

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
BUDGET WORKSHOP MEETING  
October 27, 2014 - Page 1**

**Draft 11/11/14  
Approved 12/22/14**

**Supervisor Dellisanti** opened the Budget Workshop Meeting at 6 PM and read:

*“Notice is hereby given that there will be a Budget Workshop Meeting on Monday, October 27, 2014 at 6 PM at Town Hall, 3809 County Route 51, Hannacroix, NY 12087. The Regular Town Board Work Meeting will follow at 7 PM. By Order of the Town Board, Barbara M. Finke, Town Clerk.”*

**Supervisor Dellisanti** began first let me start this off by thanking the entire Board for all their help in calculating the numbers that we got to this point. A special thanks to Jeff and Chris for the extra hours that they put in with me and I'm telling you there were a lot of hours. With that, I appreciate all the effort that went into this. I'd like to start with, not the cover page, but to go through the General Fund starting on Page 1 of 5 underneath the cover page. In these numbers, just so everybody knows, there is a calculation for a one percent increase for all town employees, except for elected officials and appointed officials. So these numbers reflect that as well. Everybody ready?

Let's start from the top and we will work our way down. Real Property Tax is at \$319,400. PILOT remains the same at \$23,000, same as 2014. Interest and Penalties is at \$12,100, we took in \$12,066 this year. Franchise Fee is the same at \$23,900 we took in \$20,901. Clerk Fees are \$1,475.

**Ellie Alfeld** asked did you skip the Assessor fees?

**Supervisor Dellisanti** answered that was a onetime deal, so we didn't have anything.

**Ellie Alfeld** replied thank you.

**Supervisor Dellisanti** continued Clerk Fees are \$1,475, we took in \$1,219.80 so far this year and we anticipate coming to that number. Recycling, Garbage and Refuse, we have \$200. Zoning Fees we have at \$100. Planning Fees we have at \$400, Youth and Recreation Services, that was a one-time deal, we can't budget for that. Interest and Earnings we have at \$1,200. Dog Licenses we have at \$5,200, we reduced that from \$5,600. Building Permits, we have taken in it says here \$5,088, on Marjorie's chart we have \$6,900 and change so we are at \$7,000. I spoke to Marjorie and Chris on this and we averaged it out to \$10,000 as opposed to \$11,000.

**Councilman Ruso** asked is that money that has not been logged or logged into the wrong account?

**Supervisor Dellisanti and Councilwoman VanEtten** answered it hasn't come up on the sheet just yet.

**Councilman Norris** explained I would just say the sheet is kind of an anomaly. They normally break usually around \$12,000 in fees every year or the past two years, this year it is kind of slow. There's a couple of things that Marjorie told me that's coming up that should be added to that, so she is hopeful that she will get to the budgeted amount which was \$11,000 so it should be close to that or around \$10,000. Normally that's what we usually take in Building fees between \$10,000 and \$11,000 every year.

**Supervisor Dellisanti** added in 2013 you took in \$13,000, so it is right there, but we are not getting a lot of projects in, that's the problem. Permits we budgeted \$600, we've already taken in \$510. Fines and Forfeited Bail, once again we've dropped that. In 2013 it was \$160,000, it was dropped to \$130,000 in 2014 and we did some mathematical calculations and we dropped it down to \$108,000 which is another \$22,000 drop. Hopefully the Judges will be able to pick that up. Go down to Employee Health and Dental Reimbursement, we went up to \$11,000 there. State Aid Per Capita stayed the same at \$12,600. Mortgage Tax is at \$52,400, we are expecting another hit for the same amount of money. Those two are just one-shoe deals. Next page we have Town Board Personal Services remains the same at \$16,400. Clerks, we are at \$43,000 in 2013 and they spent \$41,600, we anticipate they should be around \$40,000 and change for 2014, so we increased it a little bit to cover the one percent raise as well. Justices remain the same at \$21,220. Court Contractual Expense, we put in \$6,500, it was \$7,000 in 2014, but they only spent \$4,100 this year, we multiplied that out, it should be around \$6,300 so we gave them another \$200 more than they are going to spend so they are at \$6,500. Going down to the

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Supervisor Personal Service, that remains the same at \$7,925. The Contractual Expense is at \$15,750, that was just an increase that we get from the bookkeeper's department, that was \$750. Tax Collector those numbers stay the same at \$6,430, and we increased the Tax Collector Contractual Expense from \$2,500 to \$3,000, she is at \$2,825 right now, we think she is going to get close to \$3,000, so we kept it at \$3,000. The Assessment Personal Services, Assessor stays the same at \$20,758. The Clerks are at \$13,775, they are at a rate of spending about \$13,000 based on the nine- month expenditure. They spent \$11,449 through September, so we kicked that up a little bit.

**Ellie Alfeld** said repeat that please, \$13 how much?

**Supervisor Dellisanti** answered \$13,775. Assessment Contractual we kept that the same at \$3,300. Town Clerk, I might have mentioned the last time, Barb had found a mistake in the calculation for the raise in 2014, so her salary came down from \$29,669 to \$29,136, so that was a cut of a little over \$600 there. The Deputy Clerk category, we had budgeted 2013-2014 a little over \$10,600, we kept at \$10,605. Do you want to discuss that or continue on?

**Councilman Norris** began it is just a matter of hours of the week for a Deputy Clerk, if you calculate that out at \$12.50 an hour, you are looking at a lot of weeks.

**Town Clerk Finke** explained it is about 16 hours a week right now and I know we talked before you wondered how much time I was going to be off, and it is hard to really speculate at this point. But even if I take, with training and with other things, 5 or 6 weeks, it is kind of hard to have somebody sit at home and wait until I call them to cover for vacation or any day that I'm not there.

**Councilman Ruso** added that's 16 hours, so that's two days a week basically.

**Councilwoman VanEtten** asked hasn't that been usual, from what I see, in 2013 and 2012 that it was about the same?

**Councilman Norris** continued this year it is high because we did have a Clerk leave.

**Supervisor Dellisanti** pointed out we had two people filling in at the same time.

**Councilwoman VanEtten** added that's what it was the past two years.

**Councilman Ruso** said it should average, that really should represent an average of 16 hours a week. Let's say the week you are on vacation that could be 35 hours. Who has to say that next week there should be. It needs to be less than 16 on a weekly basis because there will be some that is more than 16.

**Town Clerk Finke** explained but it is because there are holidays and the Clerks do take vacations, like next week Tuesday Election Day is off, and the week after that is off, and Diane did have two weeks' vacation so it does work out in the long run. And we do work together.

**Ellie Alfeld** asked is that just one Clerk beside your Deputy Clerk?

**Town Clerk Finke** advised Marjorie does assist.

**Ellie Alfeld** asked if it is going to cover both clerks?

**Town Clerk Finke** answered yes.

**Supervisor Dellisanti** advised in 2013 we spent \$9,247, in 2014 we are already up to \$13,400, but again as Chris mentioned...

**Councilman Ruso** said this year is an anomaly.

**Supervisor Dellisanti** continued that was because Janet was out for 3 months, kind of on and off for three months, both Diane and Marjorie filled in. They were doing double duty on that particular time.

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**Councilwoman VanEtten** clarified but it is what's typically been budgeted for the past few years for those positions before this year, that's what I'm saying.

**Councilman Norris** said Jeff, you worked out a number was it \$8,600 do you remember? You mentioned the number the other day.

**Councilman Ruso** responded I worked the calculator so many times I can't tell you what that \$8,600 is related to.

**Town Clerk Finke** added I would like to request that it stay the same. If we don't use it we don't use it, but I would like to request that it stay the same.

**Councilwoman VanEtten** agreed I think it is a good idea, you've only been in for six months.

**Councilman Norris** asked can we go to at least \$10,000, at least it is a small cut. We cut a lot of the budget lines, that one particular line got cut, so can we just round it to \$10,000?

**Town Clerk Finke** pointed out I just took a \$630 cut, also the Registrars went from \$880 to \$100 and that was my request because that is death certificates, birth certificates, anything needed that has to be certified or notarized. I feel that comes under my job so I took \$780 out from there. But I also left \$100 in there so if Diane has to do it, then that will go to her.

**Ellie Alfeld** asked Barbara, are you a Notary?

**Town Clerk Finke** responded yes I am.

**Ellie Alfeld** responded okay good, I was worried that Marjorie would have to be called in if you weren't there.

**Councilman Ruso** added I believe Diane is a Notary too isn't she?

**Supervisor Dellisanti** said no.

**Town Clerk Finke** explained actually Marjorie and I were in a little situation today and both of us had to deal with it.

**Supervisor Dellisanti** asked what is \$605 divided by \$12.61.

**Councilman Ruso** advised it is going up by one percent now.

**Town Clerk Finke** added \$12.73.

**Supervisor Dellisanti** clarified but if we took away \$605, we would save 47 hours basically is what you are saying?

**Councilman Norris** said calculate for 24 weeks...

**Councilwoman VanEtten** reiterated I think we should leave it alone for now.

**Councilman Ruso** continued I think that there are some ancillary savings that will come about that aren't part of the plan that anyone has here and we have all reviewed it, and that's the Handbook. The Handbook does not have a proviso where people will get paid for a 1/2 hour lunch anymore, and that takes 1/2 hour out of each of them and if they are in 2 days of week, that's 2 half-hours,

**Supervisor Dellisanti** added so that is going to reduce the expense there also.

**Councilman Ruso** said by 1 hour a week.

**Supervisor Dellisanti** reported that's 52 hours.

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**Councilman Ruso** added it is 52 hours, it will have its impact, and I don't know how well that has been considered. It is hard to come up with a budget based upon something that hasn't been approved by the Board yet. We haven't gotten to the approval part yet.

**Supervisor Dellisanti** so let's put a question mark next to that one and we will come back.

**Councilwoman Benway** added my only comment to that is Diane told me that Barb is doing a great job and doesn't really need her. She told me that a week or two ago.

**Town Clerk Finke** explained I have to learn the job before I can expect anyone else to do it. If I don't know it, I can't pass it off, I have to learn how to do it myself. That's just the kind of person I am.

**Councilwoman VanEtten** commented she's only been there six month and I would hate to cut.

**Councilwoman Benway** proceeded just so you know, you have been complimented.

**Town Clerk Finke** explained all day today I was with you two doing other things and she had the office all day.

**Supervisor Dellisanti** explained making other corrections, I put a question mark next to that line. We will come back, let's move on. Town Clerk Contractual, we lowered that from \$2,300 to \$2,000. Attorney Contractual we lowered from \$18,000 to \$15,000, cut that by \$3,000.

**Ellie Alfeld** asked the Attorney agreed to that?

**Supervisor Dellisanti** answered it is within his contract right now.

**Councilwoman VanEtten** stated it is within his contract, we just told him that's what you get.

**Councilman Ruso** said we have a contract.

**Supervisor Dellisanti** continued Records Management Personal Service we dropped from \$1,500 to \$900. Records Management Contractual we dropped from \$1,000 to \$400, Buildings Personal Service we increased to \$1,000 from \$500. Buildings Contractual we kept at \$22,000, we are at \$18,897 right now so we thought that was a good number. Central Printing and Mailing we dropped from \$500 to \$100.

**Ellie Alfeld** asked the newsletter will not be going out, is that correct?

**Town Clerk Finke** explained that's what the Board decided last year.

**Supervisor Dellisanti** continued Central Data Processing, I would have loved to put Lisa's number in here of \$10,000, but we couldn't afford to do that so we went to \$3,500 from \$2,500. But that will take care of...

**Councilman Ruso** added two computers maybe, that's not even counting software.

**Supervisor Dellisanti** advised it will definitely help Marjorie or maybe me because I'm going to throw mine through the window.

**Councilwoman Benway** reported maybe if we can get anything maybe refurbished that would probably be... Sometimes Joe does get trade-ins and there is some sort of federal wipe program that they have for these computers and it rewrites the hard drive 50 times or something so you can never ever access data that was there before.

**Supervisor Dellisanti** commented we have to meet with him again soon, we will beg.

**Councilwoman VanEtten** added we have to meet with him; there's a few other options.

**Councilman Ruso** explained you don't know if a monitor is going to go here or there, you just don't know.

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**Supervisor Dellisanti** continued Unallocated Insurance we kept at \$28,000, Municipal Association Dues was at \$1,100, we spent \$900 so we dropped it down to \$1,000. Other Government Support it was at \$5,000, we didn't spend anything so we dropped that to \$1,000. Education budgeted was \$1,000, we spent \$638, I know there is going to be another \$150 on top, so we kept it at \$1,000. Public Safety Administration has been at \$600 and we kept it at \$600. Police and Constable has been at \$1,700, we kept it at \$1,700. Traffic Control has been at \$1,200, we kept it at \$1,200. Control of Dogs stays at \$3,950. Control of Dogs Contractual stays at \$1,500, we already spent \$809 for the year. Safety Inspection Personal Services we dropped it to \$14,000, we've only spent \$10,900 so far this year. Safety Inspection Contractual we kept at \$2,000. Board of Health, we didn't spend anything, but Chris and I talked about this and we thought it was a good point to put in \$500 just to have something there. We had budgeted \$500 last year and you never know when you are going to need someone from the Board of Health.

**Councilman Ruso** questioned I think it looks as though the Physician who we have on contract, it looks like he was paid for 2012-2013 in 2013 and so it may catch up to us and we may have to pay him \$1,000 next year. It looks like we didn't pay him, I thought we have an agreement with him don't we?

**Councilman Norris** added I think it is \$500 a year, Jeff.

**Councilman Ruso** stated last year, they gave \$1,000.

**Town Clerk Finke** explained that was for two years, last year and this year.

**Councilman Ruso** said so we have this year's \$500 and next year's \$500.

**Town Clerk Finke** responded no, last year and this year was \$1,000, we've already paid that.

**Councilwoman VanEtten** pointed out so this is for next year

**Town Clerk Finke** agreed this is for next year.

**Supervisor Dellisanti** advised so we are okay with the \$500.

**Town Clerk Finke** answered yes.

**Councilman Ruso** added it says here that we didn't pay him anything this year.

**Town Clerk Finke** explained it was a two year appointment and that's why we didn't do it January 1 because it has been done in that year.

**Supervisor Dellisanti** continued we will check with Bonnie. Registrar of Vital Statistics we dropped from \$880 to \$100. Superintendent of Highways stays at \$53,550. Contractual Expense in Highways we increased \$50 to \$150. Garage was budgeted at \$13,000; we already spent \$13,600, so we increased that to \$15,000 -- that's all because of electric and fuel. Street Lighting was at \$2,400, we kept it at \$2,400. Veterans Services has been \$700 and we kept it at \$700.

**Ellie Alfeld** said a question on street lighting, is that the lighting district where people pay it themselves?

**Councilman Ruso** clarified it shouldn't be in the Lighting District.

**Supervisor Dellisanti** responded not this one.

**Ellie Alfeld** asked this is outside the Lighting District?

**Councilman Ruso** explained this includes the lights in front of building out here and other such places.

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**Supervisor Dellisanti** advised we have that on another page. Veterans stayed at \$700, it has been at \$700. Programs for the Aging we gave \$0, no I'm kidding I just wanted to see Ellie's face.

**Councilwoman Benway** said it took her a minute to look up.

**Supervisor Dellisanti** said she didn't look up.

**Ellie Alfeld** responded you don't want to see the dance I am going to do.

**Supervisor Dellisanti** continued just wanted to make sure you were okay.

**Ellie Alfeld** said I thought we had \$750 for the Vets, that's why I wasn't looking twice.

**Supervisor Dellisanti** reassured Ellie Alfeld that we kept it at \$1,500.

**Ellie Alfeld** responded thank you.

**Supervisor Dellisanti** continued Economic Development we kept at \$100, we didn't spend anything, but we've been talking about doing something so let's hope we can do something there. Recreation Administration we had budgeted \$1,900, we made it \$2,000. Playgrounds Personal Service, we spent \$1,700 we made it \$1,000 because we aren't going to spend that much next year. Playgrounds Contractual we kept it at \$3,000, it was \$3,000 last year. Youth Programs, we spent \$1,989 and we put in \$2,000. Youth Programs Contractual we put in \$700. Historian Personal Service stays the same at \$1,560. His Contractual Expense was at \$100, he didn't spend anything, so we put \$100 back in this year. Cultural Programs budgeted in 2014 was \$1,500, we spend \$1,588, so we budgeted \$1,600 for next year. Zoning Board of Appeals stays at \$1,900, it was \$1,900. The Clerk budgeted in 2013-2014 was \$1,800, we kept it at \$1,800, even though she's only spent \$1,175, but that's a nine-month number.

**Councilman Norris** added I think we talked about that. Even with 1%, that still works out in the budget.

**Supervisor Dellisanti** agreed yes. that is correct.

**Councilman Norris** said the last year she was only \$1,500.

**Supervisor Dellisanti** continued Zoning Contractual has been \$200, we kept it at \$200. Planning Board Members \$6,900, is the same. The Clerk is at \$11,000, in 2013 she spent \$10,000, she spent \$8,000 in 2014, so we thought \$11,000 was the appropriate number. Planning Contractual it has been budgeted \$400, we kept it at \$400. Refuse and Garbage we dropped down to \$4,000 because we have a new contract for next year so it will be much lower than what we spent this year. Same thing for Refuse and Garbage expense, we budgeted \$3,600 from \$3,900. State Retirement, that's just a number that Bonnie plugged in from her calculations, that went up \$3,000 to \$36,588.

**Ellie Alfeld** asked do you know what that percentage was by any chance?

**Supervisor Dellisanti** explained it was like a \$10,000 hit for the whole Town.

**Councilman Ruso** said the percentage I think was 19.2%

**Ellie Alfeld** said that's very good then, from what I've seen from some of the other towns.

**Supervisor Dellisanti** agreed it wasn't as bad as I thought it was going to be.

**Councilman Ruso** pointed out it was last year 20.1%, it went down like .8 of a point.

**Ellie Alfeld** added some of the other towns got hit as much as 30%.

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**Supervisor Dellisanti** continued Social Security is at \$21,098 and the Workers Comp went up of course from \$5,200 budgeted last year to \$6,850. Disability Insurance went up to \$650 and Hospital and Medical Insurance was budgeted at \$73,000, it is now \$80,000. Interfund Transfer with Highway in 2013 was \$81,000, 2014 was \$64,172, and we are projecting \$38,000 in 2015. So far this year, knocking on wood, we haven't spent anything in that category.

**Councilman Ruso** asked do you want to talk about the fund balance? Did I read this right that we going to appropriate out of the fund balance \$20,000?

**Supervisor Dellisanti** answered yes.

**Councilman Ruso** asked what is the number 77 in the middle there? It doesn't have the columns here on the sheets. She didn't label the columns.

**Supervisor Dellisanti** said that was the actual.

**Councilwoman VanEtten** added that was spent in 2013.

**Supervisor Dellisanti** continued the next page are the fire districts, Bonnie left out the numbers, but we confirmed today that Medway Fire District is at \$185,385 up from \$178,024 and New Baltimore Fire is at \$398,159 up from \$393,478. Their budgets were approved on the 21st of October.

**Councilwoman Benway** advised Medway's is tomorrow night. The Public Hearing was on the 21st.

**Councilman Norris** said it has no effect on our budget, we collect that's all.

**Supervisor Dellisanti** agreed we collect it and we distribute it.

**Councilman Ruso** agreed we collect and send it out.

**Supervisor Dellisanti** reported Highway Fund, Real Property Taxes, actual for 2014 was \$764,602, 2015 we are budgeting \$755,668. The PILOT remained the same at \$28,000. Interest and Earnings we have at \$1,100 up from \$1,000. CHIPS is at \$142,300 even though we took in an additional \$17,000. The Governor did have a bonus program for all towns and villages. We applied and got the \$17,000, but next year our number is going to be back down to \$142,300. Interfund Transfer we have at \$38,000, General Repair Personal Service including the 1% went from \$214,241 to \$216,385. General Repair Contractual is at \$197,000, we spent \$168,000 this year. CHIPS is \$142,300. Machinery Contractual Expense is at \$85,000, we spent \$73,900 this year. Snow Removal budgeted last year was \$73,023, we spent \$20,105 and both Jeff, Chris and I think that some of that money might be in a different category, but we did budget 2 1/2 times the amount that's been spent and we have it at \$50,000. Snow Removal Contractual, we spent \$26,000 through nine months, and we've doubled that to \$52,000 for their budget. The State Retirement number went from \$52,800 to \$55,000. Social Security went from \$21,758 down to \$20,378. Don't ask me why, I'm not complaining. Workers Comp went from \$5,950 to \$7,005. This is the big one, Hospital and Medical Insurance went from \$87,200 to \$112,000. Uniforms, we are in a contract now, that stayed at \$6,900. Serial Bonds Principal stays at \$24,500, Serial Bonds Interest was calculated at \$1,600.

**Councilman Ruso** questioned if I may ask, we are \$5,000 over?

**Councilman Norris** explained you are putting \$5,000 of the Fund Balance into the budget, the Highway Fund Balance.

**Councilman Ruso** asked when is that uniform contract up?

**Supervisor Dellisanti** replied 2017, that's what I saw, yes. Sewer Fund, we have Sewer Rents at \$143,500, we have Sewer Penalties and Interest at \$2,500, and Interest and Earnings at \$200. That was a calculation adding, we took in \$50 in 2013 and \$291 in 2014, so we rounded it off at \$200. Real Property Tax we had \$0. Sewer Rent District 2 is \$1,810, Sewer charges \$2,600, we took in \$2,587 so far this year. That concludes the Sewer numbers.

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**Councilman Norris** clarified that's the income side, now you have to do the expenditure side.

**Councilman Ruso** asked on District 2 on Page 1 of 2, what happened with line 1 or line 2, it almost looks like they were flip-flopped. Do you see the difference? Real Property Tax is now \$0, but the Sewer Rents are up a bundle of money. Did that get put in the wrong box?

**Councilman Norris** said say that again Jeff.

**Councilman Ruso** continued if you are looking at Page 1 of 2, look at the District 2 Real Property Tax is \$0 where it has been \$1,400 or thereabouts in times gone by.

**Supervisor Dellisanti** explained he thinks they may have been inverted.

**Councilman Norris** said because in that real property tax there are rents.

**Councilman Ruso** questioned so it was in the wrong box before.

**Councilman Norris** pointed out up until last year I believe we used it as rent. It is changed now where Cocksackie now bills us, so it is like Scheller Park, right Diane? So it is no longer a tax, it is now a fee or rent.

Many responded it is a user fee.

**Councilman Norris** explained it changed from prior years to this year, so we made that adjustment this year. So it is the sewer that goes from Kalkberg to the Village of Cocksackie. They process it and they send us a bill.

**Councilman Ruso** said the total dollars are similar.

**Supervisor Dellisanti** added but it did change.

**Councilman Norris** advised it is categorized, it is no longer a tax.

**Supervisor Dellisanti** continued Sewer Fund District 1, under Administration, previous budget was \$10,000, we kept it at \$10,000. Sewage Treatment Personal Service was at \$32,600, we kept it at \$32,600. Sewage Treatment Equipment we put \$5,000 there, it was budgeted \$5,000, we have not used anything there, but based on the age of our Treatment Plant, anything can happen. Contractual Expense, which was budgeted last year at \$29,000, we kept it at \$29,000. State Retirement was at \$5,000, Social Security stayed the same at \$2,494, Workers Comp went from \$298 to \$740. Disability Insurance is in a different category, taken out in a different area Bonnie told me. Debt Service Principal came down to \$38,000 from \$52,100. Debt Service Interest came down from \$13,142 to \$8,550. Repair Reserve we put in \$2,000.

**Councilman Norris** asked do you want me to explain to the Board why we changed the principal?

**Supervisor Dellisanti** responded yes.

**Councilman Norris** continued we did the actual calculations of the principal. Last year we didn't know what the BAN was going to be so we anticipated the BAN to be \$3-\$4-\$5,000 so we put that in the budget just in case we had to pay. The BAN is a bond that was used to upgrade the Pump Station. This year the Supervisor had the actual numbers of what we have to pay back Greene County. These are the actual numbers so we didn't have to anticipate or project or guess what the principal and interest was going to be. We know what that was and it was reflected in those numbers.

**Supervisor Dellisanti** reported that rate was .67; I went to the closing that's how I remembered.

**Councilman Norris** continued so, as you can see there is a difference between in District 1 in what we budgeted for expense and what we budgeted for income, so we need to balance that, so I've worked on these numbers here if you want to look over those numbers and see. What I did was I made some changes here, here, and here. The rents are all changes and what that does



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now is it will balance what we have for expenditures to what we have for income. The changes are these categories here.

**Supervisor Dellisanti** said so you brought it up approximately...

**Councilman Norris** added this one is \$300, this one is \$500, this is \$1,000, this is \$200 and then for the Repair Reserve I put most of the money in the Repair Reserve.

**Ellie Alfeld** asked what do you have for the total in the Repair Reserve, do you have numbers?

**Councilman Norris** replied \$8,000. My reasoning, I'm putting more money in the Reserve is that eventually...

**Ellie Alfeld** said we have the pumps and everything.

**Councilman Norris** explained eventually we are going to pay that BAN. If we have more money in the Reserve, we can keep those fees down, by getting more money from the reserve into the budget.

**Supervisor Dellisanti** clarified so basically you went from \$133,000 to \$145,000 or something.

**Councilman Norris** said the income has to match the expenses so it is a balanced budget. In fact I believe it is a decrease next year for the sewer rents.

**Ellie Alfeld** asked how much are we talking about?

**Councilman Norris** responded I have to look at the paper again, not much.

**Ellie Alfeld** said are we talking \$10-\$15, or are we talking \$100. Give me just a ballpark, Chris.

**Supervisor Dellisanti** said so this comes out of the Sewer Reserve correct, the \$8,000?

**Councilman Norris** answered no, the \$8,000 goes into it at the end of the year.

**Councilman Ruso** said if I can ask a point, in 2013 you received \$230,000 from your Bond Anticipation Note, \$230,808, but that wasn't expended until 2014. So that's a difference of \$18,000 or close to it. Is that where you are going Chris or is that unrelated to what you are talking about?

**Councilman Norris** answered I believe that it is unrelated, that had to do with the money that we got from the BAN that we used to upgrade the Pump Station. Money came in and it came out and that's how the bookkeeper placed it in the budget. So I would just say those numbers are irrelevant right now.

**Councilman Ruso** said we're going to need, you're looking to balance 2015's budget, that's what you are trying to do right now.

**Councilman Norris** said that's 2015 right, it is a balanced budget that way, \$4,000 less this year than last year. I don't know how it works out to the points. The overall, I don't know if the Board will agree to these number that I came up with, we will have a \$4,000 decrease from last year to this year.

**Tax Collector Jordan** added 241 users.

**Supervisor Dellisanti** said so let me plug in these numbers here

**Councilman Norris** stated we will pass this along to the bookkeeper tomorrow and see what she thinks of them. District 2 expenses on two sides should be the same.

**Supervisor Dellisanti** continued Administration \$400, Sewage Treatment Contractual \$4,010, no changes there. Water Fund Real Property Tax stays at \$1,000, Water Rents for District 2 is

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\$14,000, Water Service Charges is \$4,000, Penalties and Interest is \$100, and Interest and Earnings we put \$0 because we had \$1.69 in that category. District 3 Water Rents we have \$1,300, same as 2014. That takes care of the Water Fund. Expense side we have Source of Supply, Power and Pump 1 is at \$563, same as last year and the year before. Other Water Expenses at \$437, same as last year. District 2 Source of Supply we have at \$18,000, same as last year, we took in \$17,898. District 3 Source of Supply we have at \$1,000 and Other Water Expenses we have at \$300.

**Councilman Ruso** said can I ask a question? I think this goes toward Diane more than anyone else. I see that our income is \$12,958 and we are short, is there just more billing that has yet to be done?

**Tax Collector Jordan** answered another quarter going out tomorrow.

**Councilman Ruso** asked that makes up \$8,000?

**Supervisor Dellisanti** continued Street Lighting, we went from \$21,000 to \$25,000. From what I understand, there was a loan from the General Fund of \$2,000 according to Bonnie and we have to get that money back, so we kicked it to \$25,000. We put in \$5 for Interest and Earnings because we took in \$4.90 this year. Real Property Tax for District 2 \$2,100 same as last year and the year before. District 1 Street Lighting we have \$25,000 budgeted, we had \$18,500 budgeted, we have taken in only \$17,642 so that needs to come back up. Street Lighting Contractual Expense we kicked up to \$2,100 from \$2,000. Anything else you see there?

**Councilman Ruso** asked are you going to take \$5 out of the...

**Councilman Norris** agreed you are going to have to because it is not balanced.

**Councilman Ruso** advised take \$5 from someplace, I don't think there is anything in the Fund Balance.

**Supervisor Dellisanti** stated there is in one but not the other, I don't remember which District it is in.

**Councilman Ruso** advised we will have to find a way to cut \$5.

**Councilman Norris** explained either on the expense side you have to add \$5 or make Interest and Earnings on the income side \$0, one way or the other. That way it is balanced.

**Supervisor Dellisanti** proceeded with the Ambulance Fund, let's go there it is our last page. District 1 Real Property Taxes are \$26,975 up from \$27,100, I'm sorry down. Interest and Earnings \$25. Insurance Reimbursement \$3,500, this is from Ravena. Real Property Tax District 2 \$33,900 up from \$33,000. District 1 Basic Ambulance is staying at \$23,300, we already got the letter and contract and Advanced Life Support from Greene County EMS is \$12,200. District 2, the Basic Ambulance is \$27,000 which is a very interesting guesstimate and Advanced Life Support from Greene County EMS is \$6,900, so we have a negative \$5,000 there. The reason I am laughing because Chris and I went over this a number of times and there have been some outstanding bills that we haven't received from 2008 from Cossackie and they can't seem to come up with a formula or a contract.

**Ellie Alfeld** said that's been going on for how many years now, every year it's been the same. I've sat here and listened to it every year.

**Supervisor Dellisanti** answered January will be 7 years.

**Councilman Ruso** asked do the bills match the contract?

**Supervisor Dellisanti and Councilman Norris** responded we don't have a contract.

**Ellie Alfeld** added never did.

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**Supervisor Dellisanti** explained that's the problem. I've been asking for a contract and I haven't received one.

**Councilman Norris** stated originally we had a contract when they first started in 2007 or 2008 and lasted three years or so and we never got a new contract after that. It is a guessing game.

**Councilman Ruso** added it is a real interesting number then.

**Supervisor Dellisanti** said that's all I have

**Councilwoman Benway** asked how come we don't get insurance reimbursements from District 2?

**Supervisor Dellisanti and Councilman Norris** replied that's Cocksackie, they keep it all.

**Supervisor Dellisanti** replied we get it from Ravena, but we don't get it from Cocksackie.

**Councilman Ruso** said can I ask another question? Advanced Life Support from District 1, if you look at that Line Item, AM4989 and then on District 2 the same Line, why is there is a difference between what Greene County charges for us for Ravena crew versus what....

**Supervisor Dellisanti** explained I can answer this, it is the number of calls, actually in the Hamlet we have about 170 calls and in Cocksackie we have had 41.

Many speaking at once.

**Councilman Ruso** stated so the demand for the Ravena crew is higher than the Cocksackie crew, yet the cost of the Cocksackie crew is higher than Ravena. Maybe we can call and ask them to do the whole Town.

**Supervisor Dellisanti** continued I can tell you what, going through the EMS meetings when Catskill initially dropped out and came back in again, I had a conversation with Cocksackie to see what they were going to do because the amount of money that was going to increase in that particular budget was huge and we couldn't take a hit like that. Ours was going to go up something like \$32,000 just by losing Catskill. So I started talking with Rick Hanse of Cocksackie and asking him if they were going to stay in or stay out. If they were going to stay in, let's make a deal between ourselves to work out our towns together and he had agreed to that and all of a sudden Catskill came back into the program and relieved a lot of pressure off everybody else and by them doing that because of the number of calls we had in the previous year. We actually saved about \$657 from the previous year's contract with Greene County EMS which was a good thing.

**Councilman Ruso** questioned I think that you and Chris and I, and I'm not sure how come this is like this, but we have a \$5,000 difference down below and some of the math doesn't work out, but if you look at District 1...

**Supervisor Dellisanti** asked are you still on the Ambulance?

**Councilman Ruso** replied yes, we are still on the Ambulance. It says that the estimated income is going to be \$30,500, but our expenses are \$35,500 for District 1 alone. If you look at the very bottom Appropriated Fund Balance To Be Used, didn't we discuss that to some extent Chris, wasn't there something like monies were in there or something to that effect, there was an anticipation of a something that didn't happen?

**Councilman Norris** answered possibly, there is a Fund Balance in these districts. We built up a Fund Balance years ago, when I first got on the Board, in anticipating from going from a volunteer to a paid. Cocksackie Ambulance never took any payments when they were volunteers then they switched to a paid then we had add a Fund Balance. I think that was back in David Louis' days, so we build up a Fund Balance. This \$5,000, where is that being used, that's a good question, in District 1.

**Councilman Ruso** said the income and expenses are not matching.

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**Councilman Norris** explained well, when you add in the Fund Balance of \$5,000 that brings it up to \$35,500 which matches District 1's expense side. Is that something you want to do, the Board wants to do?

**Supervisor Dellisanti** said that will come out of the Fund Balance...

**Councilman Ruso** said the other question is why does that fund balance only benefit District 1 and not District 2?

**Councilwoman VanEtten** said District 2 would match.

**Supervisor Dellisanti** asked how much do we have in that Fund Balance? I don't have that in front of me, would it be on 2014?

**Councilman Norris** said should be District 1 and that is District 2.

**Supervisor Dellisanti** reported there is \$25,000 in District 1 Fund Balance.

**Councilman Norris** said \$8,000 District 2 as of August 31, 2013.

**Councilman Ruso** said we are build a Reserve that seems like we are never going to use, it makes since then. Give it back to the taxpayers.

**Supervisor Dellisanti** agreed that's the way it should be.

**Councilman Norris** asked do you want to go back to the Deputy Town Clerk?

**Supervisor Dellisanti** proceeded let's go back to Deputy Town Clerk, that's the only place we have a problem. In 2013 we budgeted \$10,500 and we spent \$9,247. In 2014, was budgeted \$10,605 and again we spent \$13,481 because of first three months of the year. So we continue to budget \$10,605 to go back to normal. Now the question is the number we should put in that particular budget.

**Councilman Norris** said it seems like a lot of hours for the Deputy, lot of Lines were brought down, just thought it should maybe that one should be brought down too.

**Councilwoman VanEtten** explained personally I think because Barb has only been there six months we ought to keep it the same.

**Councilman Ruso** said that's with 15 hours a week, that takes out 1 hour per week that I described, so it doesn't necessarily come to everybody's satisfaction, but it...

**Councilman Norris** said you wouldn't use that for the, would she use that for Deputy?

**Councilman Ruso** stated that's what I am talking about.

**Councilman Norris** said would you use it assuming she was here for 7 hours.

**Supervisor Dellisanti** explained we have to by Law, they told us we had to cut 1/2 hour for lunch.

**Councilman Ruso** explained the Labor Law requires that they have 1/2 for lunch whether we pay them or not and the question is why would we pay them?

**Supervisor Dellisanti** added the Highway doesn't get paid for their lunch.

**Councilman Norris** added because they are working, they take their lunch here when the phone rings...

**Councilman Ruso** explained the Labor Law requires that they have 1/2 for lunch whether we pay them or not and the question is why would we pay them?

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**Supervisor Dellisanti** added the Highway doesn't get paid for their lunch.

**Councilman Norris** added because they are working, they take their lunch here when the phone rings...

**Councilman Ruso** explained they are required to have a half-hour break unless of emergencies or something unanticipated, like we have a tree hit the building or something. I'm trying to think of any emergencies the Town Clerk would address, but we are required to give them a half-hour lunch whether we pay them or not.

**Councilman Norris** continued so in the past they have taken their lunch, but at the same time the phone would ring or something, they would..

**Councilman Ruso** explained that is against the Labor Law, you only give them 15 minutes, that's what Tal told me and the other attorney.

**Ellie Alfeld** asked but do all the Clerks go to lunch at the same time?

Many answered I don't think so.

**Ellie Alfeld** said so some Clerks can cover for the other Clerks to answer the phone.

**Councilman Ruso** explained you are required to have a half-hour uninhibited, you are required to have a half-hour or any other hourly employee unless there is a written agreement that says otherwise. You can have, as an employer with an employee, an agreement and in the literature such an agreement is like a night watchman in a factory, you don't want to see them in a burger joint at 2 in the morning. They get paid for that.

**Ellie Alfeld** asked what is the vacation time for the Town Clerk seeing it is the first year, is it like two weeks?

**Councilwoman Benway** answered elected officials actually don't have vacation time.

**Ellie Alfeld** said none, only the clerks get...

**Councilman Ruso** answered deputies would if they have more than 25 hours week.

**Councilwoman Benway** added not part-time, part-time doesn't have vacation time.

**Ellie Alfeld** asked we have done away with most vacations haven't we?

**Councilwoman Benway** said when you are salaried though, you are getting paid whether you are here or not. So technically, and you don't actually get vacation time, but if you have hours for your deputies so you can take time off or however you want to use that.

**Councilman Ruso** explained by law, technically none of us have to show up ever.

**Ellie Alfeld** said that's been done, I watched it be done

**Councilman Ruso** added by any election official, whether it is Barb or Denis, Diane.

**Councilwoman VanEtten** said getting back...

**Councilman Norris** said I think Supervisor has a suggestion.

**Supervisor Dellisanti** suggested we leave \$10,000 in that category, put \$500 more in the computer program category, and we will save \$105.

**Councilwoman VanEtten** said so we are changing the Deputy Clerks down to \$10,000.

**Supervisor Dellisanti** explained we are changing the computers to \$4,000, that will basically save us \$105 additionally;\$605 basically comes out to 49 hours and change in coverage.

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**Councilwoman Benway** said so you still have 15 hours a week instead of 16.

**Supervisor Dellisanti** said that's what it looks like to me

**Councilman Ruso** added that's about 50 hours less a year.

**Supervisor Dellisanti** said correct.

**Councilman Norris** said that will work out without the half-hour lunch.

**Supervisor Dellisanti** said that solves that issue.

**Councilman Ruso** said unless Barb gets sick or something.

**Town Clerk Finke** said I am planning to go away next year, probably in May.

**Supervisor Dellisanti** advised this was very good ladies and gentlemen. I think this was excellent and tomorrow including in the packet we are going to make the changes to balance out the Sewer District with Bonnie. What I would like to do is to resume our Regular meeting, is to approve this as our Preliminary Budget from the Tentative Budget, not at this particular time, at our Regular Meeting.

Motion to close the Budget Workshop made by Supervisor Dellisanti seconded by Councilman Norris

AYES: Dellisanti, Ruso, Benway, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT:

The Budget Workshop was adjourned at 6:55 PM.

Respectfully Submitted,

Barbara M. Finke  
Town Clerk