

**DRAFT**

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
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**OPENING OF WORK MEETING**

Supervisor called to order the Work Meeting at 8:02 pm, followed by Pledge of Allegiance. Attending: Councilwoman Benway, Councilman Norris, Deputy Town Clerks Loux and Jordan, and 26 members of the public who signed the attendance sheet. Absent: Councilwoman Finke, Councilman Meredith, Highway Superintendent Jordan, and Town Clerk Brooks.

Supervisor asked that all present turn off their cell phones as static has been experienced with the digital recorders.

**PRESENTATION- DELAWARE ENGINEERING  
Preliminary Engineering Report for Sewer District #1**

Mary Beth Bianconi introduced colleagues Brock Joosla and Amanda Mahar. She reviewed that the Town Board understands that infrastructure ages and work must be done to maintain and improve efficiency, cost effectiveness, and environmental responsibility. Town Board engaged NY Rural Water to do preliminary review of issues at the c.1970's Wastewater Treatment Plant, at which a few upgrades have been done. With improved technologies, Rural Water's Comprehensive Performance Evaluation was completed looking at all pieces and parts relating to current performance and design standards. With that, Town Board asked for detailed preliminary engineering report with areas of concern identified and suggestions of areas that could be looked at that have to do with those areas of concern; with identified goals of extending the useful life of facility, increasing efficiency, looking at capacity, ability to connect others, economic development you control and choose. This is the result of that truthful evaluation: what do you have in terms of collection system, one pump station serving 70-75% of that water before it reaches plant, age, function, and those things. Brock performed detail analysis.

Second part, as a Town, going through Comp Plan and Zoning, if money is to be spent at Treatment Plant, what is the potential for additional users, a balancing act, spend money to accommodate them, and the expected revenue from them. These are drafts with no decisions being made; this is a process to plan and think by providing information and start looking at potentially funding a project if Board chooses to. Delaware will come back in a month or so with final version.

Brock stated 75% of flow goes to Pump Station in Cornell Park, and by gravity to Wastewater Treatment Plant. Delaware looked at what is there: current flows, capacity of each system, efficiencies, and two years of data. Averaging 30,000 gallons per day, the permit is based on 30day average, when lots of rain, you'll have average heavier flow, there is some I and I in the system, infiltration; surface water flowing in that the plant has to deal with. Any gallon of water that gets in that's not wastewater is using up capacity that you could otherwise use for wastewater.

Brock knows Steve and Jim have been looking at the manholes and looking for some simple resolution, pump station at Cornell Park, historically receiving grit and wearing out impellers and pumps. To address that, need to go to different technology/different style pump, because there is no way to move the grit getting in so there's no wear and tear on the pump.

At the Plant, it goes through the grinder, grinding up rags, then through fine screen that takes the rags out of wastewater to dump in a garbage can to be disposed of. Then to large equalization tank; warning for higher flows, the equalization tank is allowed to run over a 24 hour period.

Then to a biological process that treats water for organics, activated sludge, organisms eating. Brock pointed to screen and grinder, flow that enters from northern end of hamlet, grinder and screen, by gravity to equalization tank, with pumps pumping up to a control box, keeping the plant at a steady rate, over to oxidation ditch for biological treatment, consuming the organics in the water, the bacteria that are consuming the organics must have an oxygen-rich environment and to do that the system has mechanical mixers, big paddles spinning, taking atmospheric oxygen and putting it into the water. The organisms are happy.

Within the tank is brown water, a secondary clarifier. With healthy sludge, a big tank that slows velocity down such that organisms that are consuming settle to the bottom, clear water flows

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over the top, organics return back to continue work, but a portion of them, to steady the balance, goes in the digester. That's the sludge we'll address later.

From there the system, effluent coming over, clear and treated, must be disinfected seasonally. What we have currently is UV disinfection system, the light messes with the DNA of the bacteria and it no longer can produce. From there

Mary Beth interrupted, all the Hudson River valley communities, the boxes and circles might look different. Brock mentioned I and I: water that doesn't belong in the sanitary sewer system, water running off the streets getting in, and extremely typical and normal and that every community must deal with. When Brock mentioned storm water getting in system and taking away capacity, think about clean stormwater that you are paying to treat like it was sewage. Maybe to spend money having Steve and Jim continue to look for way to get that rainwater out of the system. Basically the Treatment Plant is a laboratory: if a tree fell down, bacteria would come and it would eventually become dirt. You are doing that same thing in a controlled environment. Just like a dog likes to be fed the same time each day, treatment plants like the same, to be fed the same all the time.

Rich Guthrie asked, when we have a surge of stormwater, majority of that washes down eventually into the river, but some goes there and creates an overburden on facility, it overflows and flows into river untreated. Brock said that overflow did not happen, Steve offered Jim Polverelli to answer; Jim said the plant does not have a bypass system at all, everything gets through the plant; nothing gets discharged at all. Mary Beth added that New Baltimore has neighbors that do, but this is since 1970's. Ellie mentioned East Greenbush has had it for 25 years. In Coxsackie, 1890, and Athens, too, this plant was built in the 1970's. Brock reviewed that the excess sludge, biomass, has to be dealt with, the digester brings in the air, oxidizing. Steve Grimm said basically you're not feeding it raw sewage, food, but letting it use its stored energy.

Brock said from here, Town is looking at 2% solids, 98% water. Then pumped over drying beds, water evaporates, creates something to break up and put in dumpster to be taken offsite. If plant's existing capacity average is 30,000 gallons per day, there have been months where flow is 60,000 gallons per day- that is the I and I taking up the ability to add connections to the system. So, going through the existing capacity, he looked at screens, the plant does not have a grit removal system, real fine sand, no single way to remove it, building up in these tanks and building up in the bottom of the tanks. Delaware recommends adding a removal system, best option is simple

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Slow the water enough that the grit settles out, a screw turning pulls the grit up, water washes down off the screw, dumps the grit in the garbage can, and away to the landfill.

The equalization tank was built in 2000, it should be painted, new grating, sufficiently sized. The mechanical mixers are 30 years old, moving, mechanical piece and replacement is recommended after 30 years of a moving part, like a 30 year old car. One clarifier, the other operates as a digester, should have ability to continue treatment in the event of a piece of equipment failing. In this case, if clarifier failed there is no way to continue treatment. So need two clarifiers. Same for digester, want two in case you must get in one to do maintenance.

The UV system, standards say you need to meet disinfection requirements while doing maintenance on the system; now we have one. A lot of UV systems have mechanical cleaning systems, plant's does not have that so, during cleaning, there is no disinfection. Also, some violations of disinfection limits are due likely that lamps become foul out, light doesn't get in to deactivate the bacteria. Knowing all of this, we need to at a minimum, to maintain current SPDES permit and flow capacity, need to add a grit system, replace these, get two secondary clarifiers, two secondary digesters, address the UV system, and what is the best way to handle that.

To reuse as much tankage as possible, best solution is build two new clarifiers, repurpose this clarifier as a second digester and reusing all the tankage that's there.

Next step: look at all the tanks and maximize rate of capacity of facility without building any more tanks than needed and result is: only additional thing to do to increase capacity of facility 60,000 to 100,000 gallons, only piece of equipment to add: cost of equipment from 60-100,000 difference is almost negligible. Same controls, same size, custom made, incremental cost to leave at current capacity and increase is almost same. Also, looked at an option to do nothing.

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[laughter] The plant now, the drying beds have limited capacity, trying to get rid of sludge, Jim floods beds, doesn't dry fast enough, you cannot clean them out, and a new buildup in the digester. Then buildup happens in the oxidation ditch, upsetting the balance of the biological process and, when that happens, treatment suffers, affects the secondary clarifiers, needs to settle, affecting how sludge settles, if you get higher flows, the solids literally pick up and go right over the clarifier. The first option, today, to increase treatment at the plant: if Jim could haul liquid sludge so he could run his processes, based on process needs and not on how much room he has to put sludge, he would be in much better shape for about \$4500 on doing that. Mary Beth said that was just to change the way the plant operated, when things back up, and back up, causes frustration for Jim but eventually cause problems with treatment and violation. It is not that he isn't working hard, but that we live in the northeast and it is not real dry around here much of the time. If you have a garden, and look to dry out after rain, it could take weeks to really dry out and that's what is happening. This is shortterm and holds no large capital cost, small operating cost, help Jim operate the plant better and assure the Town's compliance with NYSDEC. Supervisor asked price again; \$4500, Brock continued that the drying beds are still used. Steve reminds of the physical constraints at the Plant, no place to turn a tanker around, very tight, an issue. Brock said a short-term solution.

Brock continued with second option: a mechanical dewatering system, you put it into a press, a screw press, taking liquid with 2% solids and pressing all the water out. That would then go into a dumpster, too heavy. To haul that would go to landfill, or like Glens Falls, put in an incinerator for burning. Water weighs a lot, dirt weighs less, you pay by weight, added Mary Beth. The down side, said Brock, is the capital cost of installing little building protecting it from the environment, construction cost \$370,000. That is independent of whether you leave capacity of plant at 60,000 gallons or increase to 100,000.

Brock said also looked at what cost is to continue to use drying beds as much as possible and haul sludge over the long term. Also, instead of UV disinfection, equipment for which is expensive, to replace with system that you can take one out of service and still continue treatment, has mechanical cleaning, structure of existing UV would need to be completely altered, is not big enough. Also, looked at was the option, while building these secondary clarifiers, of putting in chlorine contact tank on the effluent side of the secondary clarifiers, and feeding [inaudible]. What was found, after looking at options of mechanical dewatering, UV versus chlorine, one or the other of these, mechanical dewatering or continuing to use the drying beds, looked at it in terms of overall project cost to address all deficiencies, capacity to bring to 100,000. Since most equipment to buy the cost difference between the 60,000 gallons/day equipment and the 100,000 gallon/day equipment is negligible, the most cost-effective option was continuing to deal with liquid sludge and doing hypochloride feed system rather than UV system and the cost difference of total project cost to move from 60,000 gallon/day system to a 100,000 gallon a day system is about \$67,000 and achieving about 40,000 gallon/day increase in capacity. That maximizes the capacity of all existing tanks that are there.

Rich Guthrie asked about the salt, chlorine contact- that is one option to be reviewed. Brock corrected sodium hypochloride, but meant chlorine, same thing. Rich asked, with chlorine content, what happens to effluent, does it go back out into the river? Brock said there is a disinfection requirement in the Town permit; if we're using sodium hypochloride we cannot discharge at a rate larger than 2 milligrams per liter. But there is a chlorine discharge into the river; yes, limited by the [inaudible] of the river. Mary Beth said it is intended not to harm aquatic [inaudible].

Steve Grimm said what he sees statewide is number one facilities who have not been required to disinfect by the time their permit is up for renewal they will be required to disinfect. Those that are using chlorine are having to [dechlor] it doesn't matter if they're going to the Hudson or a little creek. With any of the choices, Town will have to look at dechlor-ing shortly.

Brock said in terms of dechlorinators, 55 gallon mixers, the cost associated with that is 2 chemical pumps that cost about \$1200 each and about the only thing in a wastewater plant that seems to be cheap. If we were dechloring, these costs would not change, not affect the cost of budget.

Councilman Norris asked the cost of the chlorine.

Brock answered with current flow, about \$2/gallon and a gallon a day, 365 days.

Councilman Norris asked the cost of the UV light.

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Brock answered as a capital cost, \$80,000 difference in initial construction cost by going to the sodium chloride versus the UV. When you look at that, \$365/year on sodium chloride, payback is 200 years to get your \$80,000 back, assuming there is no O and M on the UV system.

Councilman Norris asked the cost to dechlorinate. Brock did not have those numbers.

Mary Beth said once Delaware knows the direction the Town would like to go, they will prepare user rates under a different planning scenario. Also, they've had conversations with communities about chlorination versus UV; on the surface folk don't like chemicals, then looking at UV-no chemicals- looking at large scale, the stuff we need for the chlorine system is made locally, Albany, pumps made in USA, all the UV systems are coming from Germany or Canada and the bigger thing about UV, the ballasts for the UV lights have mercury and heavy metals, look at the environmental picture, take that into account, and in many cases, lots of folks are worried about those ballasts in landfills. Mary Beth said there is balance; UV means no chemicals in the water, but a lot more electricity to run UV.

Councilwoman Benway asked if our normal is 30,000 gallons and with stormwater becomes 60,000 gallons, why are we going to 100,000? Brock said if you're going to do all this \$2.25 million, for an extra \$67,000 [the flow is increased]. Mary Beth advocates if we're going to spend a dime, we'll spend a smart dime. \$2.5 million better get you the universe so you're not coming back in 10 years to say that the water park went in and now more sewer capacity is needed; \$67,000, with time gone by, not in the financing, no planning. The benefit of planning, using everything you have and not spending any more money that you absolutely need to when you guessed; it could have been 80,000 or 200,000 and it ended up being 100,000.

Steve Grimm asked to remember that it is basically 50% completion of the presentation, putting out the ideas to the Board and the public, with future meetings to go fine tune it, nothing set in stone.

Mary Beth said this was to explore a lot of different ideas, remembering a community who walked away from a \$2 million grant because they didn't want to spend \$100,000, they've now spent \$7million, but that was their choice. Delaware will present a universe of possibilities, nowhere near a design, this was a study.

[Member of the public] asked the relationship of the Shady Harbor Marina to this system, when they pump out the boats, and if they have more and more boats that come as business grows, not knowing a boat's capacity, is this significant.

Brock did not know answer; what they are doing now has no adverse effect of the system.

Supervisor asked whether Jim Polverelli had noticed a difference; he answered, no difference from last year to this year, what he does occasionally notice is an oil slick.

Steve Grimm said that would go back to your sewer use permit and how it is being enforced, something to be addressed.

Rich Guthrie asked if there is a chlorine contact tank to disinfect, you have a dechlorination facility that you're proposing as well.

Mary Beth added that if we had to dechlor now, Brock said you would pump sodium [sulfate?]. To extract the chlorine, asked Rich Guthrie. Yes, said Mary Beth, it is done all over [multiple speaking voices]

[Member of the public] was putting in a small UV system last year, really wasn't that expensive, understands that it must be shut down to clean, but if you had several in line, cannot say with the system itself, having installed, believed it was made in this country, and didn't strike him as being that complicated or that big, and had several inline so that one at a time you could shut it down so you're not losing your disinfection.

Brock said correct, there's nothing wrong with UV, certain advantages, Saratoga has a 64million gallon/day facility that requires a mega-watt generator to run that plant, although not a large quantity of chlorine. The new systems may be flow-based, increasing and decreasing the intensity of the light, so they are getting less energy-intensive and fairly expensive.

[Member of the public] said it didn't strike him as being particularly expensive, rated at 10,000/day, one UV system at the plant; if they had several online [several voices at once].

Brock said he goes to the manufacturer for the costs; the equipment cost here is \$70,000, then contractor to build the concrete structure and install an open channel, similar to what is there now, racks of bulbs, contractor to build concrete.

Rich Guthrie didn't recall hearing what tropical storm Irene's damage left; has energy conservation or an alternative energy supply been considered for the Wastewater Treatment

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Plant? Supervisor said higher flow, but Jim answered a lot of extra work, but no major breakdowns.

Mary Beth said Delaware always looks at energy conservation, agency providing guidance for information and funding, caveat being like Saratoga's 43million gallon/day plant and we are at 43,000, Saratoga has much easier time saving energy, demonstrate it, and get funding. At a small plant, cost so much lower, savings is incrementally small and challenging, but they always look. Councilman Norris asked whether the Pump Station was addressed?

Brock answered the best option would be taking pumps out, standard non-clog cast iron pump, have had lots of problems, high head 112 feet up, running fairly fast where most run at 3600 RPM; there is no 'silver bullet' to remove issue of grit but recommends a screw centrifugal, the impeller of which looks like a corkscrew and the water flows through it and it handles the grit and doesn't wear as quickly. With the non-clog the flow is turbulent.

Councilman Norris asked would both of the two pumps be replaced; yes, and they will last significantly longer. Councilman Norris asked would the speed vary; Steve Grimm answered that would all be included.

Brock said these prices include a full control system, the energy side, when it doesn't have to run at a single speed it is much easier for Jim to control setting the return rate at 'x'. For the Pump Station Brock is hesitant to put a variable frequency drive in with the grit pumping up, hasn't seen any issues with the grit clogging up the invert syphon. Mary Beth asked whether he would trade one pump for another; right. Plugging the invert syphon is really bad since you're excavating and taking out pipe; yes.

Mary Beth continued more quickly: one thing Delaware was asked, how much wastewater treatment capacity do we want or need, we said let's look at existing sewer service area, where else might we try to serve for whatever reason including to solve problems and where are people living now. When you look at Brock's report, maps are from 1970 and the plans, not the 'as built's'. Black line is existing district to Albany County line, marina, pump station. From there we asked what's around, where might sewer service be sought? Middle Road at Matthews Point, what would be needed to get service there, pump station south of existing, collect from them and pump up to current station, 15 houses, 5,000 gallons of water/day, 2400 feet of gravity pipe, and 1700 feet of forcefeed. Every foot has to have someone to pay; 50 people could share cost.

Looking at the Town's Comprehensive Plan, there was concept of nodes of development on 9W and SR144, but didn't go out that far, but looked in the vicinity of the NYS Thruway service area including Independence Lane, Kings Road. Vacant parcel and 27 existing parcels, and 10,000 gallons water/day, 3000 feet of gravity pipe and 6000 feet of forcefeed. Delaware looked at two options, go down 144 and purple area, down Independence with blue and purple with pump station that would push up one way to go back to existing. Mary Beth said reason was a lot of vacant land on 144 that may not be served, a lot of pipe for vacant land. New Baltimore Road area, might get more customers and save some money. Mary Beth noted that this district is a lot like Water District No. 2 in that the line crosses parcel boundaries suggesting are you in or out. Gray shading area is folk who are in the district and are served; brown shading are folk who touch the district and are not served, technically is all in the district. In Albany County is all in the district, as you go down the road, what does this mean. Some districts if you had a [] tax, those people would be taxed. Since this is a district where if you're served, you're paying, except for debt service and Supervisor added that we do charge people who are in the district but not hooked up. Mary Beth said to think about this, think about cost to people, what is reasonable and what do we do. Looking at all this, how many equivalent houses do we get and how many feet of pipe and, with Brock's help, Amanda took the other costs associated with all this, working with 'rules of thumb' that make sense and work, like when Brock added up the cost per thousand gallons to get that additional 40,000 gallons at about \$1600; really cheap by the industry. One thing Delaware does, when looking at cost to serve and expand districts, is establish what is the cost to get to the next house, then the next house after that. Generally speaking this is not a cost someone pays but rather a 'rule of thumb'. Generally, the next house is about \$20,000, doing the math we convert it to a user cost and, in Greene County, it is generally reasonable. These costs are not \$20,000; they are all in the \$80,000 range per parcel; but doesn't mean done. Amanda has another board to get out here to SR144 to NYS Thruway rest stop through vacant land or extend hamlet to west, come across pick up houses and cut under Thruway through this property and hit Independence Lane. Ellie asked what 27 was; answer: number of parcels that would be

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connected; on SR144, there would be 30 parcels connected, not necessarily all residential. Ellie said only 7 houses on Independence Lane, if you're counting the service area, they have been approached; answer: they are not included, only illustrated for geographical reference point. Mary Beth said there are more parcels than houses; Ellie said on Independence there are only as many parcels as there are homes, where she lives. Mary Beth used Greene County Real Property tax parcel data so Amanda has good spreadsheet; part of those parcels are on the other side of the Thruway. At the end of the day, Delaware determined it would be very expensive and unrealistic to extend these districts; also noted that unless we could demonstrate a public health or safety issue, it is difficult to get financing for extensions. Outside financing through federal or state government is based on environmental quality issues and demonstrated need. This part of analysis, think about it, in communities like this, no expansion of service area unless something happens bringing lots of external money into the community and they are willing to pay the bill. In this case, this analysis shows it would be very expensive to serve these additional areas. Does that mean you couldn't say you were in the next parcel 30 feet away, but to look at it as part of larger project for the Town to undertake and put in thousands of feet of sewer, it is very expensive undertaking, and the purpose of this study, balancing cost and the cost to get the customers.

Mary Beth has draft reports and asked that no one leave thinking they would be charged \$80,000. Given this analysis, Delaware asks Town focus on what needs doing at the Plant. The horizon for this, this is preliminary, once we get to report stage and looking at financing options, one day you may be looking at how to move forward or whether you are going to move forward; a long process.

Regarding NYSDEC, Steve Grimm asked about the preplanning grant and is there any word. Mary Beth said no announcements have been made, via Consolidated Funding Application, their understanding is that there are a couple of aspects: \$2million dollar planning grant available statewide for everyone by NYC, had to meet certain criteria, the information and materials went to DEC and they scored it, in addition to a local process of all our neighbors. This project and the other one submitted in Greene County did not get scored by the local folks, that was 20% of the score, doesn't mean you could not get the grant but you could not compete for this other pot of money for large scale economic development. Mary Beth understands the projects have all been sent on to the Governor's Office.

Steve Grimm thinks the next step is for Wastewater Treatment Plant committee (Norris/O'Rorke), Jim Polverelli, Delaware folks, and he to set up meeting and go over this and decide next step. Mary Beth reminded this is a draft, one thing to do is answer what does this do in terms of funding options, done for other communities in same circumstances and what does that translate to for options.

Supervisor thanked the team from Delaware for time and thought and presentation.

## MONTHLY REPORTS

County Legislator Van Slyke reports the Equalization Rate [75]; as last year, it means little change in taxes: County budget will come out next month and looks like under 2% Property Tax Cap, also applauds the Town Board for its work; retirement increase is not included in Cap. Next year includes another 20% or \$10,000 drop in chargebacks. County legislature passed resolution for United Way 2 in 1 program, offering disaster assistance to GC Emergency Services at Center. When you call 911 and you don't need emergency 911, transfer to get any services you need. Sales tax for month dropped a little, first payment with reduction, but still up 4% over last year. Ellie asked whether it included back to school; no, 60 days to turn around information, final report in March. Supervisor reported \$1900 for county youth grant: one \$1900, one \$1500. The application Legislator Van Slyke received for past 12 months; they must be in before program starts and show what money will be spent on. Supervisor asked whether receipts or actual costs were included; no, trip to Zoom Flume and park sand perhaps, Supervisor and Councilwoman Benway do not have copy of application; New Baltimore must do better application for \$2000.

Supervisor reports she and Councilwoman Finke received notice of county grant applications due in November for economic development for trails; met with Department of State, New Baltimore

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Conservancy, and Shady Harbor Marina and are planning to put something together to go before the Town Board. Legislator Van Slyke asked what topic; Supervisor said accessibility to the waterfront, working on logistics; Legislator Van Slyke serves on tourism committee. Councilman Norris thanked Legislator Van Slyke and Code Enforcement Officer Blaisdell for all the work to finish the basement renovation, including emergency and exit lighting. Legislator Van Slyke would like to seek money to hang a retractable screen for presentations in meetingroom; Councilwoman Finke is working on it.

She sent an email to Board, to move on the annexation re Kalkberg and Diederich need joint public hearing and joint resolution; most Board members can make it; meet at Town of Coxsackie. Also, looking for a special meeting for presentation on senior and workforce housing, Ken Kearney, once she has a date from Town Board members, she will reach out to senior committee via Ellie Alfeld. Councilwoman Finke just met him.

Supervisor read letter of resignation due to serious health issue from Tax Collector Lynn Taylor; following several conversations, suggesting leave of absence, resignation was the route chosen. On a personal note, Lynn came in with Supervisor and enjoyed working with her on sewer roll, computers, county's needs, great person, and our thoughts and prayers are with Lynn and her family for speedy recovery. Everyone at Town Hall offering help, Town Clerk Brooks, Deputy Town Clerk Jordan, CPA Fitzgerald and Supervisor met with Lynn this past Saturday when books were turned over to Clerk Brooks, her deputy. Technically, with that, she can fulfill all the positions of the tax collector, Town Board could appoint someone to fulfill the position, past the date needed to put a name on the ballot for November election; term expires at 12/31/2013; could be asking Clerk Brooks as deputy to fulfill that obligation or appoint someone else. Clerk Brooks cannot be appointed to the position because one elected cannot hold a second elected position. Supervisor contacted Association of Towns, Clerk Brooks is prepared to serve until Board determines; 64% in NYS have combined Town Clerk/Collector positions, 5 in Greene County. The Board could look into that, and act 150 days prior to next election. The benefit to that combination in small town where tax collector doesn't reside in town hall but for January, after that service must be accomplished at the tax collector's home including copy of tax bill, software and records. When folks come into town hall, staff cannot address concerns or needs of taxes. Providing better service to residents can be considered. CPA Fitzgerald sat with Microsoft Works on tax collector's computer, went through the billing, purchased BAS software, but need for sewer and water collection; he is considering Peachtree (\$150) rather than BAS (over \$1000). By November the Board must have decision for printing of tax bills, collecting hours, must be tackled at November Board meeting. Supervisor asked Board for input. Councilwoman Finke said she hears how busy the Town Clerk's office is, how to address that by assigning more duties; Supervisor affirmed point, given additional revenue, more hours could be put in by deputies and clerk. Councilwoman Finke said giving them more hours will not solve issue; more staff would be needed. Deputy Town Clerk Jordan confirmed that she only works 16 hours per week in the Clerk's office and is willing to help; Deputy Town Clerk Loux confirmed that she serves in the deputy position mostly for Board meetings. Councilwoman Finke asked whether the additional hours would only be seasonal? Supervisor and Councilwoman Benway answered that January is tax, water and sewer occur at different times. Supervisor said the Town Clerk was mulling this over; is this something the Board wishes to hold a special meeting to address; this year the tax collector prints inserts, packs tax bills, and then receives. Councilwoman Benway commented someone would always be here to accept payments. Councilwoman Finke said [Lynn] is always here in January, though. Supervisor said what happens is folk stop at Town Hall expecting the tax collector to be here, too, or their records would be; Supervisor was present one day when resident was very insistent that the records were here and no, they are with the collector. Supervisor used term one-stop shopping; NYS Comptroller's Office is stressing separation of duties, one makes deposits, one balances checkbook; Supervisor learned 64% of towns have gone that route, state and town law permit that option.

Ellie feels better to appoint someone for the position rather than ask Town Clerk, although she has deputy; feels that it is better for the Town to have a separate person although it may mean going to someone's home; it has been this way in Town for some time and it worked well for all those years. Clerk Brooks must take Thursdays to write Board minutes; if you put more work on the Town Clerk then you'll need full-time assistance that means pension and benefits. Councilman Norris said 64% of towns in New York State have combined the offices; Supervisor

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said 5-6 in Greene, Greenville is in the process now. AOT said the concern is to get the collector inside the town hall, liability and home, falls, separation, cash on premises. Councilman Norris asked whether there was a cost savings to combine the two; Supervisor said that would be looked at. Ellie said you cannot expect the Town Clerk to do a job paying \$x and not get the money for it; would you take on someone else's job and take lower salary. Councilman Norris said in past when starting someone new the Town has started them at a lower rate; Ellie said she is not new, she is taking on more duties.

Supervisor stressed the importance of action, possibly a special meeting and possibly the same night as the senior and workforce housing. Councilman Norris said Lynn had someone to help her, Diane Stuart, but this person would not have that; Ellie felt Diane would be willing to come back and be a mentor. Councilwoman Finke said this was an emergency and anyone could be understanding. Kathy Rundberg asked for someone to reach out to towns who have combined and ask how it is working; Supervisor said we have calls out, she just got the list from AOT, roughly the same population towns, without comptroller or office in town hall for collector. Councilman Norris asked for grant for consolidation of services.

Deputy Town Clerk Loux reports for September: building permits 4 \$699.00; chimney/woodstove 1 \$40.00; conservation 13 \$97.67; 28 dogs licensed \$196.00; marriage 3 \$52.50; certified copies 12 \$120.00; photocopies 359 \$89.75; total state, county and local revenue for month \$3,074.75. Disbursed to NYS Ag & Markets for spay/neuter program \$36.00; to NYS Dept of Health for marriage licenses \$67.50; to NYSDEC for conservation licenses \$1,676.33; to Supervisor for clerk's fees \$1,294.92. The last free rabies vaccination clinic by Greene County Public Health will be October 24 at Hunter Firehouse; this information is mailed with all dog license renewals and is available on the web. Councilwoman Benway asked whether certain folks had been in to license their dog; not known this night.

Highway -Supervisor suggested any Board member who has not seen, to stop to see the 2012 International with all its very impressive mounted equipment; still looking for a used backhoe, whose steering has locked up, possible to rent this item while considering and looking for a used item and the rent would be subtracted from the purchase price. Councilwoman Finke asked whether this item had gone out to bid; Supervisor answered that if the Town Board does decide to purchase, it will go out to bid. Supervisor asked in light of the hour to simply enter this report in the record. Superintendent reports Sept. 24 to Oct. 22 2012: Hauled in sand for winter; Changed oil and filter on 2002 Ford pickup; Grader patched Gedney Hill Road with blacktop; Took 2011 International to Ben Funk for recall work; Repaired engine brake on 96 International; Greased trucks; Blacktopped Hillcrest Road and Honey Hollow Roads where we put culvert pipes in; Mounted sander on 2012 International; Put new batteries in excavator; Removed leaking hydraulic cylinder from grader and took to Mooradian for repair; Put plow and wing on new International; Serviced all lawn mowers and put away; Serviced 1980 Oshkosh; Cleaned beaver debris from culvert pipe on West Deans Mill Road; Dug holes and set poles for addition to pole barn; Put up perlings and headers for polebarn addition; Picked up leaves in hamlet; Washed loader and excavator; Patched dirt roads with crusher run; Mowed and weed eat parks; Mowed and weed eat around town garage.

Buildings & Grounds/Recycling Center Operator Sebert reports for September: washer 1, dryer 1, microwave 1, tires 4; total for month \$27.00. Also, 60gallon bags of plastic 20; 55gallon drums of cans 8; bundles of magazines 41; bags of newspaper 49; bags of shredded paper 16; boxes of cardboard 19; also, 3 tires turned in by Highway crew. For Maintenance, Mr. Sebert reports: changing light bulbs, installing new ballast in hall light fixture. Also, Councilman Norris stated the closing on the 2 acre parcel adjacent to Town Hall is tomorrow, October 23.

Building Inspector/Code Enforcement Officer Blaisdell's activities for September, 2012, is as follows: Building Inspections: 26; Building Permits Issued: 1; Building Permits Renewed: 3; Certificates of Compliance Issued: 12; Certificates of Occupancy Issued: 3; Commercial Site Fire Inspections: 4; Compliance Orders: 1; Junk Vehicle Complaints: 2; New Building Permit Applications Received: 1; Code Violation Investigations: 2; Application Fees for Sept. 2012: \$699.00; Total Fees for Year to Date: \$13,736.80.



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Insurance (Chair O'Rorke/Member Benway) will be doing open enrollment for 2013, letters going out.

Wastewater Treatment (Chair O'Rorke/Member Norris) was covered earlier.

Planning Board Chair Rundberg reports The Planning Board met on October 11, 2012, with the following business transacted: Public Hearing was held on the Ronald E. Rausch & Beverly Hoogkamp Minor Subdivision Application. In the Regular Monthly Meeting that followed: The Rausch/Hoogkamp 2-lot minor subdivision was approved. Supervisor thanked the Planning Board for said approval.

Zoning Board of Appeals Chair Tooher reports The Zoning Board of Appeals met on October 3, 2012, with the following business transacted: The Board completed deliberations on the Hamlet Music appeal issue and passed resolution reversing Code Enforcement Officer Blaisdell's July 10, 2012, decision with regard to the matter. Further resolution was passed declaring the use prohibited.

Assessment (Chair Meredith/Member O'Rorke) no report, Supervisor described handling of expenses for continuing education requirements, NYS allows Association to reimburse if paid within 30 days.

RESOLUTION  
OCTOBER 22, 2012

RESOLUTION TO AUTHORIZE PAYMENT FOR ASSESSOR'S TRAVEL EXPENSES

WHEREAS the Town Assessor, Gordon Bennett, attended the 2012 Annual Meeting and Seminar of the New York State Association of Assessors September 30-October 3, 2012, in Lake Placid,

WHEREAS Mr. Bennett obtained all his mandatory continuing education requirements for the year in Lake Placid,

WHEREAS New York State Assessors' Association will reimburse the Town for necessary and reasonable training expenses for training that is more than 50 miles away subject to the federally established limits, and

WHEREAS the Town is required to pay all expenses within 30 days,

RESOLVED, that the Town Board does hereby authorize payment for Assessor's room and board for 2012 Annual Meeting and Seminar held in Lake Placid. New York State Assessors' Association will reimburse the Town for a significant portion of these expenses and any unreimbursed expenses will be equally divided between Towns of New Baltimore, Coxsackie, Durham and Greenville.

Supervisor moved and was seconded by Councilman Norris. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-Absent
	NORRIS-AYE	O'RORKE-AYE

ADOPTED

Economic Development Committee (Chair Norris/Member O'Rorke) had no report

Grants (Chair Finke/Member O'Rorke) was previously reported.

Fire, EMS & Law Enforcement (Chair Norris/Member Finke) report next month.

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Technology/Website (Chair Meredith/Member Benway) no report.

Newsletter Chair Finke reported the September-December issue would be sometime in January, subject to change if something comes up.

Animal Control (Chair Benway/Member O'Rorke) no report

Parks Supervisor reported for Councilman Meredith that he and Supervisor, and he and Councilwoman Benway, have discussed possibility of selling part of Joseph A Wyche/District 1 Park, keeping frontage on New Baltimore Road to continue use as town park. A 22 acre lot, spoke to local realtor Louis Warner regarding putting for sale (high \$60,000's) and sewer line runs to the park but not in; an easy fix; lot has road frontage on Tower Road Extension, large enough for a PDD (planned development district) and permitting purchase of some nice equipment for the hamlet use. Silver Lake/District 3 Park has a deed restriction and must be used as a town park. Kathy Rundberg respectfully asks that drainage be maintained as the property drains onto her property; also, she questions the road frontage on Tower.

Personnel Chair O'Rorke believes she has all the adjustments; Clerk Brooks reviewed for Supervisor. Training will begin next week.

**TOWN OF NEW BALTIMORE  
POLICY AGAINST DISCRIMINATION AND  
HARASSMENT**

**SECTION 1: PURPOSE**

- A. Scope of Policy
- B. Policy Objectives

**SECTION 2: DEFINITIONS**

**SECTION 3: POLICY**

**SECTION 4: POLICY ENFORCEMENT**

- A. Complaint Procedure for Employees
  - 1. Notification Procedure
  - 2. Making a Complaint
- B. Window of Time for Reporting a Complaint
- C. Confidentiality and Privacy
- D. Acknowledgment of Complaints

**SECTION 5: INVESTIGATION PROCEDURES**

- A. Timing of Investigations
- B. Method of Investigation
- C. Notification to Complaining Party and the Accused Party
- D. Remedial Measures

**SECTION 6: PROHIBITION AGAINST RETALIATION AND  
ABUSE OF THE POLICY**

**SECTION 7: APPEALS**

**SECTION 8: RECORD KEEPING**

**SECTION 9: QUESTIONS**

**SECTION 10: COMPLIANCE OFFICERS**

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COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
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SECTION 11: EFFECTIVE DATE AND POLICY DISSEMINATION

SECTION 1: PURPOSE

The Town of New Baltimore believes in the dignity of the individual and recognizes the rights of all people to equal employment opportunities in the workplace. In this regard, Town of New Baltimore is committed to a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subjected to harassment or discrimination in the workplace. It is the Town of Baltimore's policy to provide an employment environment free from harassment and discriminatory practices as defined in this policy.

A. Scope of Policy This Policy applies to all Town employees and all personnel in a contractual or other business relationship with the Town of New Baltimore including, for example, applicants, temporary or leased employees, independent contractors, vendors, consultants, volunteers and visitors. Depending on the extent of the Town's exercise of control, this Policy may be applied to the conduct of non-employees with respect to unlawful harassment and/or discrimination of Town employees in the workplace. This Policy applies with equal force on the Town's property as it does at Town sponsored events, programs, and activities that take place off Town premises.

B. Policy Objectives By adopting and publishing this Policy, it is the intention of the New Baltimore Town Board to:

- (1) Notify employees about the types of conduct that constitute harassment and discrimination that are prohibited by this Policy;
- (2) Inform employees of the complaint procedures, adopted by the Town, that enable any employee who believes (s)he is the victim of harassment or discrimination to submit a complaint that will be investigated by the Town;
- (3) Clearly advise all supervisory staff, administrators, and employees that harassment and discrimination is strictly prohibited and that no person possesses the authority to harass or discriminate; and
- (4) Notify all employees that the Town has appointed a Compliance Officer(s) who is designated to receive complaints and ensure compliance with this Policy.

NOTE: The name and office location of each Compliance Officer designated to receive and investigate complaints for the 2012 are listed at the end of this Policy. Compliance Officers will be appointed annually at the Town's Organizational Meeting.

SECTION 2: DEFINITIONS

**"Prohibited Discrimination of Employees"** Prohibited discrimination of employees can take the form of any negative treatment of an employee by a Town employee or official or a third party engaged in activities sponsored by the Town that: (a) negatively impacts a employee's employment opportunities and/or employment benefits; and (b) is based upon the employee's race, color, religion, national origin, gender, age, disability or any other characteristics protected by federal, state or local law. Prohibited discrimination of employees can also take the form of harassment even where there is no tangible impact upon the employee's employment opportunities and/or employment benefits. The phrase "prohibited discrimination" as used in this Policy includes all forms of prohibited sex discrimination, and "Harassment" as defined below:

"Harassment" harassment is prohibited and includes, but is not limited to, inappropriate forms of behavior described by the Equal Employment Opportunity Commission as follows:

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TOWN OF NEW BALTIMORE  
WORK MEETING  
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- (1) Submission to such conduct is made, explicitly or implicitly, a term or condition of an individual's employment;
- (2) Submission to, or rejection of, such conduct by an individual is used as the basis for employment decisions affecting such individual (e.g., promotion, transfer, demotion, termination); or
- (3) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance, or of creating an intimidating, hostile or offensive working environment.

Specific forms of behavior that the Town of New Baltimore considers harassment are set forth below. Every conceivable example cannot be delineated herein and, thus, the descriptions below should not be interpreted in any way as being all-inclusive.

**Verbal:** Abusive verbal language including jokes, comments, teasing or threats related to an employee's race, color, religion, national origin, disability, gender, sexual orientation or any other characteristics protected by federal, state, or local law whether or not said in that person's presence. These behaviors include, but are not limited to: innuendos; slurs; suggestive, derogatory, or insulting comments or sounds; whistling; jokes; sexual propositions; threats; comments on a person's appearance that are unwelcome, unreasonably interfere with an employee's work performance, or create an intimidating, hostile or offensive work environment; and unwelcome sexual advances or demands for sexual favors.

**Nonverbal:** Abusive written language showing or displaying pornographic or sexually explicit objects or pictures; graphic commentaries; luring or obscene gestures in the workplace; staring at a person's body in a sexually suggestive manner; sexually-related gestures or motions; sending sexually graphic material through the Town e-mail system or other electronic communication devices (e.g. voice mail) or using the Town's mail or computers to view such material.

**Physical:** Unwelcome physical conduct, including but not limited to: petting, pinching, grabbing, holding, hugging, kissing, tickling, massaging, displaying private body parts, coerced sexual intercourse, assault, persistent brushing up against a person's body, unnecessary touching and flashing or other unwelcome physical conduct.

While a single incident of one type of behavior may not create a hostile working environment, if such behavior is severe, persistent or pervasive, or if submission to such conduct is made, explicitly or implicitly, a term or condition of employment or receipt of employment benefits, such conduct constitutes prohibited harassment and discrimination.

### **SECTION 3: POLICY**

The Town of New Baltimore prohibits harassment and discrimination based on race, color, religion, national origin, disability, gender and sexual orientation and will not tolerate any form of unlawful discrimination or harassment. The Town will take all steps necessary to prevent and stop the occurrence of unlawful discrimination and/or harassment in the workplace.

All employees including, but not limited to, Town officials and supervisory personnel, are responsible for ensuring a work environment free from prohibited harassment and discrimination. All employees will be held responsible and accountable for avoiding or eliminating inappropriate conduct that may give rise to a claim of harassment or discrimination. Employees are encouraged to report violations to a Compliance Officer listed in Section 10 of this Policy in accordance with the Complaint Procedure set forth in this Policy. Officials and supervisors must take immediate and appropriate corrective action when instances of prohibited harassment and/or discrimination come to their attention to assure compliance with this Policy.

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**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
OCTOBER 22, 2012- page 13**

Each employee is assured, pursuant to Section 6 of this Policy, that retaliation against an individual who makes a complaint or report under this Policy is absolutely prohibited and constitutes, in and of itself, a violation of this Policy.

Any questions regarding the scope or application of this Policy should be directed to a Compliance Officer listed in Section 10 of this Policy.

**SECTION 4: POLICY ENFORCEMENT**

**A. Complaint Procedure for Employees**

**1. Notification Procedure**

Prompt reporting of complaints or concerns is required so that timely and constructive action can be taken before relationships become strained. Reporting of all perceived incidents of prohibited discrimination and/or harassment is essential, regardless of the offender's identity or position. An employee or other individual who feels aggrieved because of harassment or discrimination shall contact his or her supervisor or a Compliance Officer listed in Section 10 of this Policy, or another administrator.

**2. Making a Complaint**

If the complainant prefers, s/he may report the matter directly to her/his supervisor. If the complainant feels uncomfortable reporting the harassment to her/his supervisor, s/he should immediately report the matter to any other member of management. The Town of New Baltimore will not tolerate violations of this policy and strongly encourages victims of discrimination or harassment to report such harassment as soon as it occurs.

Complainants are expected to cooperate with the Town's investigation procedures by providing all relevant information relating to the complaint, as are other supervisory and non-supervisory employees having relevant or related knowledge or information.

**B. Time for Reporting a Complaint** Prompt reporting of all complaints is strongly encouraged. All employees should be aware that appropriate resolution of complaints and effective remedial action is possible only when complaints are promptly filed. Furthermore, complaining parties should be aware that statutes of limitations may constrain the time period for instituting legal actions outside of this Policy.

**C. Confidentiality and Privacy** In recognition of the personal nature of discrimination and/or harassment complaints and the emotional impact of the alleged acts, the Town shall keep complaints as confidential as is consistent with a thorough investigation, and other laws and regulations regarding employees. For the protection of all individuals who make complaints or are accused of prohibited harassment and/or discrimination, every witness interviewed during an investigation under this Policy will be advised of the confidentiality requirement and will be instructed not to discuss the complaint, the investigation, or the persons involved. To the extent that complaints made under this Policy implicate criminal conduct, the Town may be required by law to contact and cooperate with the appropriate law enforcement authorities.

**SECTION 5: INVESTIGATION**

The Town will investigate all allegations of discrimination and harassment prohibited by this Policy as promptly as possible.

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TOWN OF NEW BALTIMORE  
WORK MEETING  
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**SECTION 6: PROHIBITION AGAINST RETALIATION AND ABUSE OF THE POLICY**

Retaliation is strictly prohibited by this Policy and by law against anyone who, in good faith, reports a suspected violation of this Policy, who assists in making such a complaint, or who cooperates in a harassment or discrimination investigation. Retaliation means taking any adverse action in response to a complaint being made.

Complaints of retaliation should be brought directly to a Compliance Officer or Town Supervisor. Such complaints will be promptly investigated. If retaliation is found, the person retaliating will be subject to corrective action up to and including termination from employment; in the case of a non-employee, an appropriate remedy up to and including termination of the business relationship.

**SECTION 7: APPEALS**

Any complainant or accused party who wishes to appeal the procedure that the Town followed in investigating a written complaint filed under this Policy, may do so within ten (10) days of receipt of investigation outcome. Untimely submissions shall not receive consideration. Such appeal must be made in writing to the Town Supervisor. The appellant shall be entitled to present evidence to the Town Board as to why the investigation procedures were flawed, improper, or otherwise not in compliance with this Policy. The Town Board's consideration and review of any such appeal shall be conducted confidentially in executive session. Following a review of that evidence, as well as the information obtained in the investigation process and conclusions derived therefrom, the Town Board shall render a decision by majority vote in executive session. The Town Board's decision shall be final. The appellant shall be notified of the decision in writing.

Nothing set forth in the Appeal Process above shall be construed to, in any way, confer upon either the complainant(s) or the person(s) accused of violating this Policy any right to appeal the Town's determination as to appropriate disciplinary and/or corrective action to be taken on meritorious complaints. In this regard, the Town at all times retains sole discretion to determine the appropriate disciplinary and/or corrective action to be taken with regard to a meritorious complaint.

**SECTION 8: RECORD KEEPING**

The Town shall maintain a written record of all complaints of sex discrimination and/or sexual harassment for a period of at least six years. The Town shall also document the steps taken with regard to investigations, as well as conclusions reached and remedial action taken, if any. The Town shall also maintain these documents for, at a minimum, six years.

The Town records regarding alleged discrimination shall be confidential and maintained separate and apart from personnel records.

**SECTION 9: QUESTIONS**

Any questions by employees of the Town about this Policy or potential harassment or discrimination should be brought to the attention of a Town Compliance Officer or the Town Supervisor. The names, addresses, and telephone numbers of the Town's Compliance Officers are listed in Section 10 of this Policy.

**SECTION 10: COMPLIANCE OFFICERS**

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Name

Office Location

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\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Mail Box Location

\_\_\_\_\_  
Name

\_\_\_\_\_  
Office Location

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Mail Box Location

**SECTION 11: EFFECTIVE DATE AND POLICY DISSEMINATION**

The effective date of this Policy shall be October 22, 2012. The Town Supervisor shall ensure that this Policy is adequately disseminated and made available to all employees of the Town. This Policy shall be distributed with the first pay check of each year. In addition, copies of this Policy and Complaint Form shall be maintained in the office of each Compliance Officer; the Town Clerk and the Town Supervisor.

**RESOLUTION  
OCTOBER 22, 2012**

**RESOLUTION ADOPTING POLICY AGAINST DISCRIMINATION AND  
HARASSMENT**

RESOLVED that the Town Board of the Town of New Baltimore does hereby adopt the Town of New Baltimore Policy Against Discrimination and Harassment dated October 22, 2012, and

RESOLVED that Alan Van Wormer and Dawn Palmateer will be appointed as Town Compliance Officers in accordance with Section 10 of this policy, and

BE IT FURTHER RESOLVED that the Town of New Baltimore Policy Against Discrimination and Harassment shall be posted at the Town Hall, Town Highway Garage, and New Baltimore Wastewater Treatment Plant.

**Councilman Norris moved and was seconded by Councilwoman Benway.** No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**BENWAY-AYE      FINKE-AYE      MEREDITH-Absent  
NORRIS-AYE      O'RORKE-AYE**

**ADOPTED**

Agriculture Committee Chair Norris filed the following: Met October 4th at the Kriel farm with guest speaker Ron Raush of NYS Ag and Markets. The committee discussed the drought in the mid-west and how that will affect hay and corn prices; many cattle are going to slaughter early due to an anticipated feed shortage and may cause beef shortage in the spring and increase prices at markets. Committee members did not think that there would be a shortage of hay and feed in our area. We also talked about other crops (hops, grapes and potatoes) used for making wine, beer and other beverages. The next meeting will be Nov 1, site TBA.

Economic Development Committee no report.

Seniors Ellie Alfeld reports the Food n Fun luncheon is second Wed of November, menu is roast turkey.

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COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
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OCTOBER 22, 2012- page 16

Memorial Committee Chair Benway reports meeting this Wed, Oct 24, 6pm at Town Hall, event was very successful, beautiful weather.

Ag Fest Committee Kathy Rundberg reported the election of officers at last month's meeting and the next meeting will be held in January 2013.

Town Courts

RESOLUTION  
OCTOBER 22, 2012

RESOLUTION AUTHORIZING COURT GRANT APPLICATION SUBMISSION

WHEREAS the Town of New Baltimore Justice Court wishes to submit a grant application seeking funding for much needed modernization in the Town of New Baltimore Justice Court, and

WHEREAS authorization is needed from the Town of New Baltimore Town Board to proceed with grant application preparation and submission,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Baltimore hereby grants authorization for the Justice Court to complete and submit required grant application.

**Councilwoman Benway moved and was seconded by Councilman Norris.** No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-Absent
	NORRIS-AYE	O'RORKE-AYE

ADOPTED

Councilwoman Finke asked if there was a way to know what they are looking to do. Ellie asked for expenses; Councilwoman Benway answered that Dawn Palmateer was applying, no consultant.

Historian Hilscher reports for September: Answered questions about the care of the photos which hang on the wall in the town hall; Photographed Armstrong, Palmer and Van derzee Barns; made slides in preparation of October 10 presentation; With my son, Cole, spent several hours cleaning up around the Van Derzee hay press in anticipation of being able to move it; Met with committee from Greene County Historical Society at the Van Derzee farm and looked at and discussed hay press.

ADJOURNMENT

With no further business to come before the Board, Supervisor **moved to adjourn, Councilman Norris seconded.** No discussion. The adoption of the foregoing Motion was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE	FINKE-AYE	MEREDITH-Absent
	NORRIS-AYE	O'RORKE-AYE

MOTION CARRIED

The meeting was adjourned at 10 pm.

Respectfully,

Janet A. Brooks  
Town Clerk