

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**TOWN BOARD REGULAR MEETING**

**AUGUST 13, 2018**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Adoption of Minutes**

- July 9, 2018 Town Board Regular Meeting
- July 23, 2018 Town Board Work Meeting

**Correspondence**

**Public Comment Period**

**New Business**

- Resolution to Accept Donation from the Cornell Hook & Ladder Fire Company for the Summer Recreation Program
- Standard Work Day and Reporting Resolution
- Resolution to Approve Refund for Park Deposit and Refundable Inspection Fee
- Resolution to Cancel Wastewater Treatment Plant Operator Cell Phone
- Resolution to Discontinue Appliance Fees at the Town Recycling Center
- Resolution to Accept Quote for Upgrades to Meeting Room Exterior
- Audit of Claims

**Upcoming Meetings**

- August 14, 2018 Veterans Committee at 10 AM
- August 27, 2018 Town Board Work Meeting at 7 PM
- August 30, 2018 Friends of New Baltimore Recreation at 5:30 PM at the Boathouse Grille
- September 5, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- September 9, 2018 Veterans Committee Picnic at District 2 Park at 12 Noon
- September 10, 2018 Town Board Regular Meeting at 7 PM
- September 13, 2018 Planning Board Meeting at 7 PM
- September 15, 2018 Townwide Yard Sale 9 AM
- September 16, 2018 Raindate for Veterans Committee Picnic
- September 24, 2018 Town Board Work Meeting at 7 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**Please See Attached Guidelines for Public Conduct During Town Board Meetings**

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

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**COUNTY OF GREENE**                      **Approved 8/27/18**  
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**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody, Irving and VanEtten, Deputy Town Clerk Jordan, and 3 members of the public who signed the attendance book. Absent: Councilmember Downes (Work) and Town Clerk Finke

**ADOPTION OF MINUTES**

The July 9, 2018 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Briody, Ruso, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

The July 23, 2018 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Briody, Ruso, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**CORRESPONDENCE**

**Supervisor Ruso:** I don't have much in correspondence, but something did come in today so it's not on the agenda. Actually I did make a resolution regarding this. These are two separate letters; they're both redundant. This is from our Deputy Court Clerk Kimberly Ruby as well as our Deputy Tax Collector and she has submitted her resignation from both the Town Court and Deputy Tax Collector positions effective August 24. I'll pass it around for each of you to review and I'll have a resolution that will address that later.

**Supervisor Ruso:** Secondly, I want to also note that on Friday I received the Court Grant documents as it relates to their expenditures and that has to be approved by the Town Board. It was provided to me on Friday; it's a rather thick packet. So I'm going to ask each of the Board Members if they would review this so that we can have a resolution to accept this at our next Board meeting. If you wouldn't mind as your opportunity presents itself I'd like to get that reviewed tonight if possible.

**PUBLIC COMMENT PERIOD**

None

**NEW BUSINESS**

**Supervisor Ruso:** I would like to point out that we received a really nice check from the Cornell Hook & Ladder Fire Company. I want to thank them specifically for their donation and I'm going to read the resolution.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 130-2018  
AUGUST 13, 2018

RESOLUTION TO ACCEPT DONATION FROM THE  
CORNELL HOOK & LADDER FIRE COMPANY FOR THE SUMMER  
RECREATION PROGRAM

**WHEREAS** the Cornell Hook & Ladder Fire Company held a pizza fundraiser on July 20, 2018 for the Summer Recreation Program and raised \$1,066.

**RESOLVED** the Town of New Baltimore accepts said donation for use during the Summer Recreation program held from July 9-August 3 at Cecil Hallock District 2 Park and sincerely appreciates the support of the Cornell Hook & Ladder Fire Company and the community on this successful event.

Motion by Supervisor Ruso seconded by Councilmember VanEtten  
AYES: Ruso, Briody, Irving, VanEtten  
NAYS:  
ABSTAIN:  
ABSENT: Downes (Work)  
**Motion Carried**

**Supervisor Ruso:** And thank you to the Cornell Hook & Ladder Fire Company.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 131-2018  
AUGUST 13, 2018

STANDARD WORK DAY AND REPORTING RESOLUTION

**BE IT RESOLVED** that the Town of New Baltimore hereby establishes the following as standard work days for an elected official and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	Social Security No. (Last 4 Digits)	Registration Number	Standard Work Day (Hours/Day)	Term Begins/ Ends	Participates In Employer’s Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)
ELECTED OFFICIALS							
Town Council	Kelly Downes			6.5	01/01/18-12/31/21	N	2

Motion by Supervisor Ruso seconded by Councilmember Irving  
AYES: Ruso, Briody, Irving, VanEtten  
NAYS:  
ABSTAIN:  
ABSENT: Downes (Work)  
**Motion Carried**

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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 132-2018**  
**AUGUST 13, 2018**

**RESOLUTION TO APPROVE REFUND FOR PARK DEPOSIT  
AND REFUNDABLE INSPECTION FEE**

**WHEREAS** \$25 was received for a park rental and the applicant recently cancelled the rental due to an automobile accident.

**RESOLVED** a refund of \$25 is approved to Stephanie Cole, Town Voucher 2018-08-27 and the \$25 cash inspection fee was returned on August 6, 2018.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 133-2018**  
**AUGUST 13, 2018**

**RESOLUTION TO CANCEL WASTEWATER TREATMENT PLANT  
OPERATOR CELL PHONE**

**RESOLVED** the Verizon cell phone issued to the Wastewater Treatment Officer is no longer needed and will be cancelled effective immediately.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 134-2018**  
**AUGUST 13, 2018**

**RESOLUTION TO DISCONTINUE APPLIANCE FEES AT THE  
TOWN RECYCLING CENTER**

**WHEREAS** the Town has been charging up to \$7.50 to the residents of the Town for disposal of major appliances (Ovens, Dryers, Washers) for many years;

**WHEREAS** the Town has not been accepting other appliances, specifically refrigerators, air conditioners and dehumidifiers;

**WHEREAS** the Town now receives payment from the metal recovery contractor for all metal, including for all the appliances listed above, and will accept the appliances that have not been accepted;

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**WHEREAS** the Town Board has determined that the disposal fees charged to the Town residents are no longer necessary since the Town is receiving payment, on a per-pound basis for their disposal from the metal recovery contractor;

**THEREFORE BE IT RESOLVED** that the Town of New Baltimore will no longer charge the residents of the Town of New Baltimore fees for disposal of major appliances.

**Supervisor Ruso:** Kind of like we're getting paid twice and I think we should do what we can to help our Town residents to keep money in their pocket.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 135-2018**

**AUGUST 13, 2018**

**RESOLUTION TO ACCEPT QUOTE FOR UPGRADES TO  
MEETING ROOM EXTERIOR**

**WHEREAS** Councilmember Irving procured three quotes for painting and upgrades to the Meeting Room exterior and one quote was accepted by Resolution 94-2018;

**WHEREAS** the contractor did not have the insurance required by the Town.

**RESOLVED** that Supervisor Jeffry Ruso is authorized to sign an agreement with Painter's Plus for power washing of the Meeting Room, scraping, priming, and painting of the Meeting Room Building at a total cost of \$5,000.00.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** For those that don't know, Kimberly Ruby, our Court Clerk, as I mentioned earlier has resigned. The issue is that we put together a resolution; I just received it today. We put together a resolution to accept her resignation just moments before the Board Meeting.

**Councilmember Briody:** Jeff, question for you. Refrigerators, air conditioners, and dehumidifiers; why didn't we take them previously?

**Supervisor Ruso:** I do not know why.

**Councilmember Briody:** Do we have to worry about freon?

**Supervisor Ruso:** Baroni says no. We'll take it any way it comes.

**Councilmember Briody:** Okay, that's kind of what I thought.

**Supervisor Ruso:** I don't know why we didn't. Maybe it's the freon issue. But Baroni has no qualms whatsoever about taking a refrigerator or..

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**Deputy Supervisor Dellisanti:** I think that all changed when Baroni took over because the County would not give permission to take in large appliances. When we went to Baroni that's when they finally said they would take all large appliances.

**Supervisor Ruso:** They want everything.

**Councilmember VanEtten:** And that was a few years ago.

**Supervisor Ruso:** And we haven't had many appliances dropped off. I don't know if we've had a \$7.50 charge I want to say maybe more than five times since I've been on the Board.

**Councilmember VanEtten:** I think a lot of people when they buy a new one, they take the old one out for you.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 136-2018**  
**AUGUST 13, 2018**

**RESOLUTION TO ACCEPT THE RESIGNATION OF KIMBERLY RUBY FROM  
THE POSITION OF TOWN COURT CLERK AND DEPUTY TAX COLLECTOR**

**WHEREAS** Kimberly Ruby has submitted her resignation from the position of part-time court clerk and deputy tax collector on August 13, 2018;

**WHEREAS** Kimberly has indicated that her last day will be August 24, 2018;

**RESOLVED** that the Town Board of the Town of New Baltimore accepts the resignation of Kimberly Ruby.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 137-2018**  
**AUGUST 13, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2018-08-01 to 2018-08-51, it is

**REVOLVED** that the Supervisor is hereby authorized to pay claims 2018-08-01 to 2018-08-51.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until September 30, 2018.

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Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

General \$14,984.22, Highway \$3,201.95, Sewer 1 \$1,693.08, Sewer 2 \$31.91, Lighting 1 \$1,664.11, Lighting 2 \$142.51, Total \$21,717.78

**Upcoming Meetings**

- August 14, 2018 Veterans Committee at 10 AM
- August 27, 2018 Town Board Work Meeting at 7 PM
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- September 9, 2018 Veterans Committee Picnic at District 2 Park at 12 Noon
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**Public Comment Period/Community Events**

None

On a Motion by Councilmember Briody seconded by Councilmember VanEtten, the meeting was adjourned at 7:20 PM.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** Goodnight everybody.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk