

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING

January 13, 2014

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- **September 19 Public Hearing on Local Law 3 of 2013**
- **September 19 Special Meeting**

Public Comment Period

New Business

- Discussion by Tal Rappleyea, Attorney for the Town, on the Procurement Policy
- Resolution to Adopt Procurement Policy
- Resolution to Establish Hours of the Town Clerk's Office
- Resolution to Amend 2014 Salaries for Elected Officials
- Resolution to place opening for Code Enforcement Officer/Data Collector, Members of Planning Board, Zoning Board of Appeals, Board of Assessment Review, and Part-Time Laborer
- Resolution to Appoint Part-Time Code Enforcement Officer on "As-Needed" Basis
- Resolution to Approve Grant Submission to the Bank of Greene County for the Summer Recreation Program
- Resolution to Rescind Portion of December 19, 2013 Resolution That Payments for 2013 be carried over to 2014
- Resolution to Authorize Highway Superintendent to Remove Unsafe Furniture from Town Hall
- Resolution to Authorize Highway Superintendent to Purchase Road Salt for Highway Use by State Contract for 2014
- Resolution Approving Issuance of Second Hand Junk & Auto Parts Dealers' License for J.B. Car Services
- Resolution Authorizing Supervisor to Execute Agreement with Ravena Rescue Squad for Ambulance Service Provided to New Baltimore Ambulance District No. 1.
- Resolution to Appoint Tal G. Rappleyea as Attorney for the Planning Board and Zoning Board of Appeals for 2014
- Audit of Claims
- Discussion of Corrective Plan for State Comptroller's Audit

Upcoming Meetings

- February 5, 2014 Zoning Board of Appeals Meeting
- February 13, 2014 Planning Board Meeting

Public Comment Period/Community Events

Adjournment

****** Agenda Subject to Change******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

RESOLUTION TO ADOPT TOWN PROCUREMENT POLICY

RESOLVED that pursuant to the provisions of Section 104-b of the General Municipal Law of the State of New York, the Town Board adopts the attached Procurement Policy originally adopted in 1992, as amended in 2010, 2013, and 2014.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

RESOLUTION TO ESTABLISH HOURS OF THE TOWN CLERK'S OFFICE

RESOLVED that the Town Board of the Town of New Baltimore hereby sets the hours for the Town Clerk's Office from 9:00 AM-4:00 PM Monday through Friday and meetings by appointment on the second and fourth Monday of the month from 5:30-6:45 PM.

NOW, THEREFORE, BE IT RESOLVED that modification of these hours will be by Town Board approval.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION AMENDING 2014 SALARIES FOR APPOINTEES AND ELECTED
OFFICIALS**

WHEREAS the Town Board adopted Resolution #6 at its Organizational Meeting on January 1, 2014 listing salaries for appointed and elected officials.

NOW, THEREFORE, BE IT RESOLVED, that the Animal Control Officer will be paid biweekly and salary for the Deputy Building Department Clerk is \$12.61 per hour, payable biweekly.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO PLACE ADVERTISEMENT FOR CODE ENFORCEMENT
OFFICER/DATA COLLECTOR, AND MEMBERS OF PLANNING BOARD, ZONING
BOARD OF APPEALS, BOARD OF ASSESSMENT REVIEW,
AND PART-TIME LABORER**

WHEREAS an advertisement be placed in the *Catskill Daily Mail* for positions that are currently unfilled or whose term of office expired on 12/31/13 or that will expire during 2014.

RESOLVED that the Building Inspector/Code Enforcement Officer Committee, the Planning Board/Zoning Board of Appeals Committee, and the Assessment Committee draft an advertisement for open positions and transit to the Town Clerk for publication in the next available issue of the *Catskill Daily Mail*.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION APPOINTING CODE ENFORCEMENT OFFICER ON AN
"AS-NEED" BASIS**

RESOLVED that John Cashin in hereby appointed to the position of Building Code Enforcement Officer on an "as need" basis at a rate of \$13.38 per hour for the 2014 year.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO APPROVE GRANT SUBMISSION TO THE BANK OF GREENE
COUNTY FOR THE SUMMER RECREATION PROGRAM**

WHEREAS the Summer Recreation Program has been a valuable program for youth in the Town of New Baltimore for many years.

WHEREAS The Bank of Greene County Charitable Foundation makes annual grants to help organizations develop new and existing programs.

WHEREAS the Supervisor together and the Grants Committee have drafted an application package to apply for funding from this Charitable Foundation for the youth of New Baltimore.

NOW, THEREFORE, BE IT RESOLVED the Supervisor is authorized to sign and submit the grant application to The Bank of Greene County to apply for funding for our Summer Recreation Program.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO RESCIND PORTION OF DECEMBER 19, 2013 RESOLUTION
THAT PAYMENTS FOR 2013 BE CARRIED OVER TO 2014**

WHEREAS a resolution was adopted on December 19, 2013 allowing the Town Supervisor to hold for payment to be applied toward the 2014 Adopted Budget any invoices arriving after December 19, 2013 and until December 31, 2013.

RESOLVED the Town Board hereby determines that 2013 invoices be paid in 2013 and not carried over 2014 and hereby directs the Town Bookkeeper to make such payments consistent with this resolution.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO REMOVE
UNSAFE FURNITURE FROM TOWN HALL**

WHEREAS the Town of New Baltimore received a justice grant in 2013 to modernize and update the Meeting Room and Court offices and the new furnishings and equipment have been received at Town Hall.

WHEREAS the old desks and chairs are in disrepair and unsalvageable and the Town Board authorizes the Highway Superintendent to remove said furnishings from Town Hall.

WHEREAS such old desks and chairs are hereby deemed surplus property with no value to the Town and may be disposed of following an inventory of same.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO
PURCHASE ROAD SALT FOR HIGHWAY USE BY STATE CONTRACT FOR 2014**

RESOLVED that the Town Board hereby authorizes the Highway Superintendent to purchase up to 960 tons of road salt from State Contract Number PC66215 for use on highway roads during 2014.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION APPROVING ISSUANCE OF SECOND HAND JUNK &
AUTO PARTS DEALERS' LICENSE FOR J.B. CAR SERVICES**

WHEREAS Edwin Brocket is the operator of J.B. Car Services, Inc. located at 241 Flatbush Road, West Cossackie, New York; and

WHEREAS Mr. Brockett requires a Second Hand Junk & Auto Parts Dealers' License, renewable annually; and

WHEREAS Code Enforcement Officer Blaisdell completed the required inspection, found all to be in order and recommended to Town Board issuance of renewal;

NOW, THEREFORE, BE IT RESOLVED that J.B. Car Services Second Hand Junk & Auto Parts Dealers' License only is renewed for the term ending December 31, 2014.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH
RAVENA RESCUE SQUAD FOR AMBULANCE SERVICE PROVIDED TO
NEW BALTIMORE AMBULANCE DISTRICT NO. 1**

RESOLVED that the Town Board does hereby authorize the Supervisor to execute an agreement with Ravena Rescue Squad for the period January 1, 2014-December 31, 2014 for basic ambulance service provided to New Baltimore Ambulance District No. 1 at a total cost of \$23,300.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

**RESOLUTION TO APPOINT TAL G. RAPPLEYEA AS ATTORNEY FOR THE
PLANNING BOARD AND ZONING BOARD OF APPEALS
UNTIL DECEMBER 31, 2014**

WHEREAS the Planning Board and Zoning Board of Appeals may require the legal advice of an attorney in their deliberations.

RESOLVED that the Town Board of the Town of New Baltimore hereby appoints Tal G. Rappleyea as the Planning Board and Zoning Board of Appeals Attorney for 2014.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
JANUARY 13, 2014**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2014 , it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2014

BE IT FURTHER RESOLVED that the Town Clerk will prepare and abstract and hold it for public review until January 31, 2014.