

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**JUNE 25, 2018**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Presentation by Patricia Carson, Lifestyle Coach, Diabetes Prevention Program  
“Prevent Type 2 For All” from the Independent Living Center of the Hudson Valley**

**Reports**

Supervisor

- New York State Thruway Authority Regarding the Capital Region Welcome Center

County Legislator

Town Clerk

- Approval of June 11, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Approve the Deputy Highway Superintendent to Receive the Authorized Salary of the Highway Superintendent
- Resolution to Approve Emergency Purchase by Highway Department
- Resolution to Approve Advertisement for Part-Time Seasonal Heavy Motor Equipment Operators and Laborers for the Highway Department

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Revised Workplace Violence Policy

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Resolution to Increase Pay Rate for Deputy Justice Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

- Resolution Appointing Summer Recreation Program Staff From July 9, 2018 Through August 3, 2018
- Resolution to Approve CPR/First Aid Course for Summer Recreation Program Staff

**Public Comment Period/Community Events**

- 2018 Greene County Household Hazardous Waste Collection Event on Saturday, June 30 at the Greene County Highway Department, 67 Scott Lane, Athens Last Names Beginning With A-F 7:30-8:30 AM, G-K 8:30-9:30 AM, L-P 9:30-10:30 AM, Q-U 10:30-11:30 AM, V-Z 11:30 AM-12:30 PM
- July 2, 2018 Zoning Board of Appeals Meeting at 7:30 PM (Rescheduled)
- July 9, 2018 Town Board Regular Meeting at 7 PM

- July 12, 2018 Planning Board Meeting at 7 PM
- July 25, 2018 Planning Board Meeting at 7 PM
- June 25, 2018 Town Board Work Meeting at 7 PM
- September 15, 2018 Townwide Yard Sale at 9 AM

### **Audit of Claims**

### **Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 1**

**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody and VanEtten, Town Clerk Finke, Deputy Highway Superintendent VanWormer, Emergency Management Officer VanWormer, and seven members of the public who signed the attendance book. Absent: Councilmembers Downes (Work) and Irving and Tax Collector Jordan

**Supervisor Ruso:** Our presentation person hasn't shown up today so we'll put that behind us.

***Supervisor***

The monthly financial reports for May were forwarded to all Board members. Has everyone had a chance to review them? I would like to make a Motion to accept the May financial reports, seconded by Councilmember Briody

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**New York State Thruway Authority** 'Re: Capital Region Welcome Center I-87 Northbound MP 127.2 New Baltimore, NY SEQRA Negative Declaration

Dear Supervisor Ruso: The New York State Thruway Authority, as Lead Agency, has concluded the environmental assessment for the project to construct the Capital Region Welcome Center pursuant to 6 NYCRR Part 617, State Environmental Quality Review Act (SEQRA). The project has been classified as a Type 1 action. The proposed Welcome Center will be constructed on Thruway Authority land within the infield of the existing ramps to the New Baltimore Service Area from Northbound I-87. The proposed project includes a new Welcome Center building that will house restrooms, vending services, informational kiosks and a Taste NY Merchandise Area. The building will be situated in a park like setting with sidewalks connecting the parking areas to the Welcome Center building, play area, a pet comfort area and other applicable site amenities. Asphalt parking areas for passenger cars and buses, will be provided. Parking for tractor trailers, and fuel for all vehicles will continue to be available at the existing New Baltimore Travel Plaza. Access to the Welcome Center will solely be from the existing northbound I-87 ramps to the existing New Baltimore Travel Plaza. The New York State Thruway Authority has developed a design report for the project, which evaluated all potential environmental concerns relating to the construction of the Capital Region Welcome Center. The conclusions of the environmental assessment for the project indicated no significant environmental impacts, therefore, the New York State Thruway Authority has made a Negative Declaration for purposes for Article 8 of the Environmental Conservation Law. Please see the enclosed SEQRA, Full Environmental Assessment Forms for additional information.'

**Supervisor Ruso:** Just as a point I have spoken to Patrick Thompson. I think one of my biggest concerns was access for emergency vehicles and they suggested that the access would be the same through the Thruway rest area as we currently have used on multiple occasions. So, I guess I said okay. I hope that suits our rescue squad people and our...

**Deputy Highway Superintendent VanWormer:** There's u-turns at both ends of the hot shop so if we have to go out on the main line, we can enter on either side.

**Supervisor Ruso:** Get on it. So, it's crossing over that ramp way.

***County Legislator Pat Linger***

As we end the first half of 2018 and welcome summer, I have been kept busy attending meetings and events throughout the county and New Baltimore. I attended the Community Health and Safety Day, Agfest and our own Senior picnic in the town, as well as the Senior Day and the Sportsmen's Federation fishing derby in Catskill. While at the events in New Baltimore, I promoted the GCT bus line with handouts and information on public transportation in Greene County. Phone calls, emails, and visits to

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 2**

townspeople to discuss various issues are a daily occurrence. Anyone living on CR 51 may have noticed the culvert and drainage work being done. This is in advance of nearly 2 miles of paving that will be completed shortly. We have met with the architects and project manager on the jail twice in the last month. Discussions were to see what was feasible to cut and the associated savings and costs involved. As I have previously mentioned, the facility itself is at a minimum and savings are limited. What we have tried to accomplish is reducing the bond amount through cash infusion and use of reserve funds. A vote is scheduled in July to accomplish this. I did not attend the budget workshop this month as I was attending a training class on that night. Our Director of Mental Health has informed us that she will be retiring at the end of this year. Her loss will be felt deeply as she is not only the administrator, but performs clinical duties as well. We have moved the Deputy Highway Superintendent into a new role of Safety Coordinator. This is a position that has gone unfilled for a lengthy period. In the aftermath of some recent incidents at the Catskill Transfer Station, we felt it was necessary to fill it to help prevent further accidents. Two employees in the Highway Dept will be upgraded and given additional responsibilities to help perform the duties of the Deputy. The State Legislature gaveled out their 2018 session prior to the required approval of our mortgage tax extender. This is a bi-annual renewal, which if not approved by December 31, means a revenue loss of nearly \$1 million to Greene County. Notable resolutions passed this month include: 1) Approval of paving quick quotes at \$59.59 per ton 2) Purchase of a used yard tractor for Solid Waste to replace a damaged machine 3) Approved the shared cost of a financial study to create a waste management authority with Ulster and Sullivan counties 4) Established capital project #99 for the improvements at CGCC 5) Authorized a PILOT agreement with Bogart Solar in the Town of Catskill At the end of our regular meeting, a resolution was brought forward from the floor to share the cost of the feasibility study in regards to the construction possibility on the Columbia County Jail site. This resolution was voted down in committee and was also voted down by the full board. We presented commendations to MCAT and the Ulster County Sheriff's Department for their assistance with the fatal fire in Durham in April. These two agencies made themselves available around the clock for weeks to do whatever they could to help people deal with this tragedy. This included our first responders, residents, the family, neighbors, and school district. They were on scene early, and stuck with our county at every turn. Thank you to both! This month, I am presenting a Wayne C. Speenburgh grant to Rob VanEtten to help with the costs involved in putting on the Agfest and entertaining the children who attend. Questions?

**Emergency Management Officer VanWormer:** Pat, the Deputy Highway Superintendent for the County, is he still Deputy? Does he have his duties or is he not?

**County Legislator Linger:** No, he's been removed from that post and made Safety Coordinator and the duties that he was doing will be split and assigned to two other employees – the office manager and the field manager. So, depending on whether its office stuff or field stuff, they're going to take care of it and we'll see how that works.

***Town Clerk Barb Finke***

7 Building Permits \$3,026.75, 3 CO Searches \$45, 11 Fishing Licenses \$17.96, 35 Dog Licenses \$252, 8 Late Dog Licenses \$40, 1 Marriage License \$17.50, 1 Beer Permit \$20, 1 Park Rental \$25, 2 Safety Inspections \$100, 25 Certified Copies \$250, 4 Photo Copies \$1.00, Recycle Fees \$2, State, County & Local Revenues \$4,162.75, to New York State Agriculture and Market for Spay/Neuter Program \$49, to New York State Department of Health for Marriages \$22.50, to New York State Department of Environmental Conservation \$294.04, Total to Supervisor \$3,797.21 I received one FOIL in May for a total of 10 for the year and the information was picked up by the individual.

**APPROVAL OF MINUTES**

**Supervisor Ruso:** I think we need approval for June 11 Meeting Minutes. I was not in attendance at that meeting, but my vote would be to accept the Minutes (unable to understand). So, I have read the Minutes and I do accept them. So I'll make the Motion to accept the Minutes of June 11 Town Board Regular Meeting, seconded by Councilmember Briody

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 3**

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**Supervisor Ruso:** It was pointed out by our attorney that that's what our role was to accept the Minutes not necessarily approve them.

***Tax Collector Diane Jordan***

I would like to thank the board for letting me attend the Tax Receiver/Collector's annual Training Seminar on June 10<sup>th</sup> thru the 13, in Lake Placid. The speakers were great, and I always learn and come away from this training with new knowledge.

Property/County Tax – There is a 5% penalty added to unpaid bills until the June 30, please have the bills to the post office and post marked on or before the 30, of June.

After this date, there will be another 1% penalty added to the bills that are still due.

Sewer District #1 Sewer #1 now has a 10% penalty added to the bill and are due by July 15, after this date there will be another 2% penalty added to the unpaid bill. Second

billing for Sewer #1 will go out again in July for August 15 payment. Water District #2

Also Water #2 bills now has a 10% penalty and are due by June 15, Bills unpaid by then will have another 2% penalty added to the unpaid bill. Water bills will also be sent out in July for an August 15, payment. Anyone with questions please call me at (518)756-6671 x2 and I will be happy to help you any time.

***Historian***

No Report

***Agriculture***

No Report

***AgFest***

No Report

***Animal Control***

No Report

***Assessment***

**FINAL ASSESSMENT ROLL** The Final Assessment Roll file was sent to Telascent on June 7<sup>th</sup>, 2018 (with all the Board of Assessment Review changes made) for processing and printing of the roll. We should receive the Final Roll by the end of June, which will be filed timely with the Town Clerk, on or before July 1<sup>st</sup>, 2018. **SMALL CLAIMS AND**

**CERTIORAR'S** The Complainants will have a 30 day window for filing a Small Claims (SCAR) or a Certiorari's procedure from the date of the official filing of the final

assessment roll. **ANNUAL REPORT AND NEXT YEAR PROCESSING** When the

Final Roll has been received, the annual report will be completed and filed with the proper Agencies. Processing for the 2019 will be activated after the filing of the 2018

Final Assessment Roll **STAR & SENIOR CITIZEN'S EXEMPTION CHANGES**

NYS Taxation and Finance has informed changes to the Real Property Tax Law (RPTL) RP-425 (STAR) and RP-467 (Senior Citizens). The filing status of the exemptions has

changed, which will be in effect for the 2019 assessment roll. There will be separate forms required for filing new and renewals applications for each exemption (used to be combined). More information will be forthcoming

***Audit & Budget***

**Supervisor Ruso:** It's been a quiet time right now, but it will kick up at about this time next month and it's going to be budget season, just the start of it. But, I think we'll have our Deputy Highway Superintendent involved with that for the first time I believe. But, I'll be sending a notice out to everybody.

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 4**

***Buildings & Grounds/Recycling Operator Kirk Trombley***

3 Tires Up To And Include 16" Without Rim \$6, 60 Gallon Bags of Plastic (No Hard Plastic) 11, 25 Bundles of Magazines and Phone Books, 84 Bags and Bundles of Newspaper, 29 Boxes and Bundles of Cardboard, Total Income \$6

***Building Inspector/Code Enforcement Officer Allan Jourdin***

Summarization of Code Enforcement Officer activities for May, 2018, is as follows:  
Building Inspections: 24 Building Permits (Miscellaneous) Issued: 3 Building Permit Application Denied: 1 (Referred to ZBA) Building Permits Renewed: 1 Building Permit Renewal Letters Sent: First Notice: 7; Second Notice: 3 Certificates of Compliance Issued: 4 Certificate of Occupancy Search Requests: 3 Complaint Forms Received: 2 E-mails received by Clerk: 267 E-mails sent by Clerk: 341 Manufactured (Mobile) Home Permits Issued: 1 New Building Permit Applications Received: 7 New Building Permit Applications Awaiting Permit Issuance: 4 Open Building Permits: 105 Pool Permit Applications Received: 2 Pool Permits Issued: 2 Septic System Application Denied: 1 (Engineered plans not obtained & provided) Application Fees for May, 2018: \$3,076.75 Total Fees for Year to Date: \$6,153.45

***Fire, EMS & Law Enforcement Representative Nick Dellisanti***

The regular monthly meeting was held for Greene County EMS on Tuesday, June 20<sup>th</sup>, 2018. There were 14 EMS calls in May for a total of 45 for this year, and we had 103 calls for all of 2017. As of June 20, 2018 there is a projected year-end balance of \$525,000.

**Deputy Supervisor Dellisanti:** Just to give you an update on the consolidation program with Cocksackie, that appears to be dead on arrival as usual. As I probably told you once before, the union has a no-subcontracting clause in their contract. Their contract expires on December 31 and Supervisor Hanse is going to attempt to negotiate that out of the contract. I do not see that happening. I don't think a union in their right mind would take a subcontracting clause out of their contract. The only other way that this consolidation program could work is if the union members decertify from the union. There's a small window to do that between September and December. They have to apply to PERB, Public Employee Relations Board, and I don't see that happening.

**Supervisor Ruso:** And it has to be driven by them.

**Deputy Supervisor Dellisanti:** Yes, so I don't see that happening.

***Grants and Promotions***

No Report

***Greene County Planning Board Representative Jean Horn***

1. Town of Catskill- area variance regarding addition to single family dwelling on LaCorte Rd...Approved 2. Town of Catskill-area variance regarding placement of 32 sq. ft directional sign at 165 Jefferson Hgts(Old Hospital)...Approved with needed setback from corner 3.Town of Catskill-area variance regarding construction of residential garage at 13 Old Walnut St. Cementon...Approved 4. Town of Cairo-local law revision regarding Main St. residential conversions..plus adding definition, vegetation requirement and solar array acreage limits to the Solar Energy section of the Town's zoning law. No County Plnng Bd. approval due to lack of 10 total votes (some thought it was over reach of government toward private owners in commercial area of Main St.) No Cty Plnng Bd approval for Local Decision due to lack of 10 total votes( same reason as above) ...so now Cairo has the final decision anyhow because of no Cty Approval!  
5. Town of Hunter-site plan regarding installation of 6 overhead parking lights on 54 O'Hare Rd....Approved 6. Town of Hunter-site plan regarding 2.162 MW solar array on site of former Hunter Landfill...Approved 7. Town of Jewett-area variance regarding the addition of a 2 car garage to residence at 10240 Route 23A...Approved 8. Town of Lexington-Special use permit regarding renovation and use of existing barn at Spruceton Inn as an event space...Approved 9. Town of Lexington-Special use permit regarding use of existing building at 2042 Spruceton Rd. to reopen small bar....Approved

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 5**

***Highway***

Highway Report May 28 to June 22, 2018: Had two mowers mowing along roads, Cut some brush and weeds for Village of Ravena with boom mower, Blacktop over culvert pipe on Schoolhouse Lane, Replaced 12" by 30' culvert on Liberty Street before paving, Cleaned debris from ditch going into sewer plant, Repaired steering on John Deere lawn mower, purchased parts online for less than half the cost of a dealer, Repaired road damage on Sweezey Road caused by fallen tree, Mowed and weed eat all parks as needed, Patched some holes with cold patch, Took dump truck to VanEtten's for Ag-Fest Garbage, Cut Brush on Honey Hollow Road by school bus turn around, Picked up garbage from Agfest and dumped, Removed broken gate from District 2 park, Removed radiator from 1985 Oshkosh and had recored, Replaced right rear tire on Massey Furgusson tractor, Moved picnic tables from Ag-Fest back to district 3 park, Removed rotted and fallen over guide rails from New Baltimore Road, Started to haul fill to New Baltimore Road where guide rails were Removed, Cleaned ditch on Flatbush Road, Removed large Rocks from Flatbush Road, and removed shoulders to get ready for paving, Replaced bearings on Alamo roadside mower, Met with Joe Cook from Department of Labor, to revise Town workplace violence policy and set up training for staff, Replaced blades on Ferris zero steer mower, Hauled in 4 loads of sandy loam to use as topsoil when needed from Village of Ravena, at no cost to the Town, Cut tree limbs hanging along roads, Cleaned up behind pole barn and organized all culvert pipes, Worked with Callahan industries on Rt 144 milling project, obtained free road materials for the Town of New Baltimore. These materials will be used on Town road projects saving the Town approx \$5000.00.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 111-2018**  
**JUNE 25, 2018**

**RESOLUTION TO APPROVE THE DEPUTY HIGHWAY SUPERINTENDENT  
TO RECEIVE THE AUTHORIZED SALARY OF THE  
HIGHWAY SUPERINTENDENT**

***WHEREAS*** the Town Highway Superintendent retired effective May 30, 2018.

***WHEREAS*** the current Deputy Highway Superintendent will perform all duties of the Highway Superintendent until December 31, 2018.

***THEREFORE, BE IT RESOLVED*** that the Town of New Baltimore will pay the current Deputy Highway Superintendent the salary authorized for the Highway Superintendent at the Town's Organizational Meeting of January 1, 2018 effective June 25, 2018 until December 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 112-2018**  
**JUNE 25, 2018**

**RESOLUTION TO APPROVE EMERGENCY PURCHASE BY  
HIGHWAY DEPARTMENT**

***WHEREAS*** the Town Board adopted a Procurement Policy on January 1, 2018 concerning the procurement of goods and services.

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 6**

**WHEREAS** the radiator of the 1985 Oshkosh was leaking and when it was sent for repair it was discovered the radiator core was leaking. Said radiator was recored and the repair was less than replacing with new.

**WHEREAS** due to the emergency condition of this purchase and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

**BE IT RESOLVED** that the Town Board of the Town of new Baltimore approves said emergency purchase from Empire Auto Radiator Co. Inc. for \$2,650.00.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 113-2018**

**JUNE 25, 2018**

**RESOLUTION TO PLACE ADVERTISEMENT FOR BIDS FOR PAVING  
MATERIAL FOR TOWN ROADS BY THE HIGHWAY DEPARTMENT**

**RESOLVED** following approval from the Deputy Highway Superintendent, the Attorney for the Town, and the Town Board, the Town Clerk will send the below Notice to Bidders for publication in The Daily Mail for seven (7) days.

**NOTICE TO BIDDERS**

PLEASE TAKE NOTICE that the Town of New Baltimore Highway Department is seeking bids for paving of various streets within the Town. A list of streets to be paved and bid specs can be obtained at the Highway Garage Monday-Thursday from 6:30 AM-3:30 PM, by calling Deputy Highway Superintendent Scott VanWormer (518)756-2078 or (518)376-8930, email [highway@townofnewbaltimore.org](mailto:highway@townofnewbaltimore.org), or fax (518)756-3078. Sealed bids must be received at the New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087 by Monday, July 9, 2018 at 4PM. The Town reserves the right to reject any and all bids.

By Order of the Town Board  
Barbara M. Finke, Town Clerk

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**Emergency Management Officer VanWormer:** Jeff, is the cell phone on there?

**Town Clerk Finke:** 376-8930

**Emergency Management Officer VanWormer:** 376-8938



**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 7**

Motion by Supervisor Ruso seconded by Councilmember VanEtten to amend the Notice of Bidders to cell phone number (518)376-8938.

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

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By Order of the Town Board  
Barbara M. Finke, Town Clerk

**Deputy Highway Superintendent VanWormer:** Jeff, I just wanted to say along with that we did actually contact the County to try to get on with their quick quote that they did. I was in contact with Legislator Linger and Bob VanValkenburg and with the quick quote if we were doing standard straight pave roads, we might have been able to jump on the back of that and be able to do away with the bidding process and get their price which probably would have been a little better, but the contract that got the award wouldn't allow us to do that because our roads are the hamlet roads and a lot of hand work so, therefore, they like to go by tonnage where they can just lay down the tonnage and go. So, we were unable to do that because of the situation.

**Supervisor Ruso:** I heard the same thing. The only place that they would be open to is some of the more extended roads that would be adjacent to a County road. They would be open to that sort of allowance.

**Deputy Superintendent VanWormer:** We did go that option, but it didn't pan out for us.

**Supervisor Ruso:** Let's see where our bid brings us.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 114-2018**  
**JUNE 25, 2018**

**RESOLUTION TO APPROVE ADVERTISEMENT FOR PART-TIME  
SEASONAL HEAVY MOTOR EQUIPMENT OPERATORS AND LABORERS  
FOR THE HIGHWAY DEPARTMENT**

**WHEREAS** the Deputy Highway Superintendent is seeking part-time laborers and seasonal Heavy Motor Equipment Operators for the Highway Department.

**RESOLVED**, the wording for the advertisement has been approved by the Attorney for the Town and the Deputy Highway Superintendent and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *The Daily Mail* for one week.

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 8**

PART-TIME SEASONAL POSITIONS IN  
TOWN OF NEW BALTIMORE HIGHWAY DEPARTMENT

Accepting applications for part-time operators/truck drivers with clean driver's license, CDL preferred, and previous snow plowing experience. Duties include but not limited to plowing and sanding roads and the ability to work long hours during major storm events. Applications are also accepted for part-time positions on an as-needed basis to cover vacations and at the discretion of the Highway Superintendent. Duties include but not limited to shoveling and raking blacktop, mowing, weed eating, flagging/traffic control, operation of a small roller, and any other tasks needed. Applications can be obtained at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 from Monday-Friday 9AM-4PM. Questions can be directed to the Highway Department at (518)756-2078.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

***Insurance***

No Report

***Personnel***

**Supervisor Ruso:** We do have something here, I'm certainly not going to read it in its entirety, but it's a packet as presented by Alan VanWormer. We made mention of it in the earlier reports and it's our new Workplace Violence Policy. Is there anything you'd like to add? I mean we put it into place and we're going to approve it tonight. So, is there anything you'd like to add.

**Emergency Management Officer VanWormer:** The forms come directly from the Department of Labor, all we do is fill in our information.

**Supervisor Ruso:** We don't need a resolution to approve it, but it makes clear that we need to let the public know that we do have a Workplace Violence Policy and we are doing training to our staff.

**Emergency Management Officer VanWormer:** We can also go ahead and set up the training. Joe Cook actually had to come down and look at our policy to make sure it was okay before we can do our training.

**Supervisor Ruso:** Well, again, I think it's important that the public knows that we do this. Thank you, Alan.

***Planning Board*** The Planning Board met on June 14 with the following business transacted. ...Resolution was passed renewing the Special Use Permit for J.B. Car Services for the period July 1, 2018 to June 30, 2019. ....Discussed with Denis and Diane Jordan the steps necessary to bring their non-conforming parcel into compliance and the paperwork and maps necessary for the additional neighboring property they would be purchasing and then combining with another parcel currently owned. ...Held an initial discussion with Brent Zimmerman of Lime Kiln Farms regarding the permitting process before the Planning Board necessary for a farm store.

***Zoning Board of Appeals***

The Zoning Board of Appeals did not meet on June 6, 2018, since there were no applications to come before the Board. Due to the July 4<sup>th</sup> holiday falling on the ZBA July Meeting night, the meeting, if needed has been re-scheduled for Monday, July 2, at 7:30 p.m.

***Seniors***

**Councilmember VanEtten:** They had their picnic and I'm assuming it went well.

**TOWN OF NEW BALTIMORE**  
**COUNTY OF GREENE**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 9**

**Draft 6/27/18**  
**Approved 7/9/18**

***Technology/Website***

No Report

**Town Courts**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 115-2018**  
**JUNE 25, 2018**

**RESOLUTION TO INCREASE PAY RATE FOR  
PART TIME DEPUTY JUSTICE CLERK**

**WHEREAS** Kimberly Ruby was appointed Deputy Justice Clerk by Resolution 189-2018 on November 27, 2017.

**RESOLVED** following a satisfactory six-month probationary service and at the request of the Town Justices, her rate of pay will increase to \$11.50 effective June 25, 2018.

Motion by Councilmember VanEtten seconded by Supervisor Ruso

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

***Veterans and Memorials***

**Councilmember VanEtten:** The Veterans Committee met and we will be having the picnic on September 9 with the raindate of September 16.

***Wastewater Treatment***

No Report

***Youth, Parks and Recreation***

**Councilmember VanEtten:** We will be starting our Parks Program soon.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 116-2018**  
**JUNE 25, 2018**

**RESOLUTION APPOINTING SUMMER RECREATION PROGRAM  
STAFF FROM JULY 9, 2018 THROUGH AUGUST 3, 2018**

**RESOLVED** that Lynne Wallace is hereby appointed as the Summer Recreation Director at a salary of \$13.00 per hour.

**RESOLVED** that Marissa Rosario is hereby appointed as the Summer Recreation Assistant Director at a salary of \$11 per hour.

**RESOLVED** that William Linger, Darian Briody, Anna Marino, and Tessa Stefanik are hereby appointed as Summer Recreation Counselors at a salary of \$10.40 per hour.

Motion by Councilmember VanEtten seconded by Supervisor Ruso

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 10**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 117-2018**  
**JUNE 25, 2018**

**RESOLUTION TO APPROVE CPR/FIRST AID COURSE FOR  
SUMMER RECREATION PROGRAM STAFF**

***WHEREAS*** the Town of New Baltimore is conducting the 2018 Summer Recreation Program from July 9-August 3 and that some directors and counselors be certified in first aid and CPR and able to administer emergency services should the need arise.

***BE IT RESOLVED*** that classes will be conducted on June 30 at Cornell Hook and Ladder Fire Company at no charge for all summer recreation staff needing certification.

Motion by Councilmember VanEtten seconded by Councilmember Ruso

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 118-2018**  
**JUNE 25, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

***WHEREAS*** the Town Clerk has presented claims to the Town Board for audit and review, and

***WHEREAS*** the Town Board has audited claims 2018b-06-01 to 2018b-06-23, it is

***REVOLVED*** that the Supervisor is hereby authorized to pay claims 2018b-06-01 to 2018b-06-23.

***BE IT FURTHER RESOLVED*** that the Town Clerk will prepare an abstract and hold it for public review until July 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, VanEtten

General \$8,802.19, Highway \$12,045.28, Sewer 1 \$1,092.69, Sewer 2 \$118.32,  
Ambulance 1 \$4,154.22, Ambulance 2 \$2,439.78 Total \$28,652.48

***Public Comment Period***

None

**Deputy Highway Superintendent VanWormer:** Barb already knows this, but I just wanted to let the board know that we finally got our Town Highway Department email back up and running. It took us a little bit, but me and Alan can receive emails at work now.

**Supervisor Ruso:** At the email address highway@townofnewbaltimore.org.

**TOWN OF NEW BALTIMORE**                      **Draft 6/27/18**  
**COUNTY OF GREENE**                      **Approved 7/9/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 11**

**Deputy Highway Superintendent VanWormer:** We have new passwords switched and straightened around and up back online and giving thanks to Barb. Thank you, Barb, for your ITS services.

**Town Clerk Finke:** Which are very limited I might say.

**Emergency Management Officer VanWormer:** Just so you guys are aware Wednesday at 11:45 I have a meeting with FEMA for the very last time. We're having a close out meeting and within I would say three weeks from that date we should have a check in the mail for just shy of \$39,000.

**Supervisor Ruso:** That will be well appreciated and that was for what?

**Emergency Management Officer VanWormer:** Stella

**Supervisor Ruso:** Yes, for the damages caused by Stella.

**Emergency Management Officer VanWormer:** Reimbursement for money that we spent on the storm.

**Supervisor Ruso:** How many years ago was that? Five-six?

**Emergency Management Officer VanWormer:** At least I think.

**Emergency Management Officer VanWormer:** We will meet at the Garage at 11:45 on Wednesday to sign the last paperwork.

**Supervisor Ruso:** On a related note to your safety issues, you'll find posted rather soon a notice that all workers comp claims must be filed with PERMA within 24 hours of that injury being reported to the to the organization, the employer. So if you are informed today it has to be filed by tomorrow. I'm not saying it was me, I mean I should be involved in that process. But, once someone comes to their supervisor, the Highway Superintendent being one or other people, the Sewer whichever. So we're going to be posting that requirement because somehow or other that fell off the face of the earth.

**Community Events**

- 2018 Greene County Household Hazardous Waste Collection Event on Saturday, June 30 at the Greene County Highway Department, 67 Scott Lane, Athens  
Last Names Beginning With A-F 7:30-8:30 AM, G-K 8:30-9:30 AM, L-P 9:30-10:30 AM, Q-U 10:30-11:30 AM, V-Z 11:30 AM-12:30 PM
- July 2, 2018 Zoning Board of Appeals Meeting at 7:30 PM (Rescheduled)
- July 9, 2018 Town Board Regular Meeting at 7 PM
- July 12, 2018 Planning Board Meeting at 7 PM
- ~~July 25, 2018 Planning Board Meeting at 7 PM~~
- ~~June 25~~ July 23, 2018 Town Board Work Meeting at 7 PM
- September 15, 2018 Townwide Yard Sale at 9 AM

Motion by Supervisor Ruso seconded by Councilmember Briody  
AYES: Ruso, Briody, VanEtten

**Supervisor Ruso:** I think we have one more resolution to consider.

On a motion by Councilmember Briody seconded by Councilmember VanEtten, the meeting was adjourned at 7:41PM.

AYES: Ruso, Briody, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work), Irving

**Motion Carried**

**TOWN OF NEW BALTIMORE**  
**COUNTY OF GREENE**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JUNE 25, 2018 - Page 12**

**Draft 6/27/18**  
**Approved 7/9/18**

**Supervisor Ruso:** Thank you everybody. Good night.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk