

COUNTY OF GREENE
TOWN OF NEW BALTIMORE
WORK MEETING
NOVEMBER 26, 2012- page 1

DRAFT

OPENING OF WORK MEETING

Supervisor called to order the Work Meeting at 7:30pm, followed by Pledge of Allegiance. Attending: Councilwomen Benway and Finke, Councilman Meredith, Town Clerk Brooks, and 9 members of the public who signed the attendance sheet. Absent: Councilman Norris, Highway Superintendent Jordan.

Supervisor asked that all present turn off their cell phones as static has been experienced with the digital recorders.

MONTHLY REPORTS

Supervisor reminded that tomorrow night is the Special Joint Meeting with Town Board of Cocksackie regarding annexation by Town of Cocksackie of a parcel on west side of US Route 9W that is known as Diederich's trailer park in the Town of New Baltimore, and annexation by Town of New Baltimore of a parcel on east side of US Route 9W inside of Kalkberg Commerce Park and which straddles the towns' boundaries. Meeting will be 7pm at their town hall on Reed Street. Attorney Wukitsch had prepared joint resolution; Supervisor forwarded to Supervisor Betke and will send to Cocksackie and New Baltimore Town Board members; each town must vote on two presiding members. Attorney Wukitsch will attend.

Also,

MOTION
NOVEMBER 27, 2012

MOTION TO SCHEDULE 2013 ORGANIZATIONAL MEETING

Supervisor moved to hold 2013 Organizational Meeting on Thursday, January 3, 2012 at 7pm, and was seconded by Councilwoman Benway.

The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-AYE
	NORRIS-Absent	O'RORKE-AYE

MOTION CARRIED

Supervisor asked Town Clerk to post.

Supervisor reports the 2013 Adopted Budget has been filed with Greene County, including corrections to New Baltimore Fire District's budget.

Unlike other local laws, Water District #2 Extension #1 must be approved by NYS Comptroller's Office; they sent comment back to Town as to how the Town had recorded it to the newspaper, we had to change that, put back out to newspaper, it is subject to permissive referendum, time has lapsed, we'll return it to the Comptroller's Office, and Town should be okay. Supervisor spoke at length with Greg O'Connor, they are still planning to install the pipe, but running out of blacktopping options since the two plants have closed; meeting with Highway Superintendent Jordan and Councilman Norris to come to resolution about getting pipe in and what they will do with blacktopping for the winter and whether that can be done. Neighbor Mrs. Smith is now interested in hooking into water and Greg questioned how that would work; Supervisor explained it was to be a mutual agreement with no Town involvement if they can work it out; would then need to look at size of pipe whether it may or may not serve two homes; the line will dead-end at the O'Connors; they will not put in 6-8" pipe to feed more homes.

Supervisor reminded the Board of water break earlier this month at Scheller Park/Water District #2; Village of Cocksackie performs the repairs and bills Town of New Baltimore; their backhoe was not large enough so they had to hire outside service. Supervisor contacted Mayor Evans today to learn whether they've received bill. There is limited surplus in Water District #2's account to pay Village of Cocksackie for their time and then for the backhoe services.

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The re-levy has been sent in to Office of Real Property; Supervisor thanks Tax Collector Diane Jordan. In past, Greene County has prepared the flyer for all towns and villages. No longer doing that, the Town must pay for printing, include information about tax collector, and include the dog census to mail to every taxpayer in town. Supervisor asks committees to come forward with essential information to insert by December Regular Meeting; email Diane Jordan, Supervisor, or Councilwoman Benway who has already begun template for the dog census; Clerk Brooks asked to include cell phone number for Joe Tanner.

Greene County Legislator Van Slyke reports public hearing for pay raises for county treasurer, clerk, administrator, commissioner of social services, and garnered negative input. County budget public hearing was held with no objections with increase of 2.7%; 2.1% for New Baltimore; no doubt of passing although he would like to see lower, but hurricane expenses are covered by a bond to a certain extent but must have enough cash money to operate every month. Legislator Van Slyke doesn't believe 1/3 of the FEMA money/\$15 million expected. Other public officials are not expected to have raises approved, vote is next Wednesday. Ellie Alfeld asked the percentage raise desired; Legislator Van Slyke answered range from 1.5-10%, where no raises have occurred for approximately 7 years, justified by the position and professionalism, and elected officials salaries can only be changed at the end of county legislators' term. Ellie asked, regarding price of gasoline in Greene County, is there an additional tax in Greene County and if Cairo is \$3.53, why not in New Baltimore, Cocksackie, or Greenville. Legislator Van Slyke was told Cairo gets its fuel 6-8 miles south of Greene County; the difference is the distance from the terminal. Ted Flegel said \$.15/gallon difference between Glenmont and Ravena. Supervisor hoped for mortgage tax check; Legislator Van Slyke reports mortgage tax was passed on Wednesday and is a substantial amount. Supervisor often receives emails; the county website may list resolutions. Jeff Ruso asked whether county officials' raises are subject to permissive referendum; Legislator Van Slyke is not sure about the elected officials and raise should only occur at end of term, affecting the next term. Supervisor said in Town law raises cannot happen during term.

Town Clerk Brooks reports for October 2012: building permits 6 \$757.00; certificate of occupancy searches 2 \$30.00; conservation licenses 8 \$43.69; dog licenses 29 \$206.00 replacement tags 1 \$2.00; certified copies 30 \$300.00; photocopies \$84.75; recycling fees \$27.00; total fees collected for the month of October \$2,236.75; disbursements for October: to NYS Ag and Markets for dogs licensed \$39.00, to NYSDEC for conservation licenses \$749.31, and to Town Supervisor \$1,448.44. The office was busy; record searches, OCR searches, resignation processing, water district filings, tax collector meetings, 6 meetings totaling 42 pages of minutes were presented at November Regular Meeting; 5 meetings totaling 44 pages of minutes are ready for approval at December Regular Meeting; calls looking for animal control officer phone number, prepared new OCR project which has been delivered to vendor, building electrical issues may have been completed as of today by Bullock Utilities with the final light switch in the office entrance vestibule allowing the handicapped ramp light to be left lit, and multiple phone issues including an echo and bouncing phone calls, and filing waiting to be done.

Highway Superintendent Jordan reports for Oct 22 – Nov 26: Spread millings on Mount Misery Road; Replaced starter on 1985 International 10 wheeler; Patched holes with winter mix; Patched holes with crusher run; Cleaned ditch going downhill to Wastewater Treatment Plant; Picked up bagged leaves in hamlet; Cleaned leaves from ditches with leaf machine; Put up trusses on pole barn addition; Installed pearling on pole barn addition roof; Cleaned beaver dams from culvert pipe on West Deans Mill Road; prepared for tropical storm Sandy; Picked up debris from storm, very little damage; Got new permit from NYSDEC to remove beaver dams from culverts; Put tin on pole barn addition, sides and roof; Put up new street sign on Carhart Road and Matthews Point Road; Put equipment in new pole barn addition; Put snow tires on 2012 Ford pickup; Removed concrete head wall that fell over on Flatbush Road; Took tires from Recycling Center to W&J for recycle; Fri, Nov 9 Hwy Dept received Workplace Violence and Harassment prevention training; Picked up debris dumped on Haas Hill Road; Picked up tires dumped on Staco Road; Attended NYS Thruway auction and purchased used

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stainless steel sander for Hwy Dept; Picked up dead deer on Alcove Road; Cleaned ditches on Highmount Road, Valley View Drive and Roberts Hill Road; Put and piles at Matthews Point Road, Cole Lane, and Swezey Road.

Also, backhoe has been rented for now; plan to put together a request for proposal for January. Supervisor believed sander was gotten for about \$3,000, which is well under the amount authorized by the Town Board for the auction purchase.

Buildings & Grounds/Recycling Member Councilman Meredith read Maintenance, Spencer Sebert reports changed air filters, put hose away, changed exit light bulbs, cleaned off flower beds, cleaned gutters, cleaned catch basin in front of basement door, changed fluorescent light in ladies' room and town clerk's office. For Recycling Center, Spencer reports 1 washer \$7.50; 8 tires without rim \$16.00; total for month \$23.50. Free to residents: 60gallon bags of plastic 26; 55gallon drums of cans 8; bundles of magazines 91; bags of newspaper 85; bags of shredded paper 18; boxes of cardboard 32; metal 1.5 ton; also, 4 tires turned in by Highway crew.

Supervisor thanked Spencer for all his help figuring out electrical problems, no phone and no power in Greene County Sheriff's satellite and tracing wires resulted in calling in Bullock Utilities who do a lot of work for the Town's Wastewater Treatment Plant and had someone here in about an hour; Clerk Brooks recalls left side panel double breaker was 'feeding' the right side panel, resulting in only a portion of the upstairs being dark, all the basement, the phone system and service.

Building Inspector/Code Enforcement Blaisdell summarizes October as follows: building inspections 13; building permits issued 5; building permits renewed 1; building permits closed with violation 1; certificates of compliance issued 3; certificates of occupancy issued 2; commercial site fire inspections 1; general complaints 3; junk vehicle complaints 1; manufactured (mobile home) permits issued 1; new building permit applications received 7; outside boiler/woodstoves etc. permits issued 1; code violation investigations 5; zoning violation investigations 0; application fees for October \$797.00; total fees for year to date \$14,533.80.

Insurance Chair O'Rorke provided Town Board with checklist for compliance with Affordable Care Act for 2013, some pertain to summary of benefits and coverage, Erin Nevins helped complete, along with letters for open enrollment. Starting next year, 60 days' notice will be required to be given to employees for material modifications, get the rate, let alone the Board acting on the resolution; Board will have to vote in a timely manner. W-2 Reporting doesn't go into effect for the Town this year. Regarding HIPAA certification (sending electronic transmissions that have employees' personal information), Erin Nevins subscribes to a 'scrambling service', to which we can respond securely. Anything that we do by prepay with accountant, pull off any unnecessary information, send totals, and information stays secure in clerk's office. When signing vouchers, Town Board is reminded to be very careful with that information.

With health plan variety of numbers, Supervisor used wrong code number to identify plan; also a vision plan previously was imbedded in CDPHP. Now that the Town has gone to high deductible plan, if we continue to put the rider in to CDPHP, it is subject to high deductible and thus every time they go for glasses, subject to that high \$1500 deductible and the Town will end up paying for it. Erin was able to, through Blue Cross, get coverage for same amount, and so will not subject to that high deductible paid by the Town.

**RESOLUTION
NOVEMBER 26, 2012**

**RESOLUTION TO AUTHORIZE CORRECTION OF CDPHP HEALTH PLAN
NUMBER AND THE PURCHASE OF A STANDALONE VISION PLAN**

WHEREAS on October 8, 2012, the Town Board voted to switch the health plan for active employees and retirees under the age of 65 to a higher deductible; and

WHEREAS, the plan number listed in the resolution is the wrong plan number; and

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WHEREAS, the vision plan previously purchased through CDPHP is now included in the higher deductible which is funded by the Town.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does correct the name of the CDPHP Health Plan to QEPOS2012 which accurately reflects the higher deductible of \$2500/\$5000 and meets the original intention of the Town Board.

BE IT FURTHER RESOLVED that the Town Board authorizes the purchase of a standalone vision plan through Empire Blue Cross effective December 1, 2012. The CDPHP premiums will be reduced by the cost of the vision plan resulting in no additional monies being paid by the Town and decreasing the Town's exposure under the higher deductible program reimbursement liabilities.

Supervisor moved and was seconded by Councilwoman Benway. Councilwoman Finke asked this is 'under 65'; Supervisor said yes, those who belong to the CDPHP and added that Empire Blue Shield has a vision component within their policy. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-AYE
	NORRIS-Absent	O'RORKE-AYE

ADOPTED

Wastewater Treatment Plant Operator Jim Polverelli reports for October: pumped sludge to bed #1; cleaned flow meter pit and UV lamps; bled air off water supply tank; meeting with Brock to review engineering report; cleaned drying bed #2; 10/22 high level alarm at pump station-floats fouled with grease, removed grease and checked operation several times (ok); pumped sludge to bed #2; cleaned grit from inflow box. Supervisor said the committee met with Delaware to finalize the Preliminary Engineering Report, and anticipates Delaware at December Regular Meeting to give final report.

Planning Board Chair Rundberg reports for November 26: Planning Board met on November 8, with the following business transacted: Arlene McKeon and Kathy Rundberg reported to the Planning Board that they had reviewed the NYS Thruway Sign Regulations and the Town's Sign Regulations and that Arlene had also compared the NYS Thruway Regulations with the Sign Regulations of the Town of Coxsackie. Following their report, the Planning Board discussed the comparisons and came to the conclusion that the Board's recommendation to the Town Board was to leave our Sign Regulations as is.

Supervisor was glad they took on the comparison with Town of Coxsackie, especially with Empire Merchants straddling the Town line, asking were there any major issues? Chair Rundberg said there were bits and pieces Coxsackie had that they did like but overall the entire Board felt to keep as is. Supervisor asked were there many conflicts with Coxsackie; answer: no. Chair Rundberg said Arlene McKeon did an excellent job of setting up table of comparisons of all three. Supervisor said, comparing Thruway to Town, the Town has more stringent requirements. Supervisor is curious and remembering Holiday Inn's needed sign height was above what the Town allowed; businesses within 660 feet of Thruway must go to ZBA for variance, might be able to adapt sign regulation that you could a certain type of sign without having to rely on going to ZBA for a hardship, asking did Planning Board discuss toward being a little more business-friendly? Chair Rundberg said any along Thruway would have to come to Planning Board for site plan review anyway and would discuss signage then according to Town Code; if within 660 feet the Thruway rules. Supervisor reminded if Town does not adopt the Thruway rules, the Town's rules were more stringent and then would have to go to ZBA. Chair Rundberg said the Planning Federation disagreed with Supervisor. Supervisor had met with them this day and they said interesting that Town would supersede, they hadn't really thought about it and agreed to send out survey to all members along the Thruway and Northway, many miles to next signage, miles away to next signage.

Chair Rundberg understood from Planning Federation that outside the 660 feet would go to the Planning Board.

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Supervisor suggested a run past Attorney Wukitsch, Town can purposely elect to have regulations more stringent, but if Thruway could usurp, the Thruway could say billboards and Town could do nothing about it. Supervisor suggests waiting for more feedback from Planning Federation, asking if Chair Rundberg's intent is that the Thruway is; and Chair Rundberg added, where Town laws aren't strict, our laws would take effect outside the 660 feet.

Supervisor's concern is, if Town acquiesces to Thruway, we could have more billboards and signs that are electronic messaging.

Chair Rundberg reminded it is the Town Board's decision to make legislation and anticipates Attorney Wukitsch's opinion.

Supervisor asked Clerk Loux for term re-appointments; one, Dan Kelly, no other Planning Board resignations at this time. Three appointments are up in 2013, 3 in 2014, one in 2012. Supervisor and Clerk Loux pulled resolutions to 2005-06, only one in 209 was reappointed, and that needs to be fixed. Supervisor asked for comments from planning board committee; Councilwoman Benway asked whether he'd expressed interest in continuing; Chair Rundberg has not spoken to him. Councilwoman Finke said he is a great addition. Supervisor reminded that past practice of 3 years has been to advertise; when a certain person wanted to be reappointed a few years ago, the position was advertised by the Town Board. Councilwoman Finke believes advertisement is only placed when a vacancy occurs. Supervisor has no issues with Mr. Kelly, but cautions Board to be consistent and fair, recalling a certain individual who wished to be reappointed and wasn't. Councilwoman Finke advised to talk to the individual. Chair Rundberg said if individual has experience and training, Board should not advertise their position as being vacant. Supervisor agrees, but this was the road the Town Board took 2 years ago, in order to look at other interested volunteers; this is not about Dan Kelly. Supervisor asked what is the Board's philosophy and policy, if done 2 years ago, will the Board do it again? Councilwoman Benway said to use January 1, 2013 have a plan moving forward, offered to contact Dan Kelly, should be for all Boards, there is no job description, for each Board to provide some sort of job description, other than required education/training and residency. Councilwoman Benway said Planning Board has required training to submit to; each Board has requirements. Ellie Alfeld cautioned use of word 'education' leading public to think engineer, etc. Clerk Brooks asked whether the individual few years back had training needed in order to continue to serve? Supervisor answered yes, the individual did have the training required to continue to serve.

Zoning Board of Appeals Chair Tooher reports for November 26: Zoning Board of Appeals met on November 7, 2012, with the following business transacted: Public Hearing was held on the Area Variance Application for the Katherine Chapman property on Roberts Hill Road. In the Regular Monthly Meeting that followed the Hearing: Area Variance for Katherine Chapman was approved. Following an executive session on pending litigation, the Board voted to adopt the resolution previously approved at the October 3, 2012 meeting with regard to the Hamlet Music issue.

Supervisor said Jack Covey's term is up, must be up-to-date on his training, he isn't, and has had family issues with which to deal. Councilwoman Finke will reach out to him.

Assessment (Chair Meredith/Member O'Rorke) Assessor Bennett reports for October: Gordon enjoyed the Assessor's Administration Seminar in Lake Placid from Sept. 30-October 3. The Town roll was sent to Nexx Linx for the county tax roll. For November: The lawsuits are progressing. Around the Office: Julie has 5 more file drawers to complete the verifying and updating information/retention pulling project; 13 drawers have been completed. The renewal of all the yearly renewable exemptions will be going in the mail in the next few weeks.

Economic Development Committee (Chair Norris/Member O'Rorke) -no report

Grants Chair Finke reports completing a federal application for trails. Legislator Van Slyke will try to be there, for tourism; New Baltimore Conservancy also submitted application. Supervisor saw Youth Bureau's Terry McGee Ward, will attach payroll and submit; asked Terry whether she knew about state grant for 2013, added that summer rec attendees can pay fee and Town may still receive for grant; Councilman Meredith believes that changed this year.

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Fire, EMS & Law Enforcement Deputy Rob Scott reports for 3rd quarter of 2012 for period July 1-September 30 within Town of New Baltimore: calls for service 131; uniform traffic tickets 44; arrests 36; Coxsackie Reservoir checks 107. No report on the county EMS.

Technology/Website Member Councilwoman Benway said today was not a good day; servers are down at ITS, no website or @town email since 11:35am this morning. Supervisor had service at town hall during weekend. Clerk Brooks was contacted by another computer company, she and Councilwoman Benway met with another representative last Monday who will provide a price based on number of users and computers; she would like to get prices from others if Town Board is agreeable. Supervisor believes 3 years now with ITS, recent issue with clerk's laptop, tech didn't have laptop covered under town inventory, Clerk Brooks located email from initial computer count that included her laptop. Renewal contract for January 1, 2013 in front of Councilwoman Benway; seeking quotes for the December Regular Meeting; Supervisor will help. Jeff Ruso saw website up at 7:20 pm, was not earlier in day.

Newsletter Chair Finke reports issue upcoming, no deadline set, submit articles, and she hopes to mail end of January.

Animal Control had no report but Chair Benway has new contract with Columbia-Greene Humane Society; will sit with Clerk Brooks with questions; contract due January 1. Another unlicensed and unvaccinated dog bite this month; NYS law requires dog license and rabies vaccination. Census coming with tax bills.

Parks Chair Meredith will talk to Legislator Van Slyke who had questions about it; Councilman Meredith asked for \$2000; Legislator Van Slyke had issues with amount, items it was used for, are there receipts to justify, should have been done in May; it was sent out before program ended but without receipts, must show how money is spent. Councilman Meredith figured to ask for more if uncertain how much it will be, \$1500-2000, Zoom Flume's rate, number of attendees. Clerk Brooks asked for file copy of submission to the county; Councilman Meredith will provide.

Personnel Chair O'Rourke reported Highway has done workplace violence and harassment prevention training. Dawn Palmateer has sent out announcement for this Thursday and will talk with her about that. Supervisor offered to come to January Planning Board and have training prior to meeting.

Agriculture Committee Ted Flegel said no meetings are scheduled.

Seniors Ellie Alfeld reports meeting of core committee on Wednesday, 130pm at town hall, to plan get together in Dec. Food n Fun Luncheon will be 2nd Wednesday in December at New Baltimore Reformed Church.

Public Memorial Committee Chair Benway said, due to scheduling conflicts, she cancelled December meeting, holding until January. Supervisor asked was the bank account closed; \$8-9 balance.

Ag Fest Committee Rob Van Etten asked did Town get paid on the riders for AgFest; Supervisor reports both checks have come in with Kingsley Greene.

Town Courts Liaison Councilwoman Benway is still waiting to learn result of election; Legislator Van Slyke said we should have this week. Training is this week; if Jim Huff, training is not given again until March; Supervisor advised to contact Office of Court Administration for hardship waiver.

Historian -- no report; may have come in email that was down.

Supervisor continued her report to say she has circulated to the Board an RFP for bookkeeper, December 28, one week to review, candidates may be asked to attend January 9, 2013 Regular Meeting. Supervisor reminds the Board that many contracts will

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come due on January 1, please review contracts in committee and get back to Supervisor so they can be prepared for action at January Regular Meeting.

Ellie reported she attended United States Post Office meeting; present were 8-9 locals, representing Hannacroix Post Office, M-F 7:45am-4:45pm with 11:45am-2:45pm lunch. Attendees argued and begged to get extra 15 minutes, due to the businesses. Ellie reports upset; held again in a Catholic property in Albany County, no signage, the people who were there didn't know where they were, cannot tell why we are considered for cutbacks, doesn't understand why no Town Board members, even if there was no one here from Hannacroix. PO lost \$16 billion due to prepay of pensions, reported Councilman Meredith. Ellie continued that if Congress doesn't pass New Baltimore will pay. The meeting was 3pm on Wednesday. Ted and Alma Flegel attended. Supervisor attended last meeting, offered Town Hall. Parking lot alone is reason to keep Hannacroix. Residents will not be able to go if working outside Hannacroix. 177 returned questionnaire, a 20% return. Councilwoman Benway is a Hannacroix address and did not receive. None of the men who previously presented were in attendance. Councilwoman Finke did not receive the mailing; receives mail in New Baltimore. Sent pics of post office to be considered, these post offices do not exist. Supervisor asked if any others are under consideration for cutbacks; Saturday delivery may be cut.

ADJOURNMENT

With no further business to come before the Board, **Supervisor moved to adjourn, Councilwoman Benway seconded.** No discussion. The adoption of the foregoing Motion was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-Absent
	NORRIS-AYE	O'RORKE-AYE

MOTION CARRIED

The meeting was adjourned at 8:46 pm.

Respectfully,

Janet A. Brooks
Town Clerk