town retained \$6,663. Justice Farrell \$7,929 Justice Meacham \$6,589 In August, Court fees were \$22,128 of which \$11,815 was sent to the State Comptroller and the Town retained \$10,313. Justice Farrell \$10,678 Justice Meacham \$11,450

Veterans and Memorials

Supervisor Ruso: I just would like to report that we had the Veterans' luncheon on Sunday, September 9 at the Gill Road Firehouse and I thought it was excellent. It was a good gathering, nice chatter amongst the participants. It was a good program.

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Wastewater Treatment

Supervisor Ruso: We have had communication with Robert Flores who is with Delaware Engineering and he reports that we are ready to advertise for bids for the construction. He will send the bid advertisement that needs to be published in our local paper and typically the Board will authorize that once it's ready before publishing.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 151-2018
SEPTEMBER 24, 2018

RESOLUTION TO PLACE ADVERTISEMENT FOR BIDS
FOR THE WASTEWATER TREATMENT PLANT UPGRADES PROJECT

RESOLVED following approval from the Attorney for the Town and the Town Board, the Town Clerk will send the advertisement for bids for publication in the Daily Mail.

ADVERTISEMENT FOR BIDS

Sealed Bids will be received until **December 10, 2018** at the Town of New Baltimore, 3809 County Route 51, Hannacroix NY, 12087 until **1:00 PM** local time and then at said office publicly opened and read aloud for:

TOWN OF NEW BALTIMORE
GREENE COUNTY, NEW YORK
WWTP UPGRADES PROJECT

Work shall include but is not limited to:

Contract #2G

This work consists of WWTP upgrades including new concrete tanks, refurbishing existing tanks, re-coating an equalization tank, new headworks structure, new clarifiers, new UV equipment, yard piping, and site work.

Contract #2E

This work consists of providing power and control wire and conduit to the various treatment equipment, a new generator, and other building and site lighting.

A Pre-Bid conference will be held on **October 24, 2018 at 10:00 AM** at the Town of New Baltimore WWTP, 1096 NYS 144, New Baltimore NY, ~~12087~~ 12124. Bidding contractors are strongly encouraged to have an authorized representative of their firm present at this meeting.

Contract Documents, including Advertisement for Bids, Information for Bidders, Labor and Employment, Additional Instructions, Bid Documents, Agreement, General Conditions, General Requirements, Specifications, Contract Drawings and any Addenda, may be examined at no expense on line at the following website: www.usinglesspaper.com under 'public projects', or at the office of Delaware Engineering, D.P.C., 28 Madison Ave Extension Albany NY, 12203.

Digital copies of the Contract Documents may be obtained online as a download for a non-refundable fee of Forty-Nine Dollars (\$49.00) from the website: www.usinglesspaper.com under 'public projects.' Complete hardcopy sets of bidding documents may be obtained from REV, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: 1-877-272-0216, upon depositing the sum of One Hundred Dollars (\$100.00) for each combined set of documents. Checks or money orders shall be made payable to Delaware Engineering, D.P.C. Cash deposits will not be accepted. Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

TOWN OF NEW BALTIMORE **Draft 9/26/18**
COUNTY OF GREENE **Adopted 10/8/18**
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Any Bidder who submitted completed Bid Forms to the Town of New Baltimore, upon returning such set in good condition within thirty days following the award of the contract or rejection of the bids, will be refunded their full payment. Deposits will not be refunded to any non-bidder (including material suppliers, subcontractors, or those that provide quotes to Bidders). Questions should be sent to Robert Flores, P.E. via email at rflores@delawareengineering.com or Fax at (518) 452-1335.

Please note that REV (www.usinglesspaper.com) is the designated location and means for distributing and obtaining all bid package information. All Bidders are urged to register to ensure receipt of all necessary information including bid addenda. All bid addenda will be transmitted to registered plan holders via email and will be available at www.usinglesspaper.com. Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with REV for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

Each bid must be accompanied by security in an amount not less than five percent (5%) of the amount of the bid in the form and subject to the conditions provided in the Information for Bidders. No Bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work and which are to be separately sold by the Contractor to the Town of New Baltimore prior to incorporation into the work of the Contract.

The project is funded with state grant that has M/WBE, EEO, and AIS requirements.

The Owner reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation, and to select the Bid, the acceptance of which, in its judgment, will best assure the efficient performance of the work.

Motion by Supervisor Ruso seconded by Councilmember Irving
AYES: Ruso, Briody, Downs, Irving
NAYS:
ABSTAIN:
ABSENT: VanEtten
Motion Carried

Youth, Parks and Recreation

No report

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 152-2018
SEPTEMBER 24, 2018

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2018b-09-01 to 2018b-09-31, it is

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REVOLVED that the Supervisor is hereby authorized to pay claims 2018b-09-01 to 2018b-09-31.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

General \$22,201.41, Highway \$13,898.35, Sewer 1 \$1,916.75, Sewer 2 \$137.37, Ambulance 2 \$21,013.04, Total \$59,166.92

Public Comment

Deputy Highway Superintendent VanWormer: Did we have the resolution tonight to approve the Highway Department to buy abrasives off the County contract?

Town Clerk Finke: No, because I didn't receive the signed one from the County. I looked it up and all I had was a copy. I didn't have it signed, sealed, who made the Motion.

Deputy Highway Superintendent VanWormer: So, we have to wait two weeks until we start purchasing.

Town Clerk Finke: I tried.

Community Events

- October 3, 2018 Zoning Board of Appeals Meeting (If Needed) at 7:30 PM
- October 8, 2018 Town Board Regular Meeting, Budget Workshop and Presentation of the 2019 Tentative Budget at 7 PM
- October 11, 2018 Planning Board Meeting at 7 PM
- October 22, 2018 Greene County Department of Human Services Public Hearing on 2019 Plan for Services at 7 PM **at Town Hall**
- October 22, 2018 Town Board Work Meeting at 7 PM

Motion by Councilmember Briody seconded by Supervisor Ruso to adjourn the meeting at 7:46 PM

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

Supervisor Ruso: Thank you coming; meeting adjourned.

Respectfully Submitted,

Barbara M. Finke RMC
Town Clerk