

COUNTY OF GREENE
TOWN OF NEW BALTIMORE
TOWN BOARD WORK MEETING
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Supervisor Louis called the meeting to order at 7:34 p.m. and the Pledge of Allegiance was said. Also attending: Councilmen Kuenster, Norris, and Byas, Highway Superintendent Jordan, and Town Clerk Brooks. Absent: Councilwoman McKeon, Tax Collector Stuart, and 7 members of the public.

Supervisor Louis stated the Board would be approving an abstract containing one voucher, replenishing \$282.36 petty cash for the Justice Court Clerk who has been ill.

Supervisor stated that Councilman Byas has been working on a proposal for **reconfiguring the Town Hall basement**; Councilman Byas gave the Board an itemized estimate per office (sheetrocked walls, dropped ceilings) from GNH Lumber of Cocksackie for the supplies needed to create the **Greene County Sheriff substation, Building Inspector office, and Inactive Records Room** in the basement of the Town Hall. For the Sheriff, 3 walls \$924.13, and the second, a 2-walled interrogation room, \$774.13 total, as its door could be hollow-core. The estimate given includes 3 walls, so each additional 2-walled office would be cut by one-third.

The Building Inspector office in the back right corner (southeast, under the conference room) would need 2 walls, cost depending on the actual size, maybe an office-and-a-half for \$924. The Inactive Records Room would be in the northeast corner, with just one wall to the hall and a door. As far as labor, Bill Girvin's Boy Scout son requires 6 hours for his badge and could do the framing of the two offices at no charge. Greene County Sheriff Gregg Seeley has offered to send a community service worker to do the painting at no labor cost. Supervisor Louis asked what would be needed to equip the offices with electrical service, and if the downstairs offices would require their own heating/air conditioning controls. Councilman Byas had spoken with Building Inspector John Cashin who would run a new line from the breaker box, however, a cost for the roll of wire would be needed. Regarding existing ductwork, Councilman Byas said that a hole could be cut and a register installed. The estimate was prepared to include some items that may become unnecessary. Regarding controls, Councilman Byas said that when heat is turned on upstairs, it would come on downstairs. Supervisor reminded that upstairs is 60° F from 4:00 pm to 8:00 am and wondered what the impact will be in the basement, adding that if a control was installed in the basement, it would need to be zoned separately.

Ellie Alfeld asked about furnishings for the Sheriff's office, Councilman Byas said a desk, files, etc would be furnished by the county, but a phone and an outside callbox would be required of the Town.

Ellie Alfeld asked where the entrance will be, answer: on the west side, where the entrance is now, that already meets the required slope for handicap access. Town Clerk Brooks stated she had spoken with Jeff Broadhurst, who has done work on the computer board in the basement. He will prepare an estimate of the work needed to add additional computers to the board. Supervisor said that while Councilman Byas has the people to do the work, we should go for the whole configuration of Sheriff offices, Building Inspector office, Records Room, and prepare an upset figure, not too tightly so that the job can get done, and be authorized on April 14, 2008. Ellie Alfeld asked that it won't have to go out to bid because it's under \$5,000? Answer: no. Question about lighting in the estimate; it appears on the page 2 as "troffer layin 2L at \$44.99/EA" and 2 fixtures may not be required in every space. Councilman Byas added that the bottom sill for the basement door is a treated plate. Town Clerk Brooks noted that the tagged boxes in the space now are the result of the Inactive Records Inventory project, some are awaiting review by Historian Clesson Bush; Councilman Byas answered that the boxes can be moved to begin work.

Councilman Byas reported on the progress to create more **parking** for the Town Hall and Town Court. He distributed copies of a map of the Town property, to the west of the Town Hall building the driveway would be enlarged by 20 feet following the property line back to Lauren Hallock's in the easement right-of-way. Discussion ensued over the map, on file with the Town Clerk's office. Highway Superintendent Jordan noted that cars cannot be parked right to the property line, must be a 6-on-12 slope, so 8 foot will be

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lost, the entire length. Councilman Byas explained the cars will be parked on the diagonal right up to the limit. Highway Superintendent Jordan felt not enough would be gained for the \$5,000 price, with the average vehicle length of 26 feet. Supervisor asked if cars would be parked back to back? Answer: no. Councilman Byas offered that cars could be nose to nose in a herringbone. Councilman Norris asked how many more cars could really be accommodated. Councilman Byas offered to go out and look, that opening up to the limits. Supervisor asked where Councilman Byas envisioned the additional spaces. Councilman Byas answered nose-in, on the diagonal, to the Memory Garden space, instead of parallel parking around the Memory Garden. Highway Superintendent Jordan didn't feel there was sufficient space for those cars to back out in order to leave, even at a 45' angle, acknowledged the map was done before the office addition, and pointed out the 12 feet between the road and the basement entrance. Supervisor commented that it was a good idea and deserves the time needed to work it out.

Regarding training for **Zoning Board of Appeals and Planning Board**, Supervisor Louis has drafted a resolution based on Department of State model for adoption at April 14 Regular Meeting, acknowledges the provisions of state law and specifies the various entities on a case-by-case basis that can provide training, including online entities, more than 4 hours in a year may be carried forward to future or retroactive to prior years. Also, an appointment to fulfill a vacancy will not be subject to the requirement, and a reappointment is subject to the requirement. The Planning, Zoning, and Building Clerk will maintain track of training received and report this annually to the Town Clerk.

The **New Baltimore Conservancy** has been working on a new **boardwalk** on the east side of **State Route 144**, south of the existing **Hannacrois Preserve** parking lot, and there is no cut in the guiderail. The Conservancy needs the Town Board to ask NYS Department of Transportation for the **Hudson River Interpretive Trail** is on Town property, and Councilman Kuenster recommended a *People Crossing* sign for placement on State Route 144 (signage on the Trail is responsibility of the Conservancy, to warn parents of the nearness of the state highway, in case a child ran ahead on the Trail). A letter has been drafted by a Conservancy member.

The **Town of Coxsackie Ambulance Service Agreement** for Ambulance District 2/Medway-Grapeville Fire District has been received, retroactive to 2007, having received a Certificate of Need from the NYS Department of Health. Based on discussions, the payment for 2007 is \$3,000. Supervisor expects a follow-up agreement for 2008 that will probably be a proportionate expense: total Town of Coxsackie, and total Town of New Baltimore to overall based on net cost, overall budget for expenses, and offset by whatever revenues are received. Supervisor stated that it was not budgeted for 2008, a surplus should cover an increase in 2009.

A Zoning code violation has been reported to the Town Board by the Code Enforcement Officer/Building Inspector; based on his report, the Attorney for the Town believes action is indicated, a formal notice/resolution is expected to be adopted on April 14. In a Commercial Zone, an agricultural use is not permitted. The complaint received indicated an intensive agricultural use.

The Public Hearing for Proposed Local Law 3 of 2008 will be held at 7:15 pm on April 14.

With no more from the Board or the public, Councilman Kuenster moved to adjourn, seconded by Councilman Byas.

Motion Carried **Ayes-5 McKeon, Kuenster, Louis, Norris, Byas**
 Nays-0

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The meeting was adjourned at 8:23 p.m.
Respectfully,

Janet A. Brooks
Town Clerk