

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
TOWN BOARD WORK MEETING
MONDAY, OCTOBER 26, 2009- PAGE 1**

Supervisor Louis called the meeting to order at 8:15 pm and, as the Pledge of Allegiance had been said, the purpose of the meeting was to set the agenda for the Regular Meeting to be held on November 9, 2009. Also attending: Councilwoman McKeon, Councilmen Norris and Byas, Town Clerk Brooks, and 4 members of the public. Absent: Highway Superintendent Jordan and Tax Collector Stuart.

At a previous Regular Town Board Meeting, the Town Board authorized \$12,000 for the purchase of a used stainless steel **sander**; it was purchased for \$5,600 last week. Councilman Byas asked what had been purchased most recently and for what price. Using the Budget, Supervisor noted expenditures of \$7,200 in 2008. Rich Guthrie asked if this purchase was made at NYS Thruway auction; answer: yes.

Supervisor circulated a memorandum with regard to the **Workplace Violence Prevention policy** to all employees regarding naming **Alan VanWormer** as designated employee; most have come back without objection, so the Board will move ahead with adoption of Workplace Violence Prevention Policy. Supervisor has provided training templates to Councilmen Norris and Byas; the NYS Department of Labor template may be streamlined as there is no requirement for a written program. Also, Supervisor provided a document with all guidelines and synopsis. Supervisor will prepare an Employee Risk Assessment Questionnaire in the next couple of weeks, training may follow by the end of 2009.

Supervisor distributed a document from the Planning Board; the **Gertzberg dental office** is up for Site Plan Review and the action is subject to **SEQR** (State Environmental Quality Review). Because of the number of approvals required, Planning Board will do coordinated review and is asking, as a courtesy, to take Lead Agency.

The **Greene County Emergency Medical Systems contract** for 2010-2011 has been reviewed and, with no changes, Supervisor will draft a resolution for its adoption. Finally, the Board will act on the 2010 Budget for the Town of New Baltimore.

Councilman Norris asked to correct a caption in the latest Newsletter that should have read **Recorded Emergency Information Line**, instead of *Emergency Notification System*.

Supervisor recommended including in the recording: "in the event of an emergency, hang up and dial 911."

With no more from the Board, Councilman Byas moved to adjourn, seconded by Councilwoman McKeon. The meeting was adjourned at 8:25 pm.

Respectfully,

Janet A. Brooks
Town Clerk