

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
TOWN BOARD WORK MEETING
AUGUST 22, 2011-page 1**

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OPENING OF MEETING

The meeting was called to order by Supervisor O'Rorke at 7:34 pm and followed by the Pledge of Allegiance. In attendance: Councilwoman Finke, Councilmen Meredith and Byas, Highway Superintendent Jordan, Deputy Town Clerk Jordan and 9 members of public who signed attendance sheet. Absent: Councilman Norris, Town Clerk Brooks (surgery).

MONTHLY REPORTS

Supervisor announced that the budget reports have been distributed to board members and department heads with payroll information, adding that the adopted Procurement Policy copy is included in board members' folders.

A resolution is needed to correct the August 8, 2011 Resolution for Payment of Audited Claims; there were claims that were not audited by the Board and could not be placed on abstract.

**RESOLUTION
AUGUST 22, 2011**

**RESOLUTION TO AMEND PAYMENT OF CLAIMS AT AUGUST 8, 2011 BOARD
MEETING**

WHEREAS, the Town Board passed a resolution at the August 8, 2011 Town Board meeting to pay claims 20110801 through 20110865, and

WHEREAS, the following claims were not audited at the end of the Town Board Meeting and therefore not placed on the abstract for payment,

20110803, 20110811, 20110821, 20110832, 20110837, 20110853, 20110858, 20110861, 20110863-65.

NOW, THEREFORE, BE IT RESOLVED that the above claim numbers are not authorized for payment by the New Baltimore Town Board.

Supervisor moved, seconded by Councilman Meredith. Councilman Meredith asked for invoices for State Telephone; Deputy Town Clerk Jordan left to retrieve. Councilman Meredith will audit the abstract at month's end; Supervisor audits checks against voucher. Supervisor said Councilman Byas, due to his work schedule is the last one to arrive for meeting, and will tell the Board which vouchers do not have appropriate signatures on them. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE
NORRIS-Absent O'RORKE-AYE**

Adopted

Supervisor asked Councilman Byas to date his signature, also #32 is not invoiced. Councilwoman Finke asked do we not pay for the computer before it arrives; Supervisor asked why it would be paid before arrival? Councilman Meredith said Town Clerk Brooks has postponed it; Supervisor said she has checked, it has not been postponed, and the computer is not here. Councilman Meredith said Joe [Wolodkevitch] has called 2-3 times and Town Clerk keeps pushing back the installation; Supervisor said that is not the case at all, and will not sign for something that is not here. Councilman Meredith signed the quote as department head, Councilwoman Finke and Councilman Byas as audit, and need a third; Councilman Meredith said he spoke to Attorney Wukitsch who said only 3 signatures are needed; Attorney Wukitsch is on vacation this week. Supervisor asked why to pay. Councilwoman Finke said she has spoken to Joe and he was told Thursday and other dates; Supervisor said that is not case, will not authorize payment for something we do not have, do we know it works. Councilman Meredith said it was approved; Supervisor said payment was not approved, it is a mistake to pay for something we do not have. Due to checks going late in July as a result of the board's second abstract, Clerk Brooks phoned State Telephone; Councilman Meredith said \$11.93 to still pay; Supervisor said there was a credit for that line, phoned to determine balance owed;

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#59. Councilman Meredith said \$18.12 is subtracted from different places; Deputy Town Clerk Jordan said that was directed by State Telephone; Councilman Meredith said it was confusing; this is the line previously held by Joe Tanner that was terminated by the Town Board. Councilman Meredith had no more questions. Supervisor said it is listed as a credit, and a journal entry to be made. Councilman Meredith said it was ridiculous how they have it set up; Supervisor said sometimes all invoices come in one envelope, sometimes staggered in several envelopes. Councilman Meredith said he would look at it more closely at a later date. Councilman Byas said if there was a mistake at State Telephone; Supervisor said it is someone we do ongoing business with. Councilman Byas said a credit was given for the landline phone; Supervisor said yes, we no longer have that phone. \$18.12 was the credit for canceling that line, said Supervisor, voucher 0859. Councilwoman Finke had left and returned; Supervisor asked Councilwoman Finke to approve Climb Time voucher and Waste Management also, and Verizon, and the second Waste Management. Supervisor read.

**RESOLUTION
AUGUST 22, 2011**

RESOLUTION TO APPROVE PAYMENT OF CLAIMS

WHEREAS, the Town Clerk has presented claims to the Town Board for audit and review,

WHEREAS, the Town Board has audited the following claim numbers

20110803, 20110811, 20110821, 20110832, 20110837, 20110853, 20110858, 20110859, 20110861, 20110863-65, and

RESOLVED that the Town Supervisor is hereby authorized to pay the following claim numbers

20110803, 20110811, 20110821, 20110832, 20110837, 20110853, 20110858, 20110859, 20110861, 20110863-65.

BE IT FURTHER RESOLVED that the Town Clerk has prepared an abstract and holds it for public review until August 31, 2011.

Supervisor moved, seconded by Councilman Byas. Councilman Byas did not have 20110859, was not quick enough, Supervisor re-read resolution. Bob Knighton asked if the computer was on this list; Supervisor said yes. Mr. Knighton said it seems inappropriate for the Board to approve the expenditure of public funds for something that is not received yet, whether postponed or no; Town Supervisor is chief fiscal officer, doubt if [Attorney Wukitsch] said [Town Supervisor] needed to pay something just because three members of the Board signed for something that has not been received yet. Councilman Meredith asked if he'd spoken to [Attorney Wukitsch]. Mr. Knighton said no. Councilman Meredith said then how would he know he had a conversation with [Attorney Wukitsch]. Mr. Knighton suspects that as a taxpayer; paying for something not received is wrong. Supervisor said this was addressed at the time of the meetingroom renovations, [Attorney Wukitsch] indicated AOT said you never pay for anything before it is received. Councilman Meredith said [Attorney Wukitsch] related that as long as it passes resolution and three signatures on the voucher. Supervisor asked if Councilman Meredith had told [Attorney Wukitsch] that the Town did not have the computer; Councilman Meredith said it didn't come up in the conversation. Ellie Alfeld agreed with Mr. Knighton, when she has someone work at her house she doesn't pay for it until delivery, need merchandise. Councilwoman Finke just phoned [Joe Wolodkevich], he said it has been ready since July, he has contacted her on numerous occasions, and she could only do it on Thursdays, and it has been put off, he assures her he could bring it tonight or tomorrow. Ellie asked why not delivered other than Clerk Brooks said it was not appropriate for her. Councilwoman Finke said Clerk Brooks could only do it on Thursdays and then she was going in for surgery. Supervisor said Clerk Brooks' surgery was the past Thursday, she had contacted him and told the Board that Thursday is the day it needed to be installed, when her office is closed to the public so she can work at home on minutes, and it needed to be up and running by the

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following or Friday morning, they talked about bringing it this past Thursday but ITS couldn't guarantee it would be up and running for Friday morning. Supervisor continued that maybe it could be done this Thursday. Councilwoman Finke said maybe tomorrow; Supervisor said that tomorrow was Tuesday. Ellie asked whether there was any reason for Thursday, other than Clerk Brooks' presence. Supervisor explained they cannot function- that machine has all the programs- and she thought Joe was agreeable to that. Councilwoman Finke said he was not here to defend himself. Councilman Meredith left. Supervisor said all were invited to Greene County Soil and Water's Open House; all received a copy of invite but only one RSVP for the Town, let Clerk Loux know before September 1. Ellie Alfeld asked if Councilman Norris was made aware; answer: yes.

Town Clerk Deputy Jordan reported for month of June and July: Site Plan Review 1-\$100.00; Building Permits 23 \$1,922.10; Decks and porches 1 \$75.00; Septic system replacement 1 \$40.00; Certificate of Occupancy searches 2 \$30.00; Conservation fees 6 \$11.20 (statement of Town's commissions hangs in office hallway); Dog licenses 55 \$371.00; Junkyard 1 \$100.00; marriage licenses 3 \$52.50; Beer Permit 5 \$100.00; Demolition 1 \$75.00; Park permit 7 \$175.00; Minor Subdivision 2 \$120.00; Certified Copies 12 \$130.00; Photocopies 30 \$7.50; Recycle fees \$12.00; Non-Commercial variance 2 \$80.00 Total to Supervisor \$3,401.30; to NYS Ag and Markets for spay/neuter \$67.00; NYS Department of Health for marriages \$67.50; and to NYS Environmental Conservation for sporting licenses \$191.80. During the month: still resolving accounts payables due to the late mailing of July abstract checks; Significant increase in records management tasks due to packed file cabinets; we are culling monthly to relieve pressure in the Town's files; Increase in counter due to water district 2 billing, sewer district 1 billing and dog licenses; Receipt of new marriage forms and instructions; Received BAS software update for Marriage Equality Act implications; Having mailed free rabies vaccination clinic information and dog laws with the delinquent dog licenses and the renewals, the late fee amnesty enacted by the Town Board on February 14, 2011 ended with the renewals received by close of business on June 30, 2011; No late fees have been received to date; Sporting licenses for 2011-12 became available on August 15, 2011, and new guides for hunting and trapping and fishing are in; Doe tag instant lottery for fall began on August 15; there are none available in our town.

Highway Superintendent Jordan reports for July 25- July 25 to August 22: Hand patched roads with blacktop; Mowed and weedeat parks; Replaced wing box cable on 1980 Oshkosh; Mowed along roads; Cut up fallen limb on Willowbrook Drive; Put topsoil on lawn we dug across on Scheller Park Road; Patched dirt roads with crusher run; Cut tree on Paradise Hill Road; Put signs up on Acquetuck Road for paving; Picked up broken glass at District 1/Wyche park; Mon, August 8 paved Swezey Road, worked until 5:30pm; Tues, August 9 paved Acquetuck Road and Gill Road, began at 6am worked until 5:30pm. Employees took comp. time rather than overtime pay; Put crusher run on driveway edges on Acquetuck Road, Gill, and Swezey Roads; Cut trees on Manor Rd. and New Baltimore Road; Cleaned beaver dam from culvert pipe on West Deans Mill Road; Started mounting hydraulic system on 2011 International; Replaced air brake valves on 1980 Oshkosh; Replaced culvert pipe on Honey Hollow Road 12"x40"; Cleaned ditch on East Honey Hollow Road; Mowed and weedeat cemeteries; Repaired mower deck on Agco Allis lawn mower; Put up NO PARKING signs on Jennings Road at fire department pump site; Repaired cable on flail mower; Total-to-date for parks mowing: \$4063.04.

Wastewater Treatment Plant Chief Operator Polverelli reports processing 631,386 gallons, during the month he cleaned grit chamber, pumped 2620 gallons sludge to bed #2, cleaned drying bed #3 and added sand, generator at pump station had to be reset by hand, pumped sludge to bed #3, pumped sludge to bed #1, cleaned flow meter pit, and cleaned drying bed #2.

Building Inspector/Code Enforcement Officer Raymond Blaisdell reports progress on a local burnout, with huge progress today, also activities for July: Building inspections 13; building permits issued 7; building permits renewed 2; certificates of compliance issued 6; certificates of occupancy issued 4; commercial site fire inspections 1; new building permit applications received 5; outside boiler/woodstoves permit issued 1; code violation investigations 3. Application Fees for July 2011: \$677.50. Total Year-to-Date Fees: \$3,549.05. Also, the Town

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is coming along with most projects as household maintenance, moving forward. Councilwoman Finke asked if the repairs that he had listed were all completed by the inmates; repairs have been made. Supervisor thanked him for getting the railing brackets [unable to hear].

Assessor Gordon Bennett had no report. Assessor's Clerk Fisk continues on medical leave.

Agriculture Committee reports they did not meet August.

AgFest Committee is not expected to meet til January, reported Councilman Byas.

Planning Board Chair Kathy Rundberg reported for August 22, 2011: The Planning Board met on August 11, 2011, with the following business transacted: Public Hearing was held on the Site Plan Application for Eagle Development Company to erect two more storage buildings, matching current storage buildings, on their property located at 13779 U.S. Route 9W, West Cocksackie. In the Regular Monthly Meeting that followed, the following business was transacted: approved Eagle Development Company Site Plan; Darien Doherty, President of Package Pavement and Dick Schlansker, VP Business Development, Plank Construction Services, were present to discuss with the Board the proposed demolition and re-building of part of the older building at Package Pavement's 9W location. This was a courtesy visit to the Planning Board. No Site Plan Application is necessary since the building will be basically the same size when re-construction is completed. Began discussion for a minor subdivision of former Maurer property on Sylvandale Road with Greene County's authorized representative, surveyor Sal Santo. Discussion will be continued at September Board Meeting. Kaz Przybyla of Hecktar Holding, LLC was present for a pre-Site Plan visit to discuss with the Board their proposed plans to enlarge the building on their property located at 13873 U.S. Route 9W and the establishment of a second location for their turbo repair business at this site; their business is located in Fort Edward, New York. Supervisor commented they expect 60+ jobs. Discussion ensued. Two-acre lot defined in Code for Sylvandale Road minor subdivision.

Zoning Board of Appeals Chair Meave Tooher reports: The Zoning Board of Appeals met on August 3, 2011, with the following business transacted: Public Hearing was held on the Area Variance Application submitted by Betty J. Best to place a carport on her property located at 268 Main Street, New Baltimore. In the Regular Monthly Meeting that followed: Approved the Area Variance for Betty J. Best.

Recycling Center Operator Sebert reports: appliance 1 \$7.50; tires 3- \$6.00, total monthly revenue of \$13.50. Free to residents: vehicle batteries- 3; 60gallon bags of plastic- 21; 55gallon drums of cans- 8; bundles of magazines- 45; bundles of newspaper- 62; bags of shredded paper- 5; bundles of cardboard- 37, clean jars and bottles- 6 ton. The Highway Department brought 5 tires to Recycling Center; a pickup truckload of scrap metal was stolen from Recycling Center. Supervisor asked Councilman Byas to follow-up. For Town Hall Maintenance Sebert reports replacing ballast ceiling light of sheriff office hallway, and swept hallway and rooms in basement.

Animal Control Officer had no report; his new cell phone number is 703-4746. Supervisor reports Mr. Tanner has had several complaints and asked him to look in to the loose domestic turkey situation in the hamlet; Kathy Rundberg reports the neighborhood feeds it, it doesn't know enough to flee from dogs, leaving messes; she will follow-up with Joe Tanner. The owner is away. Councilman Byas received a call Sunday, called Joe, who agreed to take care of different issue. Councilman Meredith has a dog issue for months, 2-3 bites from same dog, Councilman Byas said it was under control. Ellie Alfeld asked if he was happy with the cell phone. Supervisor said if the dog issue was the same name, the neighbor is willing to sign a complaint and he will go to court with it. Councilman Byas said this afternoon it was all under control. Supervisor spoke to the individual if they would complete the complaint; Joe will see them to pick it up. Kathy Rundberg reminds, with a bite, that without a complaint, Joe cannot pick up the animal; also, without a rabies certificate. The dogs in question are licensed and inoculated.

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Fire, Police and EMS/Greene County EMS- Greene County EMS did not meet in August. In September the board voted on the 2012 budget and with relatively small increases to the town's contributions (New Baltimore increase was \$190) in the budget with no objection from the board members and no other pending business it was decided to cancel the August meeting. The New Baltimore Fire Department Connell Hook and Ladder held its community day on Saturday August 13th at the Gill Rd. fire house from 9am till 3pm. Activities included: an extrication demonstration, equipment displays, and Greene County Sheriff's Office search dogs; American Red Cross blood drive surpassed 21 donated pints, face painting, climbing rock wall, games, free hot dogs, and an evening block party. A good time was had by all.

Parks -Councilman Meredith reviewed the reports of the previous weeks, all in good condition but for the ruts. Ellie Alfeld said relatives thought it in deplorable condition, would not let a child play in District 1. Supervisor heard a good summer recreation program, 40-45 children per day, Councilman Meredith has payroll report for the grant application.

Economic Development Committee met August 18 at 7pm at Town Hall. Guest speaker Rene VanSchaack, Greene IDA Interim Executive Director, who gave an update on the waterpark. Supervisor invited him to return to New Baltimore for the September Regular Meeting; he hopes to have more numbers and information to share. Project is still moving along, few more obstacles to deal with, and it is proceeding. The new owners of Shady Harbor Marina, the Donovans, attended; restaurant seems to be doing well. Supervisor has also welcomed Kaz Pryzbyla, Hektar Holding, and invited him to the Economic Development Committee meeting in September.

Promotions/Grants- Councilwoman Finke reported attending Greene County Census information meeting July 27, 5:30pm, at Emergency Services on Volunteer Drive, Cairo regarding how to use census information; still looking for the Greene County numbers. Supervisor asked how the grants were coming, one for the building; Councilwoman Finke said process has changed, must follow the Regional Economic Development Councils, waiting for new applications, there are new deadlines.

Newsletter/Website/Technology Councilwoman Finke reported that the newsletter will be out in a couple of days, having included July and former supervisors. Supervisor forwarded to the Committee the NYS Association of Towns cyber survey to complete, and offered her assistance.

Personnel -All positions are filled just now.

Insurance - Supervisor has new health insurance rates for 2012, fairly small increase, has contacted the Town's broker, who is out ill and hospitalized. There will be more news in September..

Courts- Town Justices report that the new justice clerks are working out well and are up to speed.

Bicentennial Committee- Regarding the upcoming Barn and Round Dance, Supervisor toured the Flegel Farm, two different buildings, barn and shop, Joyce Schoenig has planned pipe and drape so equipment may remain there. Fire department representatives will walk through in next few days regarding the barn floor, parking, and traffic. Apple pie contest with cash prizes; all aspects are progressing. Judges needed, Supervisor volunteered Board members. Tickets will be available soon, \$20/person, Supervisor believed, and will be sent to Councilwoman Finke, although newsletter is ready to go; senior piece is the center flier; there is a lot going on.

Seniors/60+ -Meeting was held August 10, picnic to be September 21, 12n-3pm Cecil C. Hallock/District 2 Park; too many items around the previously determined date. Supervisor spoke to Pastor Kerr, determining what was spent, looking for volunteers for Food n Fun Luncheons for 2012.

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Historian- Ted Hilscher reports for July 2011: wrote Historian's Corner for town newsletter. (Read early town minutes another time.); assembled photo display for Home's Tour Headquarters.; Manned Home's Tour Headquarters Saturday afternoon; Helped Home's Tour takers find location of home of ancestor (Gann); Visited old town garage with Denis Jordan; old town garage is of no historical significance; Toured paper mill sites with Chuck Friday and group. Councilwoman Finke said he is looking for historical photographs that have not appeared in the Heritage Book for a slide show on December 4, he would like to copy and return. Alma Flegel has packets of photos from Elizabeth Ackerman's home; Councilwoman Finke will email him.

Memorial Committee- Councilman Byas reports is working, waiting for Ted Hilscher to get back, organizing over the phone. Ellie Alfeld asked if the committee's meeting will be open to the public; Councilman Byas said it hasn't before, he will run that by the committee, but doesn't think so. Supervisor asked if there was a reason to not have a public meeting; Councilman Byas felt it was not right to make that decision.

Town Wide Yard Sale is September 17, raindate September 18, from 9am to 4pm, has 10 sales to date, Alan VanWormer has had the signs for 2 weeks, they will be up tomorrow.

Regarding the Payment of Claims, Heather Wolodkevich had called to say the computer was in, called last week and she said she would be going out on surgery on Thursday or Friday, and would not be fair to her staff to leave them to settle in with it, also uncomfortable with Microsoft Office and needed time. Supervisor said he called on July 27, three weeks since he's had the computer. Councilman Meredith offered to call Joe Wolodkevich; Supervisor noticed only the e-quote was attached, no invoice was attached, and the voucher does not have a claim certification; both are missing, number 2011/08-32. Resolution was read previously, with a motion and second;

**RESOLUTION- [appeared earlier]
AUGUST 22, 2011**

RESOLUTION TO APPROVE PAYMENT OF CLAIMS

WHEREAS, the Town Clerk has presented claims to the Town Board for audit and review,

WHEREAS, the Town Board has audited the following claim numbers

20110803, 20110811, 20110821, 20110832, 20110837, 20110853, 20110858, 20110859,
20110861, 20110863-65, and

RESOLVED that the Town Supervisor is hereby authorized to pay the following claim numbers

20110803, 20110811, 20110821, 20110832, 20110837, 20110853, 20110858, 20110859,
20110861, 20110863-65.

BE IT FURTHER RESOLVED that the Town Clerk has prepared an abstract and holds it for public review until August 31, 2011.

[Supervisor moved, seconded by Councilman Byas.] Supervisor asked that the Resolution be amended to delete 2011/08-32, as it is missing an invoice. The adoption of the amended Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE
NORRIS-Absent O'RORKE-AYE

Adopted

ADJOURNMENT

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Hearing no more from the Board, **Councilwoman Finke moved to adjourn and was seconded by Supervisor.** The adoption of the motion was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE
 NORRIS-Absent O'RORKE-AYE

Motion Carries

The meeting was adjourned at 8:37 pm.

Respectfully submitted,

Janet A. Brooks
Town Clerk