



**Greene County
Highway and Solid Waste
Department**

240 West Main Street
Post Office Box 485
Catskill, New York 12414

Scott R. Templeton
Superintendent

November 16, 2021

Town of New Baltimore Clerk
Barbara M. Finke
3809 CR 51
Hannacroix, NY 12087

RE: Greene County Highway Work Permit

Dear Ms. Finke:

With the recent surge of new construction within Greene County it has come to the attention of the Greene County Highway Department that many new driveways have been installed on county roads without completion of a Highway Work Permit, or approval issued by the county.

The Highway Work Permit is free of charge. It is required by any property owners or contractors installing a new driveway, or doing work within the county Right-of-way. The permit process ensures that all new driveways are installed in the best possible location; to confirm adequate sight distance, and that any storm water drainage impacts are properly mitigated, thus providing for the safety of the travelling public.

To obtain a Highway Work Permit, call the Greene County Highway Department offices at (518)-943-4600 or email a request to highway@discovergreene.com. Once an application has been received, Greene County personnel will conduct a sight visit to verify that the proposed driveway, or work within the Right-of-Way, may proceed as planned. If the county does not have the opportunity to conduct this review it may result in additional costs for property owners, and could in some cases require that a driveway entrance be moved.

Please inform all Code Enforcement officers and Local Planning Boards within your municipality of these requirements. Any questions may be directed to the Greene County Highway Department.

Respectfully,

Scott R. Templeton
Superintendent
Greene County Highway and Solid Waste

Cc: Jeff Ruso, Town of New Baltimore Supervisor

P: 518-943-4600 F: 518-943-3868



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