

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING

April 14, 2014

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- **February 24 Town Board Work Meeting**

Public Comment Period

Correspondence

New Business

- Resolution to Authorize the Supervisor to Execute Lease Agreement with VanEtten Family for AgFest
- Resolution Authorizing Supervisor to Execute Memorandum of Agreement with AgFest Committee
- Resolution to Adopt the Highway 284 Agreement
- Resolution to Authorize Wastewater Treatment Operator Jim Polverelli to Attend the New York Rural Water Association Conference from April 14-17, 2014 at the Turning Stone Resort & Conference Center in Verona, New York
- Resolution to Authorize Shelly VanEtten to Attend the Annual Dinner of the New York Rural Water Association Conference on April 15, 2014 at the Turning Stone Resort & Conference Center in Verona, New York
- Resolution to Authorize Councilman Jeff Ruso to Attend 14th Annual Town Finance School Co-Sponsored by the Association of Towns and the New York Office of the State Comptroller on May 8-9, 2014 at the Gideon Putnam in Saratoga Springs
- Resolution for Computer Services for 2014
- Resolution to Authorize Town Supervisor to Execute Agreement with Greene County Septic Cleaners, Inc. for Portable Standard Toilets from April 15 to October 11, 2014
- Resolution Appointing Part-Time Deputy Justice Clerk
- Discussion of Acting Town Clerk Applications
- Audit of Claims

Upcoming Meetings

- April 28, 2014 Town Board Work Meeting, Rene VanSchaack and RCS Superintendent or Representative to Speak
- May 7, 2014 Zoning Board of Appeals Meeting
- May 8, 2014 Planning Board Meeting
- May 12, 2014 Town Board Regular Meeting

Public Comment Period/Community Events

- Townwide Cleanup Day, April 25, 26, 27 and May 2, 3, 4, Orange Bags Available at Town Hall or with Spencer Sebert at the Recycling Center, Leave Residence Road for Pick up by Highway Department

Adjournment

****** Agenda Subject to Change******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION

April 14, 2014

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE LEASE
AGREEMENT WITH VANETTEN FAMILY FOR AGFEST**

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the attached lease agreement with Robert and Shelly VanEtten for 2014 AgFest.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION

April 14, 2014

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE
MEMORANDUM OF UNDERSTANDING WITH AGFEST COMMITTEE**

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the attached Memorandum of Agreement with the AgFest Committee for 2014.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION

April 14, 2014

**RESOLUTION APPROVING AGREEMENT FOR EXPENDITURE OF
HIGHWAY MONIES**

RESOLVED, that the attached Agreement for Expenditure of Highway Monies submitted by Highway Superintendent Denis Jordan (Highway 284 Agreement) is hereby approved.

**AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONIES**

AGREEMENT between the Town Superintendent of the Town of New Baltimore, Greene County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$200,000 shall be set aside to be expended for primary work and general repairs upon 30 miles of town highways, including culvert pipes, winter mix, crusher run, black top for hand patching, grader patching and stone and oil.
2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:

- (a) On Roberts Hill Road, a distance of 2.3 miles, there shall be expended not over the sum of \$81,431.50.

Type #6 Blacktop with 10% Wrap Width of traveled surface: 20 feet
Thickness: Two-inch Sub-base: Stone and oil

- (b) On Schoolhouse Lane, a distance of 1.7 miles, there shall be expended not over the sum of \$60,188.50.

Type: #6 Blacktop with 10% Wrap Width of traveled surface: 20 feet
Thickness: Two-inch Sub-base: Stone & oil

Executed in duplicate this 14th day of April, 2014

_____ Supervisor	_____ Councilman
_____ Councilman	_____ Councilman
_____ Councilman	_____ Councilman
_____ Councilman	_____ Councilman
_____ County Superintendent of Highways	_____ Town Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

Original:

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
APRIL 14, 2014**

**RESOLUTION TO AUTHORIZE ATTENDANCE BY WASTEWATER TREATMENT
PLANT OPERATOR AT THE NEW YORK RURAL WATER ASSOCIATION
TECHNICAL CONFERENCE**

RESOLVED, that the Town Board does hereby authorize Wastewater Treatment Plant Operator Jim Polverelli to attend the New York Rural Water Association Technical Conference to be held at the Turning Stone Resort & Conference Center in Verona, New York from April 14 – 17, 2014 and authorizes expenses for registration, lodging and mileage.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
APRIL 14, 2014**

**RESOLUTION TO AUTHORIZE ATTENDANCE BY COUNCILWOMAN SHELLY
VANETTEN AT THE ANNUAL DINNER OF THE NEW YORK RURAL WATER
ASSOCIATION TECHNICAL CONFERENCE**

RESOLVED, that the Town Board does hereby authorize Councilwoman Shelly VanEtten to attend the annual dinner of the New York Rural Water Association Technical Conference to be held at the Turning Stone Resort & Conference Center in Verona, New York on April 15, 2014 and authorizes reimbursement expenses of \$50 for the dinner.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION

April 14, 2014

**RESOLUTION TO AUTHORIZE COUNCILMAN JEFF RUSO TO ATTEND 14th
ANNUAL TOWN FINANCE SCHOOL CO-SPONSORED BY THE ASSOCIATION OF
TOWNS AND THE NEW YORK OFFICE OF THE STATE COMPTROLLER**

RESOLVED, the Town of New Baltimore hereby authorizes Councilman Jeff Ruso to attend the 14th Annual Town Finance School on May 8-9, 2014 at the Gideon Putnam in Saratoga Springs, and will be reimbursed the registration fee up to \$200 which includes all materials.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
APRIL 14, 2014**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO EXECUTE
AGREEMENT WITH INTELLIGENT TECHNOLOGY SOLUTIONS, INC.
FOR COMPUTER SERVICES**

WHEREAS, that Councilwoman Shelly VanEtten attempted to procure three quotes for computer services and has received one official quote. .

RESOLVED, the Town Board does hereby authorize the Supervisor to execute an agreement with Intelligent Technology Solutions, Inc. for the period of January 1, 2014 to December 31, 2014 for computer services under the basic plan of \$2,500.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
APRIL 14, 2014**

**RESOLUTION TO AUTHORIZE TOWN SUPERVISOR TO EXECUTE
AGREEMENT FOR PORTABLE STANDARD TOILETS FROM
APRIL 15-OCTOBER 11, 2014**

RESOLVED, Councilwoman Shelly VanEtten has procured three quotes for Portable Standard Toilets for AgFest, Cornell Park, and Cecil Hallock Town Park and the lowest responsible bidder is Greene County Septic Cleaners, Inc. The Supervisor is authorized to execute an agreement with Greene County Septic Cleaners, Inc. per attached quote.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
MARCH 14, 2014**

RESOLUTION APPOINTING PART-TIME DEPUTY JUSTICE CLERK

WHEREAS a vacant position exists in the Justice Court and the Town has advertised the position of Part-Time Deputy Justice Clerk, and

WHEREAS the Town Justices, along with a Town Board's Court Liaison, have reviewed the applications submitted and conducted interviews with prospective candidates for this position in response to this advertisement,

WHEREAS the Justices and Town Board Member have recommended that the position be filled by Katrina Miller who meets the qualifications for this position.

NOW, THEREFORE BE IT RESOLVED, that Katrina Miller is hereby appointed to the position of Part-Time Deputy Justice Clerk for the Town of New Baltimore Justice Court at an hourly wage of \$10.61 per hour with a maximum of 25 hours per week.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
APRIL 14, 2014**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2014 , it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2014

BE IT FURTHER RESOLVED that the Town Clerk will prepare and abstract and hold it for public review until April 30, 2014.