

PUBLIC HEARING ON 2019 PRELIMINARY BUDGET AT 6:30 PM

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

**NOVEMBER 26, 2018
AGENDA**

Pledge of Allegiance

Reports

Supervisor

County Legislator

Town Clerk

- Approval of November 12, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Motion to Accept Resignation of Heavy Motor Equipment Operator
- Resolution to Appoint Highway Department Employee
- Resolution to Appoint Part-Time Highway Department Employee

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Motion to Accept Resignation of Court Clerk
- Resolution to Appoint Part Time Deputy Justice Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

Public Comment Period/Community Events

- December 5, 2018 Senior Committee Christmas Party at Pegasus at 12:00 PM
- December 5, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 10, 2018 Town Board Regular Meeting at 7 PM
- December 13, 2018 Planning Board Meeting at 7 PM
- December 26, 2018 Town Board Work Meeting at 7 PM

Audit of Claims**Adjournment**

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 172-2018
NOVEMBER 26, 2018**

RESOLUTION APPOINTING HIGHWAY DEPARTMENT EMPLOYEE

WHEREAS a resignation of a Heavy Motor Equipment Operator was received by the Deputy Highway Superintendent on November 15, 2018.

WHEREAS a part-time appointment was made on October 8, 2018 and due to weather conditions and the emergency nature of this appointment, Deputy Highway Superintendent VanWormer is recommending said applicant for full time appointment.

RESOLVED that Herbert Woodbeck is appointed as a Heavy Motor Equipment Operator at a salary of \$17.25 per hour and upon satisfactory six month probationary period the salary will increase to \$18 25.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 173-2018

NOVEMBER 26, 2018

**RESOLUTION TO APPOINT PART-TIME HIGHWAY DEPARTMENT
EMPLOYEE**

WHEREAS Town Board Resolution 114-2018 authorized an advertisement for part time positions in the Highway Department to be placed in *The Daily Mail* for one week and the Deputy Highway Superintendent received another application.

RESOLVED that _____ is appointed as a Part-Time Motor Equipment Operator at a salary of \$ _____ per hour for a probationary period of six months.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 174-2018
NOVEMBER 26, 2018**

**RESOLUTION TO AUTHORIZE PREPAYMENT FOR SENIOR
HOLIDAY LUNCHEON**

WHEREAS the Town of New Baltimore Senior Committee will hold their Annual Holiday Luncheon on December 5, 2018 at 12:00 PM at Pegasus Restaurant.

WHEREAS according to the Town Procurement Policy dated January 1, 2018, two quotes were procured as the total amount is over \$1,000.

NOW, THEREFORE, BE IT RESOLVED that the Town of New Baltimore is authorized to prepay the Senior Luncheon for attendees of the Town in an amount not to exceed \$1,448.33 from Line Item A.6772.4.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 175-2018
NOVEMBER 26, 2018**

RESOLUTION TO APPOINT PART TIME DEPUTY JUSTICE CLERK

WHEREAS a vacancy exists in the Justice Court and the Town has advertised the position of Part time Deputy Justice Clerk, and

NOW, THEREFORE, BE IT RESOLVED, that is hereby appointed to the position of Part Time Deputy Justice Clerk at an hourly wage of \$ per hour for a maximum of hours per week and upon satisfactory six month probationary period the salary will increase to \$.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 176-2018

NOVEMBER 26, 2018

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2018b-11-01 to 2018b-11-, it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2018b-11-01 to 2018b-11-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2018.